



ePlan Enhancements

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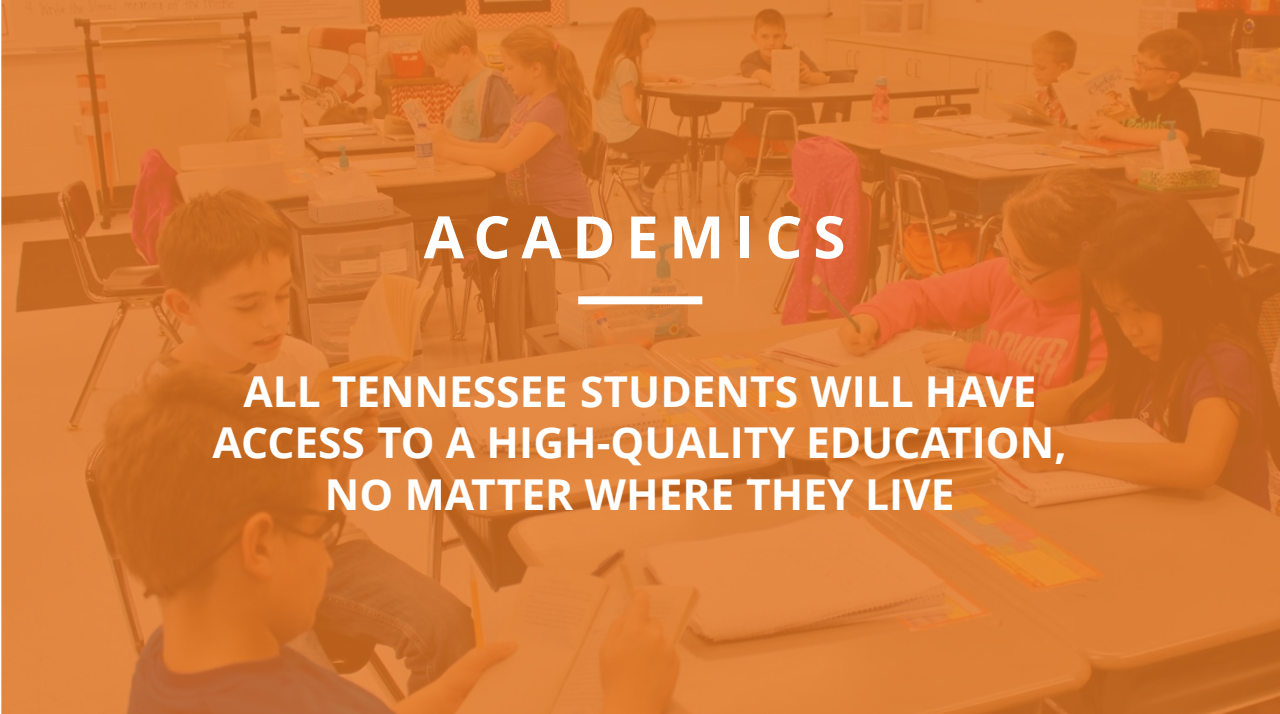
Aug. 31, 2022





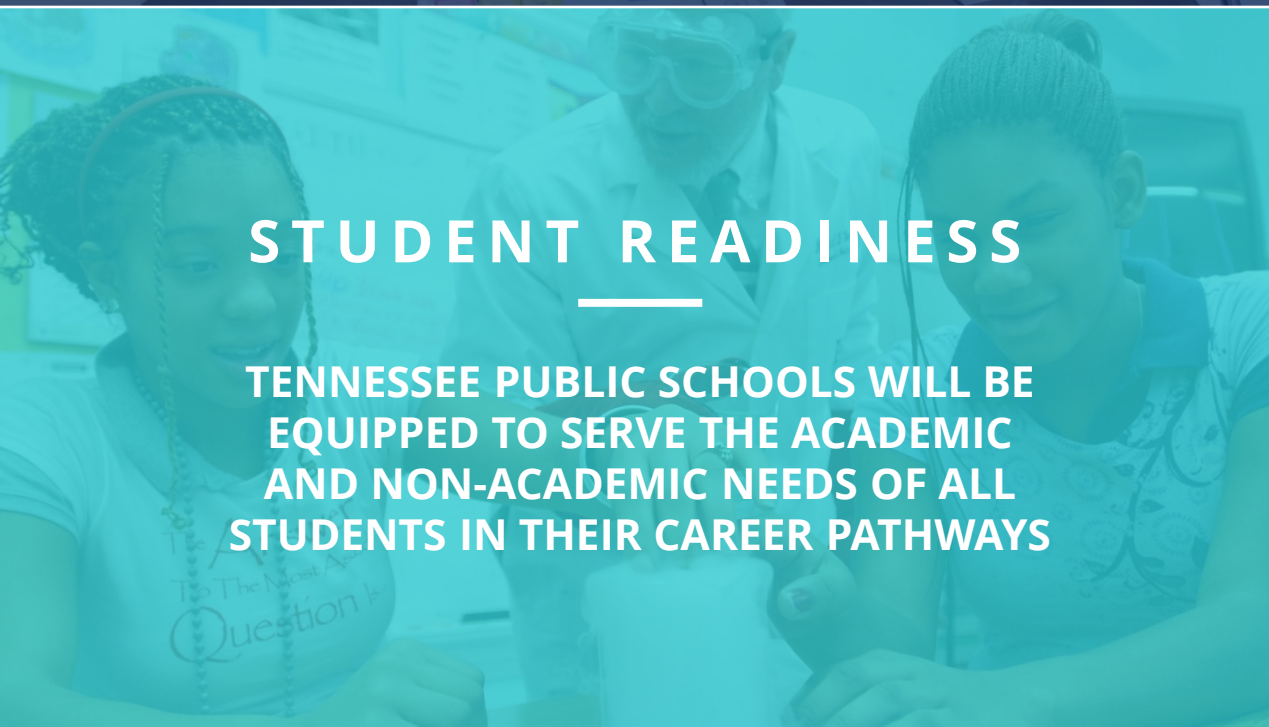
BEST FOR ALL

We will set all students on a path to success.



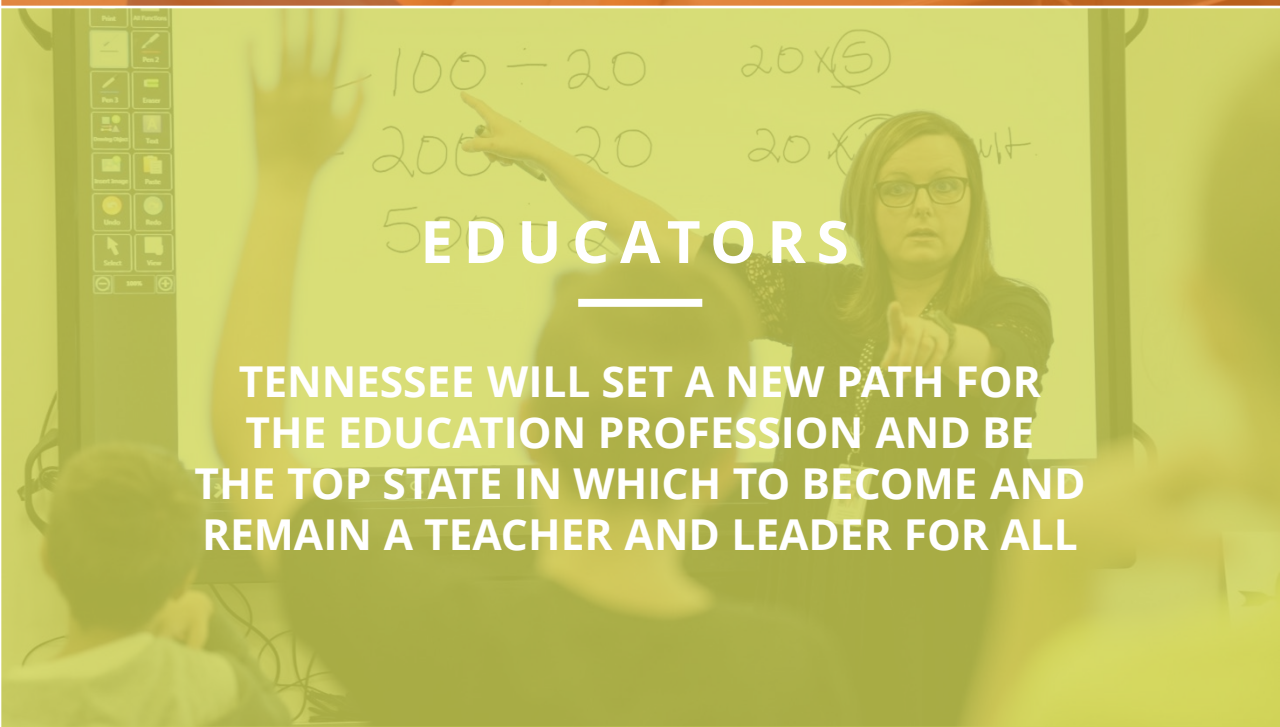
ACADEMICS

ALL TENNESSEE STUDENTS WILL HAVE ACCESS TO A HIGH-QUALITY EDUCATION, NO MATTER WHERE THEY LIVE



STUDENT READINESS

TENNESSEE PUBLIC SCHOOLS WILL BE EQUIPPED TO SERVE THE ACADEMIC AND NON-ACADEMIC NEEDS OF ALL STUDENTS IN THEIR CAREER PATHWAYS



EDUCATORS

TENNESSEE WILL SET A NEW PATH FOR THE EDUCATION PROFESSION AND BE THE TOP STATE IN WHICH TO BECOME AND REMAIN A TEACHER AND LEADER FOR ALL



Agenda

- ePlan User Survey
- Announcements and Reminders
- Upload/Download Budget
- Local Education Agency (LEA) Report(s) and Manual
- User Access and Role Audit
- Grant Award Notifications
- Closing



Norms and Expectations

- Take calls and necessary phone communications outside of the session room.
- Remain engaged.
- Visit a team member at the registration table if you have questions about the conference.
- All session slide decks are available in ePlan > TDOE Resources > Federal Programs and Oversight (FPO) > Federal Programs Professional Development > 2022 ESSA/ESSER Conference.



ePlan User Survey



ePlan Survey

- Link:

https://stateoftennessee.formstack.com/forms/eplan_survey

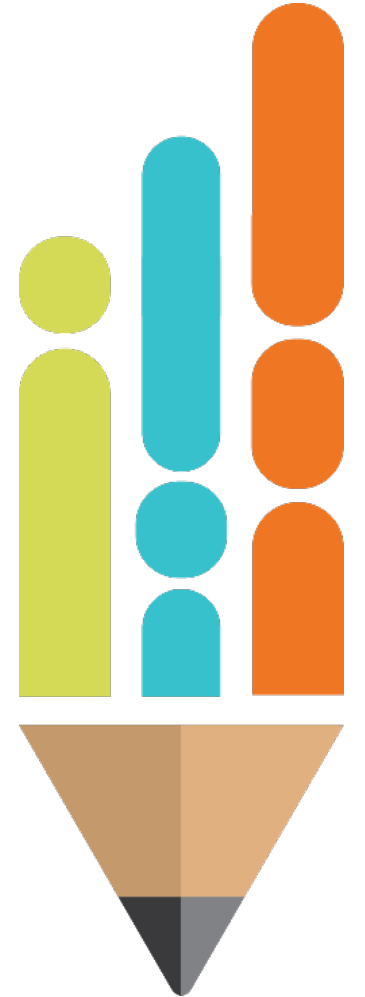


Announcements and Reminders



Homepage

- Announcements
 - Department Updates
- Reminders
 - Dates
 - Commissioner's Update for Directors
 - User Access Forms
 - DT Support
 - InformTN



ePlan Homepage

Announcements	Reminders
<p>Announcement 1 (6/2/2022) Update 1</p> <p>Announcement 2 (4/28/2022) Update 2</p> <p>Announcement 3 (4/7/2022) Update 3</p>	<p>1. Dates to Remember (2/3/2022) <i>* Dates are subject to change as things continue to update.</i></p> <p>September</p> <ul style="list-style-type: none">▪ 9/1: Inform TN School Plans Deadline▪ 9/15: ESSER Planning Document Addenda Due in ePlan▪ 9/16: STEM/STE(A)M Designation Intent to Apply Deadline <p>See the latest edition of the Commissioner's Update for Directors</p> <p>2. Welcome to ePlan (10/11/2020)</p> <p>ePlan user access forms can be found in the user access folder on the TDOE Resources page or select one of the following forms:</p> <ul style="list-style-type: none">▪ LEA▪ Charter School▪ Community Based Organization▪ Non-Public Form <p>For any questions regarding ePlan, please review the resources we have in the last folder on ePlan's TDOE Resources Page or contact us at ePlan.Help@tn.gov. An ePlan Top 10 Tips document can be found here this includes password assistance.</p> <p>3. Single Sign On (SSO) Account Set-up and Password Assistance (9/29/2020)</p> <p><i>Individuals that have a locked SSO account should send an email to DT.Support@tn.gov requesting a new Welcome email.</i></p> <ul style="list-style-type: none">▪ Click here for instructions to reset your SSO password. <p>To obtain an SSO account, please contact your local District EIS Supervisor for assistance.</p> <ul style="list-style-type: none">▪ Click here for the list of EIS Supervisors. <p>For further assistance with your SSO account, including requests to have the ePlan tile added, please contact our District Technology team at DT.Support@tn.gov or (800) 495-4154.</p> <p>4. Inform TN Technical Support (2/22/2019) Inform TN Technical Help questions should be sent to inform-tn-help@sjp.eldarion.com.</p>

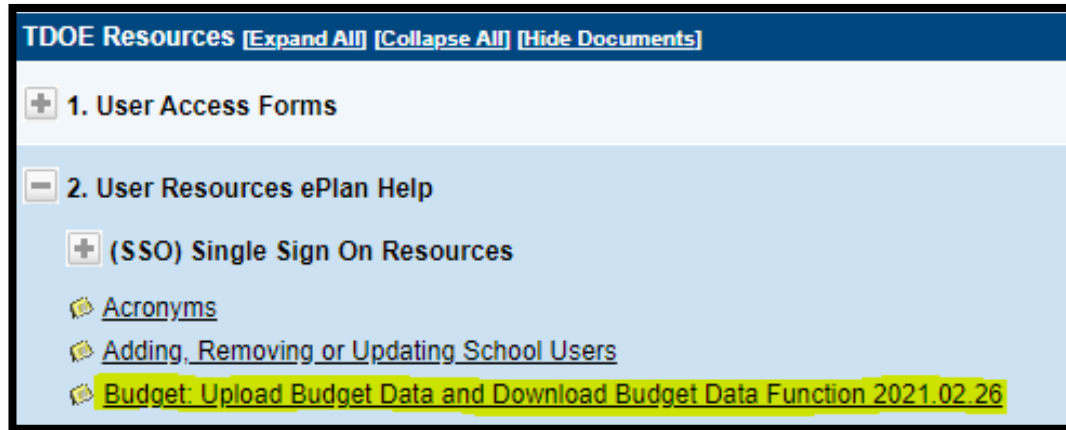


Budget Upload/Download

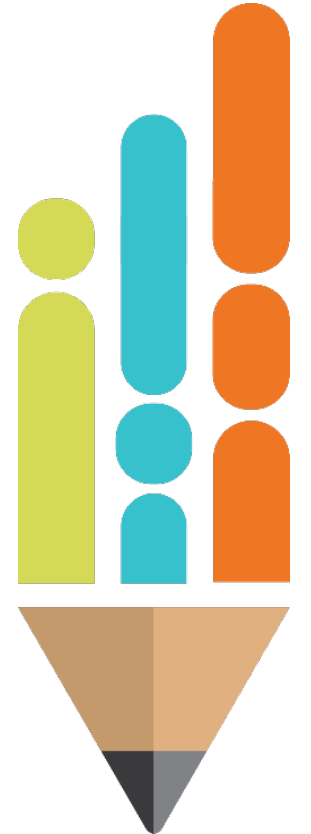
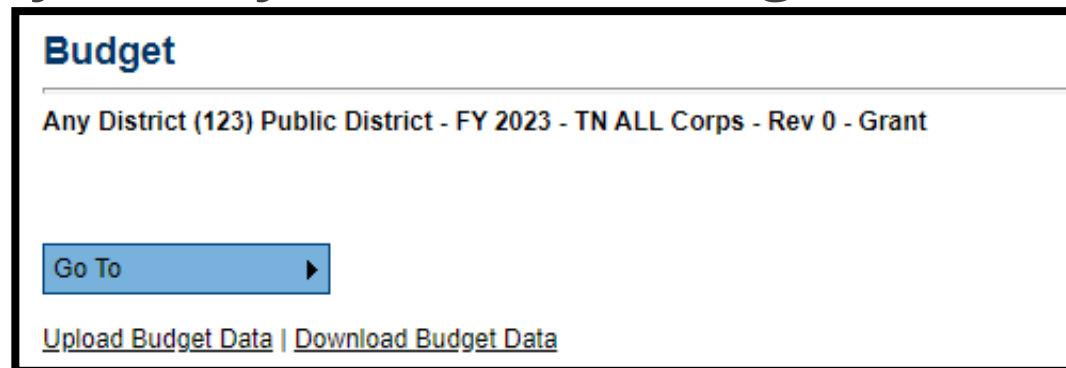


Budget Upload/Download

- ePlan's TDOE Resources



- Quickly modify or create a budget



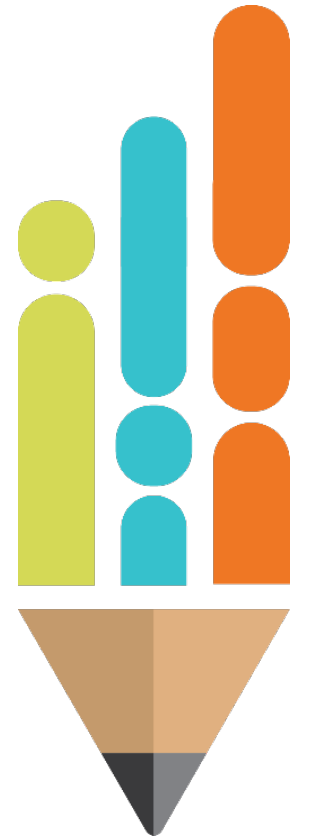
LEA Reports and Manual



LEA Report(s)

- New Report Tab

The screenshot displays the ePlan Home interface. On the left is a vertical navigation menu with the following items: ePlan Home, Search, Reports, Inbox, Planning, Monitoring, Funding, Data and Information, Reimbursement Requests, Project Summary, LEA Document Library, Address Book, TDOE Resources, Help for Current Page (with a '1' in a blue square), and Contact TDOE. An orange arrow points to the 'Reports' menu item. The main content area is titled 'Reports' and contains a search bar, a 'Please select a report' header, and a tree view. The tree view shows a collapsed 'LEA' folder with a dropdown arrow, and an expanded 'District Funding Summary' report with a right-pointing arrow. A second orange arrow points to the 'District Funding Summary' report.



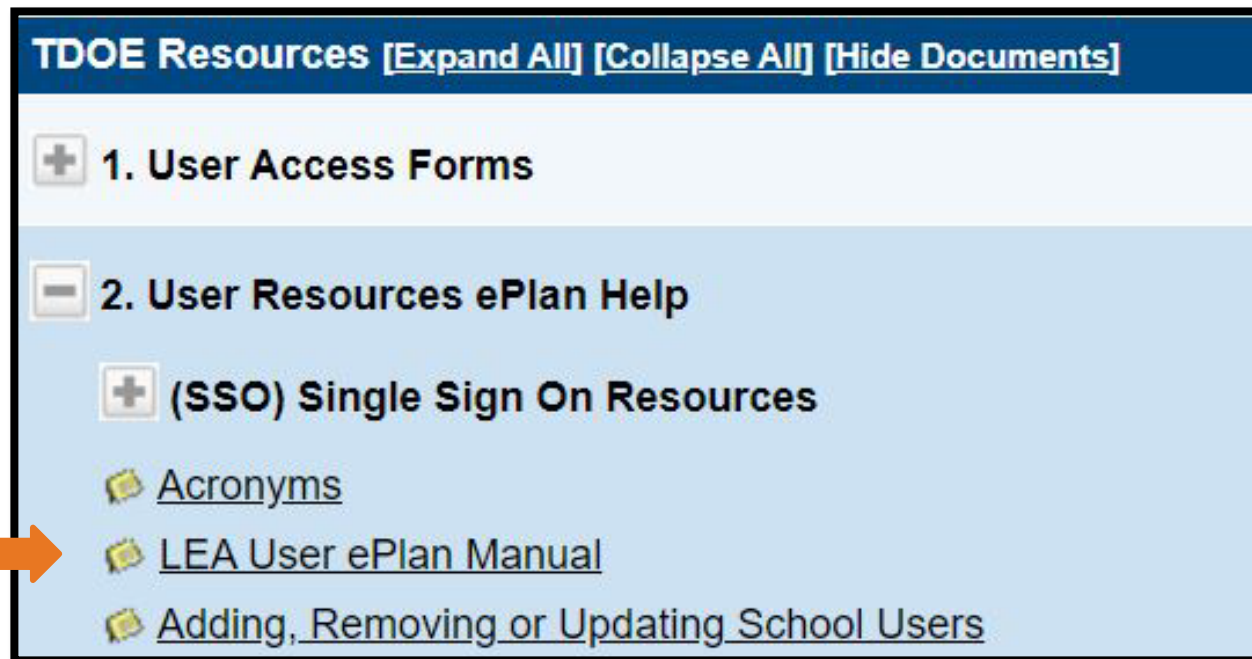
District Funding Summary

Grant	Award Year	Funding Type	Obligation Date	Allocation	Amount Paid	Amount Remaining	Days To Obligation
Elementary and Secondary School Emergency Relief (ESSER) 2.0	2021	Federal	9/30/2022 11:59:59 PM	\$6,573,070.63	\$2,428,523.14	\$4,144,547.49	59
Literacy Training Teacher Stipend Grant	2021	Federal	9/30/2022 11:59:59 PM	\$200,000.00	\$150,000.00	\$50,000.00	59
Title IX McKinney-Vento	2021	Federal	9/30/2022 11:59:59 PM	\$71,281.50	\$50,000.00	\$21,281.50	59
Bridge Camp	2021	Federal	9/30/2022 11:59:59 PM	\$353,226.79	\$335,727.47	\$17,499.32	59
Sustainability Grant	2021	Federal	9/30/2022 11:59:59 PM	\$46,286.25	\$36,966.99	\$9,319.26	59
Summer Learning Camps	2021	Federal	9/30/2022 11:59:59 PM	\$793,700.69	\$788,158.63	\$5,542.06	59
Title IX McKinney-Vento	2020	Federal	9/30/2022 11:59:59 PM	\$51,417.40	\$50,000.00	\$1,417.40	59
STREAM Mini Camps	2021	Federal	9/30/2022 11:59:59 PM	\$226,771.62	\$225,359.46	\$1,412.16	59
Innovative School Models	2023	State	6/30/2023 11:59:59 PM	\$2,015,952.00	\$0.00	\$2,015,952.00	332
Voluntary Pre-K	2023	State	6/30/2023 11:59:59 PM	\$1,169,471.81	\$0.00	\$1,169,471.81	332
Coordinated School Health	2023	State	6/30/2023 11:59:59 PM	\$101,000.00	\$0.00	\$101,000.00	332
Family Resource Centers	2023	State	6/30/2023 11:59:59 PM	\$29,611.65	\$0.00	\$29,611.65	332
Elementary and Secondary School Emergency Relief (ESSER) 3.0 Grant	2022	Federal	9/30/2023 11:59:59 PM	\$14,762,182.91	\$2,428,171.28	\$12,334,011.63	424
IDEA, Part B	2022	Federal	9/30/2023 11:59:59 PM	\$3,012,528.00	\$2,278,115.78	\$734,412.22	424
ARP IDEA Part B Funds	2022	Federal	9/30/2023 11:59:59 PM	\$750,073.86	\$355,529.90	\$394,543.96	424



LEA Manual and Other Help Resources

- TDOE Resources User Resources ePlan Help



TDOE Resources [Expand All] [Collapse All] [Hide Documents]

- + 1. User Access Forms
- 2. User Resources ePlan Help
 - + (SSO) Single Sign On Resources
 - Acronyms
 - LEA User ePlan Manual**
 - Adding, Removing or Updating School Users

An orange arrow points to the 'LEA User ePlan Manual' item in the menu.



LEA User Access and Role Audit





LEA User Access

- Currently, LEAs can assign school roles
- Coming soon, LEAs will have the ability to **assign and remove** all but a few key roles.
- Will include the following:
 - New role to manage this new role access
 - Storing the forms in the LEA Document Library monthly
 - Still requires forms signed by the Director of Schools
 - Webinars and office hours to support
- When determining access for LEA staff and third parties, such as vendors (if applicable), consult with your board attorney to ensure compliance with required user access forms and all confidentiality laws, including the Family Educational Rights & Privacy Act (FERPA).
- ePlan Help will continue to offer support by assigning and removing any roles that are sent to ePlan.Help@tn.gov.



ePlan Audit

- The Comptrollers' office requires a yearly user audit.
- 2021 was the first year as a Data and Information report.
 - Prior to this was a series of emails.
- Process:
 - LEAs review all current roles.
 - LEAs indicate which roles to remove.
 - LEAs complete an assurance to certify that review has taken place.
 - LEAS upload school roles document in the LEA Document Library.
- This will open in **Oct. 2022.**



Grant Award Notifications



Grant Award Notification (GAN)

- New FY23 feature embeds GAN as a funding application page.

* I have read this Grant Award Notification.

Date:	7/1/2022
Federal Award Identification Number:	S010A210042
Period of Performance:	July 1, 2022 - September 30, 2023
Budget Period of Performance:	July 1, 2022 - September 30, 2023
Grant Name:	Title I, Part A
Project Total:	\$293,994,243.00
GAN Award Date:	7/01/2022
Assistance Listing #:	84.010A
Current Allocation	\$0.00
Funds Obligated by this Award/Revision:	\$426,056.00
Total Project Funds Obligated to Subrecipient:	\$426,056.00
Revised Allocation:	N/A
Revised Allocation Date:	N/A
Federal Award Project Description:	Improving Basic Programs
Federal Granting Agency:	U.S. Department of Education
Pass Through Entity:	Tennessee Department of Education
CFDA Number and Name:	84.010A
Approved Indirect Cost Rate:	3.61%
DUNS Number:	43647717

TERMS, CONDITIONS AND FUNDING: THIS GRANT AWARD IS MADE SUBJECT TO ALL APPLICABLE STATUTES, REGULATIONS AND FUNDING LIMITATIONS IN EDGAR 2CFR200.331

The sub-grantee will permit the State and auditors to have access to the sub-grantee's records and financial statements as necessary for the pass-through entity to meet the requirements of this grant.

This grant award is subject to the appropriation and availability of Federal grant funds. In the event that the funds are not appropriated or are otherwise unavailable, the State reserves the right to discontinue the Grant.

As deemed appropriate during the fiscal year, any condition could be added, and a modified grant award letter issued.

This is not a R&D grant.

You are authorized, in carrying out this grant, to utilize the higher threshold set for micro-purchase and simplified acquisition thresholds for federal assistance under this grant established by recent statutory changes. These statutory changes raise the threshold for micropurchases under Federal financial assistance awards to \$10,000 and raise the threshold for simplified acquisitions to \$250,000 for recipients.

*Under the "Tydings Amendment," Section 421(b) of the General Education Provisions Act, 20 U.S.C. 122(B), Any funds that are not obligated at the end of the federal funding period shall remain available for obligation for an additional period of 12 months.



Closing



Contact Information

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Melissa.Brown@tn.gov
(629) 395-4684





Questions?

Fraud, Waste or Abuse

Citizens and agencies are encouraged to report fraud, waste, or abuse in State and Local government.

NOTICE: This agency is a recipient of taxpayer funding. If you observe an agency director or employee engaging in any activity which you consider to be illegal, improper or wasteful, please call the state Comptroller's toll-free Hotline:

1-800-232-5454

Notifications can also be submitted electronically at:

<http://www.comptroller.tn.gov/hotline>

Please Share your Feedback:

https://stateoftennessee.formstack.com/forms/eplan_enhancements_feedback

SKILLS AND KNOWLEDGE

