

New IDEA Directors

Consolidated Funding Application (CFA) Revisions

About

The CFA must be completed by each local educational agency (LEA) and includes funds awarded for the following: Title I, Part A; Title I, Part A Neglected; Title I, Part D; Title II, Part A Title III, Part A; Title IV; Title V, Part B; (Rural & Low-Income Schools) and IDEA (Part B and Preschool). The CFA must be reviewed and approved by the Tennessee Department of Education (department). Access to the CFA is provided through the department's online funding and planning portal, ePlan (<https://ePlan.tn.gov>).

Budget final awarded allocations in October, budget any incoming allocations for incoming carry-over, reallocated, additional, or special awards received, and adjust FTEs, if applicable.

Timeline & Recommended Action Steps

- July 1, 2023 – June 30, 2024: Complete FY24 CFA budget revisions to IDEA Part B and IDEA Preschool budget programs as necessary.
 - The CFA must be in *LEA Authorized Representative Approved* status after each revision is *TDOE FPO Director Approved* for money to be available for reimbursements.
 - Application status should be *LEA Authorized Approved* until ready to complete a revision.

Available Resources

- Assigned [FPO Divisional Coordinator](#)
- In ePlan, go to *TDOE Resources > ESSA/IDEA Consolidated Funding Application Reference Documents > Consolidated Funding Application Training Materials > Consolidated Funding Application Guides*:
 - [Technical Application Guide: FY24 CFA](#)
 - [Federal Spending Handbook: Coordinated Spending Guide](#)