**McKinney-Vento Housing Form Template**

**Instructions for LEAs**

The McKinney-Vento Act provides certain rights for homeless students. This includes waiving certain requirements such as proof of residency when students are enrolling and allowing eligibility for certain services, such as free textbooks and other services. The department also encourages local educational agencies (LEAs) to use both a *Housing Form* and *Housing Questionnaire* to ask about students’ living arrangements and identify students experiencing homelessness in the LEA.

***Before sharing, place the document on LEA letterhead, delete or update all red font areas, and provide the most up-to-date McKinney-Vento Liaison contact information.***

**LEA LETTERHEAD**
**McKinney-Vento Housing Form**
**Template**

**Instructions for using this form:**

This form must be completed by the parent/guardian or unaccompanied youth, then returned to the school office. Questions may be directed to (insert principal, social worker, or homeless liaison name and contact number).

***Student Name:***

***Parent/Guardian Name:***

***School Name:***

***Student Age: Student Grade: Student Date of Birth:***

***Parent/Guardian Phone Number:***

***Parent/Guardian Address:***

***Address line 1***

***Address Line 2:***

***City State: Zip Code***

The McKinney-Vento Homeless Assistance Act (Title IX, Part A of the Elementary and Secondary Education Act), as amended by the Every Student Succeeds Act defines “homeless” as “individuals who lack a fixed, regular, and adequate nighttime residence.”This includes (i) children and youths who are sharing the housing of other persons due to loss of housing, economic hardship, or a similar reason; are living in motels, hotels, trailer parks, or camping grounds due to the lack of alternative adequate accommodations; are living in emergency or transitional shelters; or are abandoned in hospitals;\* (ii) children and youths who have a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings (within the meaning of section 103(a)(2)(C)); (iii) children and youths who are living in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations, or similar settings; and (iv) migratory children (as such term is defined in section 1309 of the Elementary and Secondary Education Act of 1965) who qualify as homeless for the purposes of this subtitle because the children are living in the circumstances described in clauses (i) through (iii).

Is the address listed above ***Temporary*** or ***Permanent***? (Circle one)

Please choose which of the following situations the student currently resides in (you can choose more than one):

|  |  |
| --- | --- |
| ***\_\_\_\_\_ House or apartment with a parent or guardian***  | ***\_\_\_\_\_ Motel, car, or campsite*** |
| ***\_\_\_\_\_ Shelter or other temporary housing*** | ***\_\_\_\_\_ With friends or family members (other than or in addition to parent/guardian)*** |

If you are living in shared housing, please check all the following reasons that apply:

|  |  |
| --- | --- |
| \_\_\_\_\_ ***Loss of housing*** | ***\_\_\_\_\_ Living with boyfriend/girlfriend*** |
| ***\_\_\_\_\_ Economic situation*** | ***\_\_\_\_\_ Loss of employment*** |
| ***\_\_\_\_\_ Temporarily waiting for house or apartment*** | ***\_\_\_\_\_ Parent/Guardian is deployed***  |
| ***\_\_\_\_\_ Provide care for a family member*** | ***\_\_\_\_\_ Other*** *(Please explain) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_* |

Are you a student under the age of 18 and living apart from your parents or guardians? **Yes** **No** (Circle one)