# Title IV, Part A Student Support and Academic Enrichment (SSAE) Activity Evaluation Form

Overview

Title IV, Part A Student Support and Academic Enrichment (SSAE) is intended to improve students’ academic achievement by increasing the capacity of state educational agencies (SEAs), local educational agencies (LEAs), and local communities to:

* provide all students with access to a well-rounded education,
* improve school conditions for student learning, and
* improve the use of technology in order to improve the academic achievement and digital literacy of all students.

Under the Every Student Succeeds Act (ESSA) § 4106(e)(1)(E), LEAs are required to describe in the Title IV, Part A application how the program will be periodically evaluated for effectiveness to reach the program objectives and outcomes. In Tennessee, this is achieved through narrative prompts in the Title IV, Part A section of the Consolidated Funding Application (CFA). In order to fulfill what was approved in the CFA and to meet other statutory requirements, LEA’s must develop a reasonable, effective plan to evaluate and monitor the Title IV, Part A program for effectiveness to determine if any changes may need to be made. LEAs must document how they are evaluating the program, how often the program is being evaluated, and how the evaluation is being used to guide future decisions in the implementation process of the program. Program evaluation is extremely important as LEAs are required to report to the SEA the degree to which progress is being made toward meeting the objectives and outcomes (ESEA § 4104(a)(2)).

LEAs may use the optional form below to help evaluate the Title IV, Part A program and are encouraged to edit the form to meet their needs. This sample form may serve as documentation that Title IV, Part A program evaluation requirements have been met. For questions on Title IV, Part A, contact the LEA’s assigned [ESEA Divisional Coordinator](https://eplan.tn.gov/DocumentLibrary/ViewDocument.aspx?DocumentKey=1528498&inline=true) or [Brinn.Obermiller@tn.gov](mailto:Brinn.Obermiller@tn.gov).

**Title IV, Part A Student Support and Academic Enrichment (SSAE)**

Activity Evaluation Form

**I. Activity Information**

School Year: Click here to enter text.

Date(s) of Evaluation: Click here to enter text.

LEA Name: Click here to enter text.

School Name (as applicable): Click here to enter text.

Name of Activity: Click here to enter text.

Targeted Student Group: Click here to enter text.

Partnerships Utilized (as applicable): Click here to enter text.

ESSA Tier of Evidence (check one):

Tier 1 - Strong Evidence

Tier 2 - Moderate Evidence

Tier 3 - Promising Evidence

Tier 4 – Evidence that Demonstrates a Rationale

Measurable Objectives/Goals for the Activity: Click here to enter text.

How will the effectiveness of the activity be determined? Click here to enter text.

**II. End-of-Year Evaluation (once the activity/year has been completed)**

Describe what worked well, including the data that supports this conclusion: Click here to enter text.

List any needed modifications to the activity to better meet objectives/goals: Click here to enter text.

List next steps and the person(s) responsible: Click here to enter text.