

Individuals with Disabilities Education Act (IDEA) New Directors Curriculum Quarter 3 Checklist

January

- IDEA Partnership for Systemic Change Competitive Grant Monitoring
- Budget revisions (if necessary)
- CCEIS Monitoring – start process in ePlan
- Time and Effort—Personnel Activity Reports (PARs) are due at the end of each month
- Time and Effort—Semi-Annual Certifications

February

- Register for March FPO CFA training in each grand division
- Budget revisions (if necessary)
- Time and Effort—Personnel Activity Reports (PARs) are due at the end of each month

March

- FY26 CFA opens in ePlan
- Attend at least one CFA training provided by FPO IDEA Oversight Coordinator
- Registration for CFA workshops in each grand division opens in April
- Budget revisions (if necessary)
- Time and Effort—Personnel Activity Reports (PARs) are due at the end of each month