Title I, D Subpart 1 Annual Count

Erin Yarbro Christian | Non-Traditional Educational Programs Manager

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Department of Education

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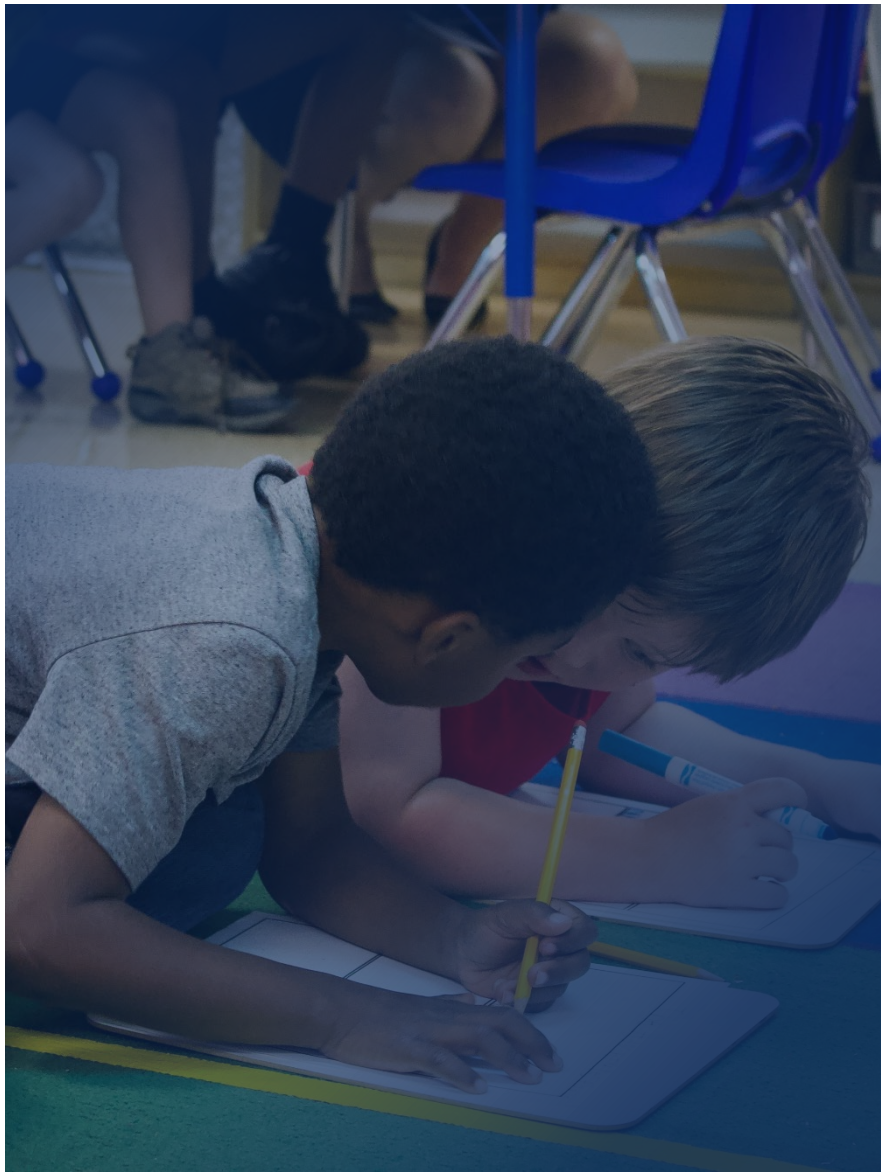

Session Objectives

- To provide an understanding of the purpose of the annual count
- To provide information on the annual count data collection process
- To provide assistance in determining eligible facilities and students

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Agenda

- Purpose
- Process
- Counting
- Important Information

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Purpose of the Annual Count

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Purpose of the Annual Count

- To accurately identify the number of eligible children and youth who are neglected and delinquent
  - The U.S. Department of Education (ED) uses the data from the annual count to determine the funding that is provided to the state.
- To allocate funding to eligible programs and eligible children and youth with the greatest need
  - The Tennessee Department of Education (department) then awards subgrants to state agencies that serve children and youth in juvenile correctional facilities.

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Annual Count Process

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Annual Count Process

Conduct the Count!

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Annual Count Process

1. Determine eligible state agencies:
   - State agencies that are responsible for providing free public education to children and youth who are in a neglected or delinquent institution, community day programs, or adult correctional facilities are eligible.
   - The Department of Children's Services and the Department of Corrections have been identified as the state agencies eligible under Subpart 1.

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Annual Count Process

2. Determine eligible facilities:
   - The facility is an institution for neglected or delinquent children and youth.
   - The average length of stay in the facility is at least 30 days.
   - The state agency (in collaboration with the department) determines which facilities are eligible.

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Definitions

- The term “institution for neglected or delinquent youth” means a public or private residential facility, other than a foster home, that is for the care of children who:
  - have been committed to the institution or voluntarily placed in the institution under applicable state law due to abandonment, neglect, or death of their parents or guardians; or
  - have been adjudicated to be delinquent or in need of supervision.

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Annual Count Process

3. Determine eligible students:
   - The student is 20 years of age or younger.
   - The student is enrolled in a state-funded “regular program of instruction.”
   - The student receives at least 15 hours per week of instruction, if in an adult facility, or at least 20 hours per week if in a juvenile facility or community day program.
   - The facility (in collaboration with the state agency and/or the department) identifies eligible students.

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Definitions

- Regular program of instruction is defined as:
  - Instruction that does not go beyond grade 12.
  - Classroom instruction in basic school subjects (e.g., reading, mathematics, and career and technical education subjects).
  - Instruction that is supported by non-federal funds.

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Counting

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Count Period

- The state can choose ***one*** date on which to conduct the annual count:
  - Sept. 5
  - Oct. 1
  - Nov. 18
  - Dec. 1
- Eligible facilities will count eligible students that are in the eligible institutions on this date.

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Count Calculation

- The state agency will adjust the count to reflect the length of the school year of the agency or institution.
- The child count reported by each state agency to the department should be an adjusted count based on the formula below:

$$\frac{(\text{single day count}) * (\text{length of school year in days})}{180 \text{ days}}$$

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Count Example

- What is(are) the optimal day(s) to choose for the count?

	June 1	July 1	Aug. 1	Sept. 1
Facility 1	200	200	150	200
Facility 2	100	125	150	200

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Count

- What is(are) the optimal day(s) to choose for the count?

	June 1	July 1	Aug. 1	Sept. 1
Facility 1	200	200	150	200
Facility 2	100	125	150	200

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Important Information

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Important Information

- Count window: **Oct. 1 – Oct. 30**
- The NEP team embedded the submission of the annual count data into ePlan.
- Additional information on the submission of the annual count data is available in the Annual Count TA Guide.
  - Facilities will submit the count to the LEA for review, and the LEA will submit the count via ePlan to the department.
- **All counts are due to the department on Nov. 4 by COB.**

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Thank You!

Erin Yarbro Christian | Title I, Part D Subpart 1 Manager and Count Data Coordinator
Erin.Christian@tn.gov
(901) 504-9627

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