

## IDEA Parentally Placed Private School Reserve Calculation

Federal regulations require that a proportion of federal funds be used to provide services to children with disabilities in private schools. The focus of this memorandum is to guide local education agencies (LEAs) following the requirements of 20 U.S.C. § 1412(a) (10) of IDEA 2004 regarding (1) the LEA responsible for providing equitable special education and related services to parentally placed private school children with disabilities, and (2) determining the proportionate share calculation of Federal funds to be expended by the LEA for such children attending private schools located in their school district.

The re-authorization of IDEA 2004 requires LEAs to consult with representatives of private schools and conduct a thorough and complete child find process to determine the number of parentally placed children with disabilities attending private schools *located within the jurisdiction of the LEA*. This means that representatives of private schools have only one LEA to consult to ensure that children with disabilities enrolled in their private schools can participate in IDEA equitable services. For additional information, please refer to 34 C.F.R. §§ 130–133 and Appendix B to Part 300 – Proportionate Share Calculation. Remember that in Tennessee, home-schooled students are also considered private school students and must be included in this count.

It is the LEA's responsibility to arrive at the "proportionate amount" of federal funds for your system to spend on providing services to children with disabilities in private schools. However, if you will complete the information requested on the attached page through "C. Total # of eligible children in your jurisdiction," the Tennessee Department of Education (department) will compile your actual proportionate amount for the 2023-24 school year when the next year's allocations are determined. For LEAs to know what proportion of IDEA Part B funds (ages 3-21) must be spent on providing these services, they must know the number of eligible parentally placed private school children with disabilities (including home-schooled students) within an LEA's jurisdiction for that age group.

Enclosed are the forms needed to calculate the proportional amount for the 2023-24 school year.

Once completed, upload the form to the LEA Document Library by **Dec. 22, 2022**. The path to upload the calculation is as follows: ePlan > LEA Document Library > FY23 > IDEA Grant Documents > FY24 Parentally Placed Private School Reserve Calculation.

If you have any questions concerning this matter, please feel free to contact [Tracey.Hawk@tn.gov](mailto:Tracey.Hawk@tn.gov) or (615) 487-1062.

## Proportionate Share Calculation for Parentally Placed Private School Children with Disabilities for the School Year 2023-24

LEA Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Date: \_\_\_\_\_

Phone Number: \_\_\_\_\_

IDEA, Part B (611):

As of Dec. 1, 2022, enter the:

A. Total # of **eligible** children with disabilities in public schools within the LEA

B. Total # of parentally placed **eligible** children with disabilities in private elementary and secondary schools located within the LEA's jurisdiction (*including home-schooled students*)

C. Total # of **eligible** children in the LEA's jurisdiction (Sum A & B)

<b>3-21 Years</b>

**TO BE COMPLETED BY THE DEPARTMENT (SEA):**

D. Total Federal flow-through funds for 611 (3-21 years) for **2023-24** are \$ \_\_\_\_\_

FORMULA FOR CALCULATING PROPORTIONATE SHARE for 611:

$$\frac{(D)}{\text{Avg. Allocation per eligible child**}} = \frac{(C)}{\text{Avg. Allocation per eligible child*}}$$

$$\text{Avg. Allocation per eligible child**} \times (B) = \$ \underline{\hspace{2cm}}$$

This amount is the proportionate amount (i.e., the money that must be spent for the group of parentally placed children in private schools.)

\* Calculate to four decimal places.

**NOTES:**

1. Proportionate share for parentally placed private school children is based on the total number of eligible children residing in your LEA jurisdiction, **not** eligible children served.
2. **Do not** count children identified as functionally delayed or intellectually gifted in any of the above counts.

**Due: Dec. 22, 2022**

## Proportionate Share Calculation for Parentally Placed Private School Children with Disabilities for the School Year 2023-24

LEA Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Date: \_\_\_\_\_

Phone Number: \_\_\_\_\_

IDEA, PART B (619):

As of Dec. 1, 2022, enter the:

A. Total # of **eligible** children with disabilities in public schools within the LEA

B. Total # of parentally placed **eligible** children with disabilities in private elementary and secondary schools located within the LEA's jurisdiction (*including home-schooled students*)

C. Total # of **eligible** children in LEA's jurisdiction

<b>3-5 Years</b>

**TO BE COMPLETED BY THE DEPARTMENT (SEA):**

D. Total Federal flow-through funds for 619 (**3-5 years**) for **2023-24** are \$ \_\_\_\_\_

FORMULA FOR CALCULATING PROPORTIONATE SHARE for 619:

(D) / (C) = Avg. Allocation per eligible child\*

Avg. Allocation per eligible child\*\* X (B) = \$

This amount is the proportionate amount (i.e., the money that must be spent for the group of parentally placed children in private schools.)

\* Calculate to four decimal places.

**NOTES:**

1. The proportionate share for parentally placed private school children is based on the total number of eligible children residing in your LEA jurisdiction, **not** eligible children served.
2. **Do not** count children identified as functionally delayed or intellectually gifted in any of the above counts.

**Due: Dec. 22, 2022**