November 2021
U.S. Department of Education
Office of Acquisition and Grants Administration
Grants Policy and Training Division

## Transition from DUNS Number to Unique Entity Identifier (UEI) Fact Sheet

The Federal Government will transition from the use of the DUNS Number to the new Unique Entity Identifier (UEI) as the primary means of entity identification for Federal awards government-wide. UEIs are required in accordance with <u>2 CFR Part 25</u>, and the transition from DUNS to UEI will result in the UEI being issued by the Federal Government in SAM.gov. This means entities will no longer rely on a third-party to obtain an identifier (i.e., a DUNS issued by Dun and Bradstreet). This change is meant to streamline the entity identification and validation process, making it easier and less burdensome for entities to do business with the Federal Government. Information addressing the reasons for this transition is available at <u>Government Transition from DUNS to UEI</u> and at <u>Why is SAM.gov changing to SAM (UEI)?</u>.

Starting on **April 4, 2022,** the Integrated Award Environment (IAE) systems (i.e., SAM.gov, FPDS, eSRS, FSRS, FAPIIS, and CPARS) will comply with the Federal Government's requirement to end use of the DUNS Number for Federal award management.<sup>1</sup> **The U.S. Department of Education's Grants Management System (G5) will also implement this transition on April 4, 2022**.

Here is what you need to know to be ready for this transition:

• If your organization is currently registered in <a href="SAM.gov">SAM.gov</a> with either an active or inactive registration, you have already been assigned a UEI. Your UEI is viewable on your entity's registration record in SAM.gov. To learn how to view your UEI, see this guide: <a href="How can I view">How can I view</a> my unique entity identifier (UEI)?.

<u>CPARS.gov</u> – Or the Contractor Performance Assessment Reporting System is the official site in which Federal agencies can create and measure the quality and timely reporting of contractor performance information, and where contractors can review this information and provide comments.

the entity has any of these records, and Administrative Proceedings information.

<sup>&</sup>lt;sup>1</sup> <u>SAM.gov</u> – Or the System for Awards Management is the official site for registering to do business with the Federal Government.

<sup>&</sup>lt;u>FPDS.gov</u> – Or the Federal Procurement Data System is the official site for reporting contracts whose estimated value is \$10K or more.

<sup>&</sup>lt;u>eSRS.gov</u> – Or the Electronic Subcontracting Reporting System is the official site for reporting subcontracts.

<u>FSRS.gov</u> – Or the Federal Funding Accountability and Transparency Act Subaward Reporting System (FSRS) is the official reporting site that Federal prime awardees (i.e., prime contractors and prime grants recipients) use to capture and report subaward and executive compensation data regarding their first-tier subawards.

<u>FAPIIS.gov</u> – Or the Federal Awardee Performance and Integrity Information System is the official site in which records are entered and searchable related to Administrative Agreements, Defective Pricing, DoD Determination of Contractor Fault, Non-Responsibility Determination, Recipient Not-Qualified Determination, Termination for Cause, Termination for Default, Termination for Material Failure to Comply, Suspension/Debarment information if

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- If you have an inactive registration or need to update your registration, you must ensure that your renewal or updates occur on time and as required, but this does not affect whether you have been assigned a UEI. If you have a registration, you already have a UEI. If your registration has expired, you can access instructions addressing how to renew your entity registration at: How to Renew or Update an Entity.
- From now until April 3, 2022, entities that are <u>not already registered</u> in SAM.gov and who wish to do business with the Federal Government must obtain and/or use a valid DUNS to register their entity in SAM.gov. On and after April 4, entities who are not registered in SAM.gov will be assigned a UEI when they register and will not need to use a DUNS for entity registration or reporting. To register in SAM.gov, click on the "Get Started" link under the "Register Your Entity..." heading in <u>SAM.gov</u>.
- Your organization will continue to use its DUNS for registration and reporting until April 3, 2022.
   After that time, your organization will no longer use the DUNS for this purpose and that number will not be maintained in any IAE systems (i.e., SAM.gov, FPDS, eSRS, FSRS, FAPIIS, and CPARS).
   Beginning April 4, 2022, your organization will only use the UEI in IAE systems.
- The transition to using UEIs does not impact your entity's registration expiration date or when
  you need to renew. Once assigned, the UEI number will never expire; however, entity
  registrations do expire annually and require annual renewal. Please ensure that your
  organization renews its registration prior to the expiration date. The expiration date is listed in
  your entity record in SAM.gov.
- Subrecipients under entities doing business with the Federal Government that are currently registered in SAM.gov have been assigned their UEI.
- From now until April 3, 2022, subrecipients under entities doing business with the Federal Government that are not already registered in SAM.gov must obtain and/or use a DUNS to register their entity on SAM.gov. On and after April 4, subrecipients can register in SAM.gov and will be assigned their UEI. At that time, subrecipients will no longer be able to obtain or use a DUNS for subrecipient registration or reporting.

## Where to get help:

The Federal Service Desk, available at FSD.gov, is the help desk that has been established for all IAE systems. FSD.gov includes resources that address the UEI transition and these resources are available at: Help Resources. There are resources available for grantees, subrecipients, contractors, subcontractors, Federal employees who use SAM.gov, and for individuals who search for entities on SAM.gov. Two of the available resources that are particularly helpful are:

- 1) FAQs that are organized by how an individual uses SAM.gov based on their roles and responsibilities (<u>UEI Transition FAQs</u>); and
- 2) An interactive PDF tool that walks individuals through how they are affected by the transition, so they can be confident they have accurate information (<u>Interactive PDF Tool UEI Transition</u>).

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If you have questions about UEIs or the UEI transition that are not answered in the FAQs or in other resources available at <u>FSD.gov</u>, you may contact the FSD.gov by calling, or by choosing the "Create an Incident" or engaging in a "Live Chat." You may also send the question directly to the General Services Administration at: <a href="mailto:entityvalidation@gsa.gov">entityvalidation@gsa.gov</a>.

For other questions related to your grant, please contact your ED program contact listed in box 3 of your Grant Award Notification, or as identified in any other applicable documentation provided by ED.