



BEST FOR ALL

We will set all students on a path to success.

Emergency Assistance to Non-Public Schools Final Expenditure Report for Fiscal Year 2021

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December 14, 2021



BEST FOR ALL

We will set all students on a path to success.

ACADEMICS

ALL TENNESSEE STUDENTS WILL HAVE ACCESS TO A HIGH-QUALITY EDUCATION, NO MATTER WHERE THEY LIVE

STUDENT READINESS

TENNESSEE PUBLIC SCHOOLS WILL BE EQUIPPED TO SERVE THE ACADEMIC AND NON-ACADEMIC NEEDS OF ALL STUDENTS IN THEIR CAREER PATHWAYS

EDUCATORS

TENNESSEE WILL SET A NEW PATH FOR THE EDUCATION PROFESSION AND BE THE TOP STATE IN WHICH TO BECOME AND REMAIN A TEACHER AND LEADER FOR ALL

Completing the FER for EANS



Today, we will discuss:

- What is a Final Expenditure Report (FER)?
- Preparing for the FER
- Demonstration of completing a FER
- Your questions about the FER



What is a Final Expenditure Report (FER)?



Final Expenditure Report (FER)

- Final report on the school's expenditures for TDOE's fiscal year ending June 30, 2021
- Expenditures in the form of **reimbursement requests paid** to your school by TDOE
- ePlan will calculate most of the FER for you
- The FER covers EANS reimbursement requests paid until June 30, 2021, as well as the total amount budgeted for contracted services.
- **The FER is due December 31, 2021**



Preparing for the FER



Reimbursement Requests

- Do not submit any further reimbursement requests or budget revisions starting today, December 14, 2021, until the FER is completed.
- If you have a reimbursement started but it is incomplete, you will need to delete that request.
- If you have submitted a reimbursement request but it has not been approved by Grants Management, you cannot begin the FER until the reimbursement request is marked “Paid” in ePlan.



Budget Revisions

- If you have made a recent revision to the application budget, the EANS application must have a status of “TDOE EANS Director Approved” in order to complete a FER.



Demonstration of Completing a FER



FER Procedure

- Follow the [guidance document](#) in ePlan's TDOE Resources.
- There is also a FER FAQ document in TDOE Resources [here](#).



FER Reminder - Validation

- Once all data has been entered, go to the Sections page to check the validation messages:

Validation
<u>Messages</u>



FER Reminder - Validation

- Click on “Messages” to see what the error/warning is
- Warning- need to review the issue, but ePlan will allow you to continue with the FER
- Error- without correcting the issue, ePlan will **not** allow you to continue with the FER

Head Start

Final Expenditures

Total reported expenditures may not exceed the adjusted allocation amount of \$0.00.

Warning



FER Reminder – Completion Status

- Once all data is entered and all validation errors are cleared, click “FER Draft Completed”

Sections	
Anderson County (010) Public District - FY 2016 - Other Federal Funds - Rev 3	
Application Status:	FER Draft Started
Change Status To:	<u>FER Draft Completed</u> or <u>FER Cancelled</u>



FER Approval Order

1. LEA Fiscal Representative
2. LEA Authorized Representative
3. TDOE Fiscal Team – FER Grants Management Final Approved. If there is a problem with the FER, the team will return the FER to you with an explanation.
4. Once the FER reaches this final approval stage, the FER is complete.



What Are Your Questions on the FER?



Thank You and Reminders

A few reminders:

- The FER is due by December 31, 2021.
- Check the FER guidance document [here](#)
- Check the FER FAQ document [here](#).
- If you have any further questions, please contact Stephanie Ferrell at Stephanie.Ferrell@tn.gov or 615-961-3633.

Thank you for the timely completion of your EANS FER for FY21!

