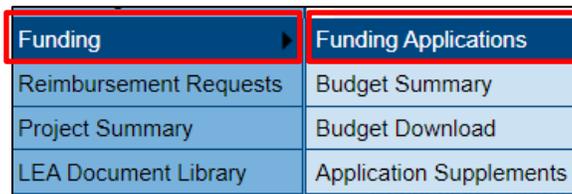


## Transferability of Funds in Allocations Page ePlan Instructions

Local education agencies (LEAs) are required to enter the amount of the original allocation and carryover funds being transferred into other programs within the Consolidated Funding Application (CFA) for Title II, Part A and Title IV, Part A. Once the Final Expenditure Report (FER) has been submitted and approved and carryover has been updated in the CFA, LEAs can transfer carryover money from Title II and Title IV to other allowable grants on the allocations page. This requirement must be fulfilled to ensure that the proportionate share calculated for participating non-public schools is accurate.

To access this function, navigate to the **Allocations** page within the CFA:

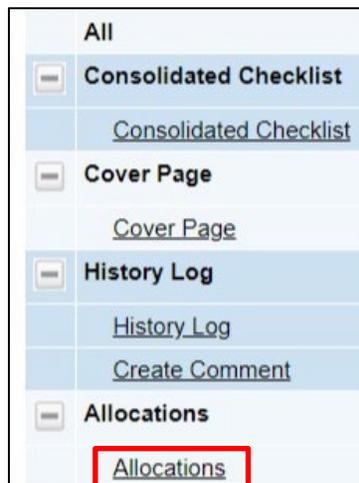
1. On the ePlan homepage, hover over **Funding** in the left menu bar, then select **Funding Applications**.



2. Select the correct fiscal year from the drop-down box, and then select **Consolidated** to select the CFA.



3. Once on the **Sections** page of the CFA, select **Allocations**.



4. Note that there are new lines at the bottom of the **Allocations** page to differentiate between the original allocation and carryover amounts. Ensure that the amounts entered in the lines at the bottom of the page align with the Original and Incoming Carryover amounts listed at the top of the page.

(1)	Title I-A (2) CFDA: 84.010A	Title I-A Neglected (3) CFDA: 84.010A	Title I-D LEA (4) CFDA: 84.010A	Title I-D SA (5) CFDA: 84.013A	Title II-A (6) CFDA: 84.367A	Title III (7) CFDA: 84.365A	Title IV CFDA: 84.424A
Original	\$126,356.00	\$0.00	\$0.00	\$0.00	\$15,430.00	\$135.44	\$10,000.00
Incoming Carryover	\$31,899.51	\$0.00	\$0.00	\$0.00	\$7,234.80	\$0.00	\$2,833.71
Outgoing Carryover	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Reallocated	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Additional	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Released	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$135.44)	\$0.00
Consortium	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Special Award	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
FER Released	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total	\$158,245.51	\$0.00	\$0.00	\$0.00	\$22,664.80	\$0.00	\$12,833.71

From Title I-A	0.00						
From Title I-A Neglected		0.00					
From Title I-D LEA			0.00				
From Title I-D SA				0.00			
From Title II-A	Original 15,430.00 Carryover 7,234.80				(\$22,664.80)		
From Title III						0.00	
From Title IV	Original 10,000.71 Carryover 2,833.00		Original 0.00 Carryover 0.00	Original 0.00 Carryover 0.00	Original 0.00 Carryover 0.00	Original 0.00 Carryover 0.00	(\$12,833.71)

5. Once the *Original* and *Carryover* amounts have been placed in the designated grants, click **Save and Go To** and navigate to another page to save your changes.

[Save And Go To](#) ▶