

District Funding Summary Report An Overview of Expiring Funds

New ePlan Feature: LEA Reports

LEA users can access a new ePlan feature, *LEA Reports* from the *Reports* tab on the left navigation menu. The feature was introduced to allow LEAs to access a new report displaying the LEAs allocated funds with the remaining amounts and expiration dates. This report is titled *District Funding Summary*.

District Funding Summary Report

To access the new report, click *Reports* from the main menu. Under the <u>**LEA**</u> heading, click *District Funding Summary*.

TN	Department of Education
ePlan Home	Reports
Reports	Plasse select a renort
Planning Monitoring Funding Data and Information	✓ LEA Þ District Funding Summary.
Reimbursement Requests	

This report accesses current data about the LEAs awarded Grants, Award year, Funding type (both state and federal grants are included), expiration date, allocation, amount paid, amount remaining, and a calculation of days remaining until the expiration date for the grants. The report is sorted by the "days remaining column" then by the largest amount remaining. Grants with the shortest remaining Days to Obligation appear first.

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Reports	Tennessee Test - LEA									
Inbox Planning	Return to Reports									
Monitoring										
Funding	District Funding S	ummary -	LEA Name	ə (###)						
Reimbursement Requests	Grant	Award Year	Funding Type	Obligation Date	Allocation	Amount Paid	Amount Remaining	Days To Obligation		
Project Summary	voluntary Fre-K	2022	State	0/50/2022	0010,004.40	0011,000.0Z	\$142,400.47	40		
LEA Document Library Address Book	Summer Learning Transportation	2022	State	6/30/2022 11:59:59 PM	\$64,656.10	\$0.00	\$64,656.10	43		
TDOE Resources Help for Current Page	Coordinated School Health	2022	State	6/30/2022 11:59:59 PM	\$90,000.00	\$66,064.73	\$23,935.27	43		
Contact TDOE	Elementary and Secondary School Emergency Relief (ESSER) 2.0	2021	Federal	9/30/2022 11:59:59 PM	\$2,999,594.22	\$2,392,178.15	\$607,416.07	135		
User Name	Summer Learning Camps	2021	Federal	9/30/2022 11:59:59 PM	\$234,457.72	\$119,061.00	\$115,396.72	135		
Test Site	Bridge Camp	2021	Federal	9/30/2022 11:59:59 PM	\$106,898.22	\$65,454.37	\$41,443.85	135		
Session Timeout										



This report can be downloaded into an excel spreadsheet document allowing users to filter and sort results (as an example, users could filter out all grants with a remaining balance of \$0.00 to focus on the grants that have funds that still need to be expended)

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Reimbursement Requests	Grant	Award Year	Funding Type	ОЫ	PDF	Amount Paid	Amount Remaining	Days To Obligation				
Project Summary	Voluntary Pre-K	2022	State	6/	Excel	371,399.02	\$142,485.47	43				
LEA Document Library		0000		11:	TIFF file		004.050.40	10				
Address Book	Summer Learning Transportation	2022	State	6/3 11:5	Word	\$0.00	\$64,656.10	43				
TDOE Resources	Coordinated School Health	2022	State	6/30/20	22 \$90,000.00	\$66,064.73	\$23,935.27	43				

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District Funding Summary - LEA Name (###)											
3 GI	rant	Award Year	Funding Type	Obligation Date	Allocation	Amount Paid	Amount Remaining	Days To Obligation			
4 Vo	oluntary Pre-K	2022	State	7/1/2022 12:00:00 AM	\$513,884.49	\$371,399.02	\$142,485.47	43			
5 Summer Learning 5 Transportation		2022	State	7/1/2022 12:00:00 AM	\$64,656.10	\$0.00	\$64,656.10	43			
6 Coordinated School Health		2022	State	7/1/2022 12:00:00 AM	\$90,000.00	\$66,064.73	\$23,935.27	43			

Much of the information provided in this report is the same as the information displayed on the Project Summary page. However, the **District Funding Summary** report also provides the obligation date and allows users to download the information into a spreadsheet.

LEA Responsibility to Monitor Grant Awards

The department advises that LEAs monitor award funds, obligations, expenditures, and obligation dates regularly to ensure that funds are obligated in time to avoid the chance of funds being reverted.

A Note for ePlan Users with Multiple Organization Associations:

Some ePlan user accounts are associated with more than one organization in ePlan. These users must first select the desired organization on the home page to run the report. Users can switch between organizations by returning to the ePlan homepage and selecting the desired organization's name.