

## Release of Federal Funds Form

### Overview

A local education agency (LEA) who decides to release federal funds, either entitlement or competitive grant funds, must complete the release of federal funds form. The amount of funds entered by the LEA will be removed from the LEAs allocation in ePlan, a new Grant Award Letter issued, and the funds reallocated to other LEAs.

An LEA that chooses to release funds must follow these steps:

- Notify the respective program and fiscal managers, via email, from list below, of the LEA's decision to release federal funds.
- Upload the release of federal funds form to ePlan > LEA Document Library > Release of Federal Funds Form in the respective fiscal year.

### Grant Point of Contacts

| Grant                                    | Program Manager                                                        | Fiscal Manager                                                       |
|------------------------------------------|------------------------------------------------------------------------|----------------------------------------------------------------------|
| Perkins                                  | <a href="mailto:Candi.Collier@tn.gov">Candi.Collier@tn.gov</a>         | <a href="mailto:Brett.Printz@tn.gov">Brett.Printz@tn.gov</a>         |
| Title I, Part A                          | <a href="mailto:Deborah.Thompson@tn.gov">Deborah.Thompson@tn.gov</a>   | <a href="mailto:George.Amin@tn.gov">George.Amin@tn.gov</a>           |
| Title I, Part C                          | <a href="mailto:Hannah.Gribble@tn.gov">Hannah.Gribble@tn.gov</a>       | <a href="mailto:George.Amin@tn.gov">George.Amin@tn.gov</a>           |
| Title I, Part A - Neglected              | <a href="mailto:Jackie.Jacobson@tn.gov">Jackie.Jacobson@tn.gov</a>     | <a href="mailto:George.Amin@tn.gov">George.Amin@tn.gov</a>           |
| Title I, Part D, Subpart 1               | <a href="mailto:Erin.Christian@tn.gov">Erin.Christian@tn.gov</a>       | <a href="mailto:George.Amin@tn.gov">George.Amin@tn.gov</a>           |
| Title I, Part D, Subpart 2               | <a href="mailto:Jackie.Jacobson@tn.gov">Jackie.Jacobson@tn.gov</a>     | <a href="mailto:George.Amin@tn.gov">George.Amin@tn.gov</a>           |
| Title II, Part A                         | <a href="mailto:Michelle.Harless@tn.gov">Michelle.Harless@tn.gov</a>   | <a href="mailto:George.Amin@tn.gov">George.Amin@tn.gov</a>           |
| Title, III, Part A                       | <a href="mailto:Hannah.Gribble@tn.gov">Hannah.Gribble@tn.gov</a>       | <a href="mailto:George.Amin@tn.gov">George.Amin@tn.gov</a>           |
| Title, IV, Part A                        | <a href="mailto:Brinn.Obermiller@tn.gov">Brinn.Obermiller@tn.gov</a>   | <a href="mailto:George.Amin@tn.gov">George.Amin@tn.gov</a>           |
| Title IV, Part B - 21 <sup>st</sup> CCLC | <a href="mailto:Brinn.Obermiller@tn.gov">Brinn.Obermiller@tn.gov</a>   | <a href="mailto:Mario.Pennington@tn.gov">Mario.Pennington@tn.gov</a> |
| Title V, Part A                          | <a href="mailto:Brinn.Obermiller@tn.gov">Brinn.Obermiller@tn.gov</a>   | <a href="mailto:George.Amin@tn.gov">George.Amin@tn.gov</a>           |
| Title IX - McKinney-Vento                | <a href="mailto:Vanessa.Waters@tn.gov">Vanessa.Waters@tn.gov</a>       | <a href="mailto:George.Amin@tn.gov">George.Amin@tn.gov</a>           |
| IDEA Part B                              | <a href="mailto:Scott.Indermuehle@tn.gov">Scott.Indermuehle@tn.gov</a> | <a href="mailto:Brett.Printz@tn.gov">Brett.Printz@tn.gov</a>         |
| IDEA Preschool                           | <a href="mailto:Scott.Indermuehle@tn.gov">Scott.Indermuehle@tn.gov</a> | <a href="mailto:Brett.Printz@tn.gov">Brett.Printz@tn.gov</a>         |
| School Improvement                       | <a href="mailto:Robin.Copp@tn.gov">Robin.Copp@tn.gov</a>               | <a href="mailto:Brett.Printz@tn.gov">Brett.Printz@tn.gov</a>         |
| ESSER 1.0                                | <a href="mailto:Deborah.Thompson@tn.gov">Deborah.Thompson@tn.gov</a>   | <a href="mailto:Brett.Printz@tn.gov">Brett.Printz@tn.gov</a>         |
| ESSER 2.0                                | <a href="mailto:Deborah.Thompson@tn.gov">Deborah.Thompson@tn.gov</a>   | <a href="mailto:Brett.Printz@tn.gov">Brett.Printz@tn.gov</a>         |
| ESSER 3.0                                | <a href="mailto:Deborah.Thompson@tn.gov">Deborah.Thompson@tn.gov</a>   | <a href="mailto:Brett.Printz@tn.gov">Brett.Printz@tn.gov</a>         |

## Release of Federal Funds Form

### Local Education Agency (LEA) Information

LEA Name: \_\_\_\_\_

LEA Number: \_\_\_\_\_

Director of Schools Name: \_\_\_\_\_

LEA Grant Point of Contact: \_\_\_\_\_

LEA Address: \_\_\_\_\_

LEA Phone Number: \_\_\_\_\_

### Grant Information

| Fiscal Year | Grant Name | Amount to Be Released | Additional Notes |
|-------------|------------|-----------------------|------------------|
|             |            |                       |                  |
|             |            |                       |                  |
|             |            |                       |                  |

By signing this release of funds form, I hereby confirm that I am the authorized representative, with the fiscal and legal authority, to certify on behalf of this local education agency. In addition, to the best of my knowledge and belief, all the information in this form is true and correct. **The funds listed above are hereby released to be reallocated to other school systems.**

\_\_\_\_\_  
Director of Schools Signature

\_\_\_\_\_  
Date