

Individuals with Disabilities Education Act (IDEA) New Directors Curriculum Quarter 4 Checklist

April

- Work to complete the FY26 CFA
- Attend the CFA workshop held by FPO IDEA Oversight Coordinator
- Budget revisions in FY24 CFA (if necessary)
- IDEA Private School Proportionate Amounts for FY26 uploaded (preliminary)
- Time and Effort—Personnel Activity Reports (PARs) are due at the end of each month

May

- May 1: FY26 CFA due in ePlan
- Budget revisions (if necessary)
- May 15: Partnership for Systemic Change Grant Monitoring is due
- Time and Effort—Personnel Activity Reports (PARs) are due at the end of each month
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June

- June 30: FY26 CFA approved by the department
- Finalize all budget revisions in FY24 CFA
- June 30: Reimbursement request(s) for High-Cost Special Education Students due
- Time and Effort—Personnel Activity Reports (PARs) are due at the end of each month