District Funding Summary Report
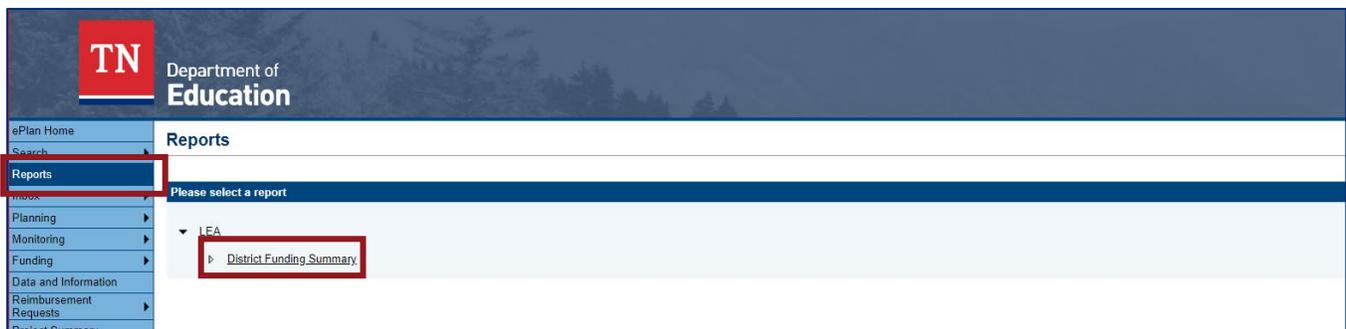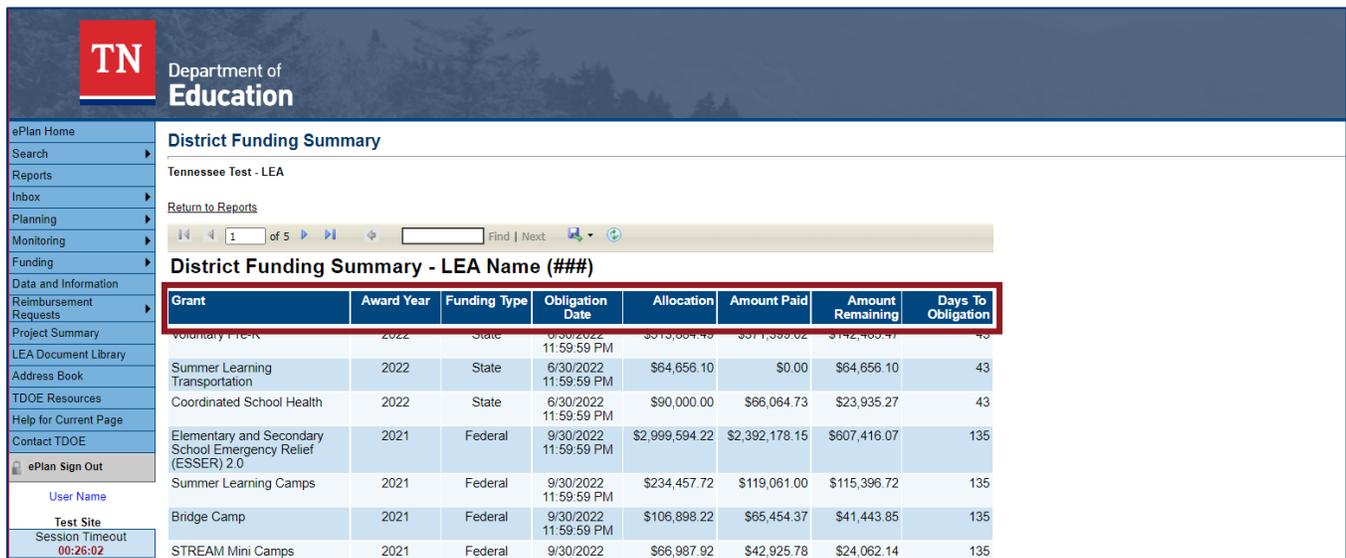## An Overview of Expiring Funds

New ePlan Feature: LEA Reports

LEA users can access a new ePlan feature, *LEA Reports* from the *Reports* tab on the left navigation menu. The feature was introduced to allow LEAs to access a new report displaying the LEAs allocated funds with the remaining amounts and expiration dates. This report is titled *District Funding Summary*.

District Funding Summary Report

To access the new report, click *Reports* from the main menu. Under the <u>LEA</u> heading, click ***District Funding Summary***.
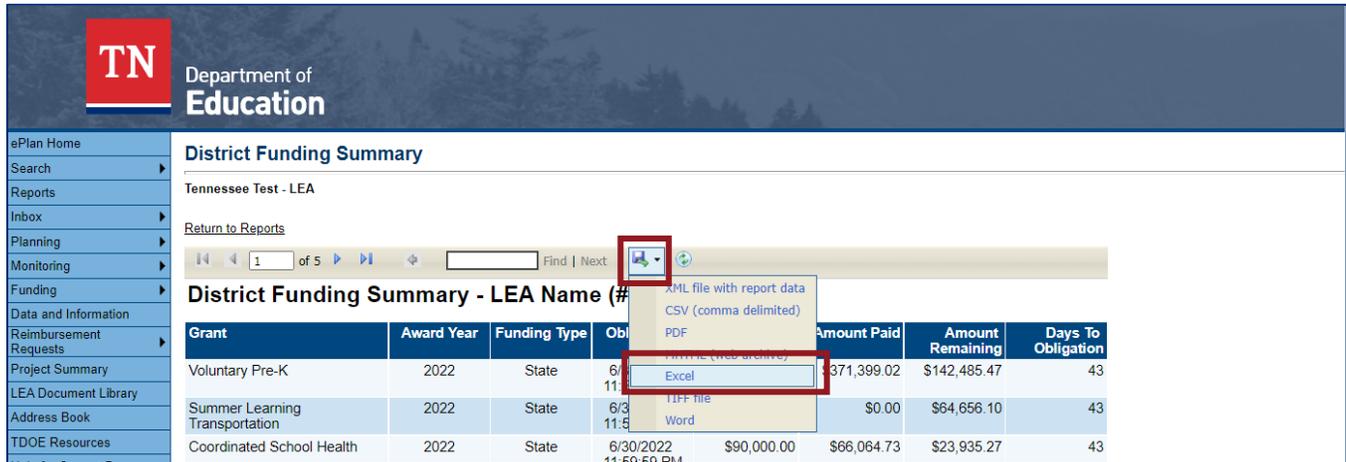

This report accesses current data about the LEAs awarded Grants, Award year, Funding type (both state and federal grants are included), expiration date, allocation, amount paid, amount remaining, and a calculation of days remaining until the expiration date for the grants. The report is sorted by the "days remaining column" then by the largest amount remaining. Grants with the shortest remaining Days to Obligation appear first.
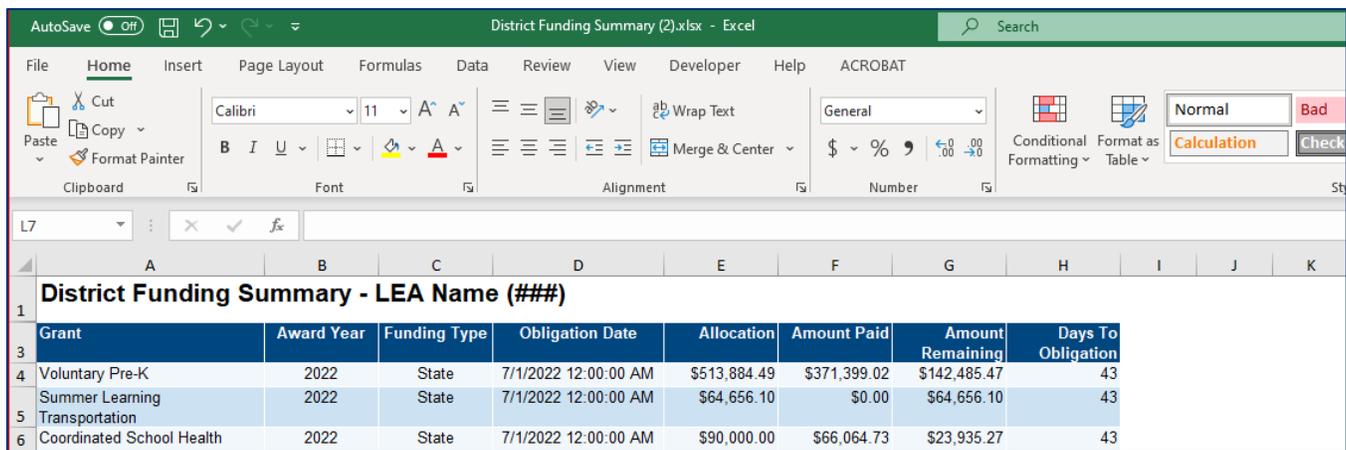

Grant	Award Year	Funding Type	Obligation Date	Allocation	Amount Paid	Amount Remaining	Days To Obligation
Voluntary Pre-K	2022	State	6/30/2022 11:59:59 PM	$513,884.49	$371,399.02	$142,485.47	43
Summer Learning Transportation	2022	State	6/30/2022 11:59:59 PM	$64,656.10	$0.00	$64,656.10	43
Coordinated School Health	2022	State	6/30/2022 11:59:59 PM	$90,000.00	$66,064.73	$23,935.27	43
Elementary and Secondary School Emergency Relief (ESSER) 2.0	2021	Federal	9/30/2022 11:59:59 PM	$2,999,594.22	$2,392,178.15	$607,416.07	135
Summer Learning Camps	2021	Federal	9/30/2022 11:59:59 PM	$234,457.72	$119,061.00	$115,396.72	135
Bridge Camp	2021	Federal	9/30/2022 11:59:59 PM	$106,898.22	$65,454.37	$41,443.85	135
STREAM Mini Camps	2021	Federal	9/30/2022 11:59:59 PM	$66,987.92	$42,925.78	$24,062.14	135

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This report can be downloaded into an excel spreadsheet document allowing users to filter and sort results (as an example, users could filter out all grants with a remaining balance of $0.00 to focus on the grants that have funds that still need to be expended)

Much of the information provided in this report is the same as the information displayed on the Project Summary page. However, the **District Funding Summary** report also provides the obligation date and allows users to download the information into a spreadsheet.

LEA Responsibility to Monitor Grant Awards

The department advises that LEAs monitor award funds, obligations, expenditures, and obligation dates regularly to ensure that funds are obligated in time to avoid the chance of funds being reverted.

A Note for ePlan Users with Multiple Organization Associations:

Some ePlan user accounts are associated with more than one organization in ePlan. These users must first select the desired organization on the home page to run the report. Users can switch between organizations by returning to the ePlan homepage and selecting the desired organization's name.

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