



Poplar Elementary School

2017-18 Parent and Family Engagement Policy for Shared Student Success

Plan Revised May 31, 2017

School Plan for Shared Student Achievement

What is it?

This is a plan that describes how Poplar Elementary will provide opportunities to improve family engagement to support student learning. Poplar Elementary values the contributions and involvement of families to establish an equal partnership for the common goal of improving student achievement. This plan describes the different ways that Poplar Elementary will support family engagement and how families can help plan and participate in activities and events to promote student learning at school and at home.

How is it revised?

Poplar Elementary School invited all families to attend our annual School Forum last spring to review and revise this parent and family engagement policy, as well as the school improvement plan, our school-parent compact, and the family engagement budget. Additionally, family input and comments regarding this plan are welcome during the school year through an online form. The plan is posted on our school website for families to view and submit feedback throughout the year. All feedback received during the year will be used to revise the plan for the next school year. We also distribute an annual survey online and by mail to ask parents for their suggestions on the plan and the use of funds for family engagement. Families can also give feedback during several meetings and activities during the school year.

Who is it for?

All students participating in the Title I, Part A program, and their families are encouraged and invited to fully participate in the opportunities described in this plan. Poplar Elementary will provide full opportunity for the participation of parents and family members with limited English, with disabilities, and of migratory children.

Where is it available?

At the beginning of the year, the plan is included in the student handbook and given to all students. As a reminder, we will email the plan to all families in August before the scheduled Open House event. The plan will also be posted on the school website and social media. Families can also retrieve a copy of the plan in the front office of the school.

What is Title I?

Poplar Elementary is identified as a Title I school as part of the Every Student Succeeds Act (ESSA). Title I is designed to support State and local school reform efforts tied to the challenging State academic standards to improve teaching and learning for students. Title I programs must be based on effective means of improving student achievement and include strategies to support family engagement. All Title I schools must jointly develop with parents and family members a written parent and family engagement policy.



When students, schools, families, and communities come together - we CAN achieve our goals!

Poplar Elementary School

Dr. John Smiley, Principal

123 Tree Street

Yourtown, TN 12345

(615) 555-1234

www.poplarschool.org

2017-18 District Goals

All schools in the district will score in the 90th percentile or above as measured by the TNReady assessment

2017-18 Poplar Elementary School Goals

In 2017-18, increase proficiency on TNReady by 8 percent in reading and math.

The school focus for **reading** is:

K-1: Beginning sounds and sight words

K-4: Vocabulary development

The school focus for **math** is: K-6:

Place value and estimation



Parent and Family Engagement

Poplar Elementary believes that family engagement means the participation of parents and family members in regular two-way, and meaningful communication involving student academic learning and other school activities, including ensuring:

- That parents play an integral role in assisting their child's learning.
- That parents are encouraged to be actively involved in their child's education at school.
- That parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child.

School-Parent Compacts

As part of this plan, Poplar Elementary and our families will develop a school-parent compact. A compact is a written agreement that families, teachers, and students jointly develop to explain how everyone will work together to ensure all students reach grade-level standards. The compacts will be reviewed and updated annually based on feedback from families, students, and teachers during various event and the annual School Forum. The school-parent compacts are also displayed in each classroom, are shared with parents during parent-teacher conferences, are posted on our school website (www.poplarschool.org), and extra copies are always available in the front office. If you would like to provide feedback on the compact any time during the year, please contact Sue Smith at (615)555-1234 or Sue.Smith@poplarschool.org.



Poplar Elementary is Branching Out!



Family Resource Center

Come visit the Family Resource Center to check out books, study materials, and activities to use at home with your child. Computers are also available for parents to explore the Parent Portal and educational resources.

Open Monday-Friday, 7:00 am – 5:30 pm



Poplar Elementary is committed to helping or parents and family members attend the family events listed in this policy. Please call or email us if you need assistance with childcare or transportation in order to participate in any of our programs

Sue Smith, Family Liaison
(615) 555-1234

Sue.Smith@poplarschool.org



Poplar Elementary will take the following measures to empower and support parents and family members as an important foundation of our school in order to strengthen the school and reach our goals.

We will:

- ❖ Ensure that all information related to school and family programs, meetings, and other activities is published in both English, Spanish and Arabic; posted on the school website; and included in the monthly school newsletter for all families.
- ❖ Provide monthly trainings for staff during their planning periods on strategies to improve communication with families and ideas to increase family engagement in reading and math for our students outside of the classroom. Staff will also share promising practices during regularly scheduled faculty meetings.
- ❖ Partner with early childhood programs, middle and high schools, college and career ready resources or organizations, parent resource centers, or other programs (as applicable) to help prepare parents and their children for successful school transitioning.
- ❖ Share information in English, Spanish, and Arabic on the school blog and in the school newsletter for families to understand the school's academic standards and assessments as well as the ways families can monitor their child's progress and work with educators.
- ❖ Communicate with all families and the community on a regular basis regarding schoolwide events and activities, through phone messages, our website, social media, and flyers.
- ❖ Work with our families to develop relevant trainings and helpful presentations to educate our staff on the importance of parent and family engagement and how to support student learning.
- ❖ Provide necessary materials and handouts for parents at conferences, meetings, and activities to help parents work with their child to improve their child's achievement.
- ❖ Use our Partners in Education and School-Community Team to improve awareness of the activities and events listed in the school parent and family engagement policy.
- ❖ Offer literacy and computer classes for parents and family members to help further enhance their various educational levels.
- ❖ Collect feedback from parents and family members at all events, place input card around the building and a post suggestion form on the school website in order to respond to parents' requests for additional support for parent and family engagement activities.

Let's Get Together!

Poplar Elementary will host the following events to build the capacity for strong family engagement and support a partnership among the school, families, and the community to improve student academic achievement. Most meetings for parents and family members will be held twice during the day - in the morning before school and in the evening at 6:00 pm. See the entire listing of events on our website: www.poplarschool.org.

Annual Title I Meeting - September 5, 2017 & September 6, 2017

We invite you to an evening of learning and sharing about our Title I program, including our parent and family engagement policy, the schoolwide plan, and the school-parent compact. Invitations will be emailed and posted in the school newsletter and on social media.

Open House - September 13, 2017

Meet your child's teacher and learn about important grade level skills and standards that your child will be working on this year.

New Family Breakfast - September 14, 2017

Learn helpful information to prepare for the school year.

Family Math and Reading Fun - October 10, 2017 & January 17, 2018

Learn how to make math and reading fun at home.

Kindergarten Coffee House - November 8, 2017

Families will enjoy hearing the latest writing samples and curriculum updates.

Parent-Teacher and Student Conferences - October 4, 2017 & February 15, 2018

Scheduled updates on your child's progress.

Taste of Curriculum Night - October 19, 2017

Sample a little bite from the different areas of your child's academics.

Lunch n Learn - 3rd Wednesday of each month, 11:30 am -12:30 pm

Bring a sack lunch and gain knowledge about topics relevant to your child's education.

Community Cares Fair - March 15, 2018

Connect with the school and community to build a better school and review school plans.

Family Appreciation Celebration - April 4, 2018

A celebration of family engagement and the recognition of its impact on school and student success.

School Improvement Forum - May 2, 2018

A forum for parents and family members to participate in roundtable discussions with the principal and staff regarding the schoolwide plan, parent and family engagement policy, school-parent compacts, and the family engagement budget.

Parent and Family Engagement Standards

Poplar Elementary and our families have adopted the National PTA Standards for Family-School Partnerships as the school's model in engaging parents, students, and the community. These standards are:

1. Welcoming All Families
2. Communicating Effectively
3. Supporting Student Success
4. Speaking Up for Every Child
5. Sharing Power
6. Collaborating with Community



School Community Team

Poplar Elementary invites all families to join the School Community Team to share ideas and ways to involve others to build partnerships with school, families, and the community. The team will meet four times during the school year, but parents and family members can also submit their ideas or suggestions at any school activities and meetings, as well as through our family surveys and website. If you would like to learn more about the School Community Team, please contact Sue Smith at (615) 555-1234 or complete the interest form below and leave it in the front office.



School Community Team

- Yes, I am interested and wish to join the School Community Team
- Please contact me so I can learn more about joining the School Community Team
- Please send me notifications about future meetings and updates.

Name: _____

Child's Name and Grade Level: _____

Address: _____

Phone Number: _____

Email Address: _____

Share Your Thoughts

We want to hear from you! If you have any suggestions or if there is any part of this policy that you feel is not satisfactory with the students' and the school's goals for academic achievement, please provide us with your comments in the space provided and leave this form in the front office:

Name (optional): _____ Phone Number (optional): _____

Comments: _____
