Individuals with Disabilities Education Act (IDEA)
New Directors Curriculum
Quarter 3 Checklist

January

- ☐ IDEA Partnership for Systemic Change Competitive Grant Monitoring
- ☐ Budget revisions (if necessary)
- ☐ CCEIS Monitoring – start process in ePlan
- ☐ Time and Effort—Personnel Activity Reports (PARs) are due at the end of each month
- ☐ Time and Effort—Semi-Annual Certifications

February

- ☐ Register for March FPO CFA training in each grand division
- ☐ Budget revisions (if necessary)
- ☐ Time and Effort—Personnel Activity Reports (PARs) are due at the end of each month

March

- ☐ FY27 CFA opens in ePlan
- ☐ Attend at least one CFA training provided by FPO IDEA Oversight Coordinator
- ☐ Registration for CFA workshops in each grand division opens in April
- ☐ Budget revisions (if necessary)
- ☐ Time and Effort—Personnel Activity Reports (PARs) are due at the end of each month