BEST FOR ALL
#TNBestforAll

ESSER Grant Planning Documents

Relief Funding Team

Division of Federal Programs and Oversight

Jan. 11, 2023

TN Department of Education

BEST FOR ALL

We will set all students on a path to success.

ACADEMICS

ALL TENNESSEE STUDENTS WILL HAVE ACCESS TO A HIGH-QUALITY EDUCATION, NO MATTER WHERE THEY LIVE

STUDENT READINESS

TENNESSEE PUBLIC SCHOOLS WILL BE EQUIPPED TO SERVE THE ACADEMIC AND NON-ACADEMIC NEEDS OF ALL STUDENTS IN THEIR CAREER PATHWAYS

EDUCATORS

TENNESSEE WILL SET A NEW PATH FOR THE EDUCATION PROFESSION AND BE THE TOP STATE IN WHICH TO BECOME AND REMAIN A TEACHER AND LEADER FOR ALL

Agenda

- ESSER 3.0 Required Planning
- Safe Return to In-Person Learning and Continuity of Services Plan
- ESSER 3.0 Public Plan for Remaining Funds
- Tips for Stakeholder Engagement
- Check for Understanding
- Resources

ESSER 3.0 Public Plans

- **Federally Required**
  - An update is due every six months through Sept. 30, 2023.
  - The LEA must seek public input on the plans as the purpose is to keep stakeholders informed.
  - All versions must be translated and publicly posted.
  - The plan must be approved by the department prior to posting on the publicly available website.
  - Relief funding consultants will inform the ESSER POC of any LEA needing changes or corrections to the planning documents.

Updated USED Guidance

- Are LEAs required to periodically review their ARP ESSER safe return to in-person instruction and continuity of services plans?
  - Yes. Under ARP ESSER requirements, an LEA receiving an allocation of funds through the ARP ESSER formula was required to develop a safe return to in-person instruction and continuity of services plan and to regularly, but no less frequently than every six months throughout the program period, review and, as appropriate, revise that plan. An LEA must seek and take public input into account in determining whether and what revisions are necessary. If, after conducting the review and taking into account public input, the LEA may determine that no revisions are necessary. As with all decisions related to ESSER funds, an LEA should be transparent and communicate to the public its determination that revisions are not necessary.

Safe Return to In-Person Learning and Continuity of Services Plan

TN Department of **Education**

Safe Return to In-Person and Continuity of Services Plan

- Also known as the **Health and Safety Plan**
- Updates are due Sept. 15 and March 1.
- Upload files in ePlan > LEA Document Library > FY23 > ESSER 2.0 and 3.0 Documents > ESSER 3.0 Plan Six-Monthly Addenda > Health and Safety Plan Six-Monthly Addenda.
  - **Note:** When naming the file, it is recommended that LEAs include the month and year. For example, Nave County Health & Safety Addendum Feb. 2023.

Required Information

- Describe how the LEA has continued to engage in meaningful consultation with stakeholders in development of the revised plan.
- Describe how the LEA engaged the health department in the development of the revised plan.
- Provide to the extent to which the LEA has updated adopted policies and a description of any such policies on each of the following health and safety strategies.
- Provide a current description as to how the LEA is ensuring continuity of services including but not limited to services to address the students' academic needs, and students' and staff social, emotional, mental health, and other needs, which may include student health and food services.

Key Reminders

- The LEA must engage the health department in the development of the plan.
  - Engagement is not the same as providing the health department with COVID-19 numbers.
  - Engagement is to meaningfully consult with health officials regarding the most current protocols surrounding safe practices.
- Plans must explicitly address every bullet point in Question 3 regarding the LEA's policies and strategies.
- The LEA must revisit all questions in the template to address the most current health and safety issues as they relate to in-person learning.

Updated USED Guidance

- Updated USED guidance has allowed LEAs to determine if no revisions are needed to the Safe Return to In-Person Learning and Continuity of Services Plan.
  - Please note, this guidance <u>only applies to the Safe Return Plan.</u>
  - Additionally, LEAs must review their plans and take into account public input before determining that no revisions are needed.
  - LEAs should communicate this decision clearly to the public.
  - If no revisions are being made, please include the responses from the most recent update.

ESSER 3.0 Public Plan for Remaining Funds

ESSER 3.0 Public Spending Plan

- Due Sept. 15 and March 1.
- Upload files in ePlan > LEA Document Library > FY23 > ESSER 2.0 and 3.0 Documents > ESSER 3.0 Plan Six-Monthly Addenda > ESSER 3.0 Public Plan for Remaining Funds.
  - **Note:** When naming the file, it is recommended that LEAs include the month and year. For example, Nave County Public Spending Plan Feb. 2023.
- ESSER 2.0 and 3.0 will only include carryover amounts and activities that will happen moving forward

Funding

ESSER 2.0 Remaining Funds:	
ESSER 3.0 Remaining Funds:	
Total Remaining Funds:	

ESSER 3.0 Public Plan for Remaining Funds

- The totals at the bottom of the page should equal the amounts of remaining funds listed on the first page for each relief fund.

- The amounts should reflect the LEA's carryover for ESSER 2.0 and ESSER 3.0.

- If an LEA is unsure of the activity category in which to place amounts, use discretion to choose the most appropriate one.

- Report funds in **only one** activity line.

Budget Summary

		ESSER 2.0 Remaining Funds	ESSER 3.0 Remaining Funds
Academics	Tutoring		
	Summer Programming		
	Early Reading		
	Interventionists		
	Other		
	Sub-Total		
Student Readiness	AP and Dual Credit/ Enrollment Courses		
	High School Innovation		
	Academic Advising		
	Special Populations		
	Mental Health		
	Other		
	Sub-Total		
Educators	Strategic Teacher Retention		
	Grow Your Own		
	Class Size Reduction		
	Other		
	Sub-Total		
Foundations	Technology		
	High-Speed Internet		
	Academic Space (facilities)		
	Auditing and Reporting		
	Other		
	Sub-Total		
	Total		

ESSER 3.0 Public Plan for Remaining Funds

- Complete all questions in the document.
- If the LEA placed amounts in the "other" section for the four broad categories, include a list or brief description of those activities.

Academics

1. Describe strategic allocations to accelerate **Academic Achievement**, including how allocations support the investments identified in the district's needs assessment.

2. Describe initiatives included in the "other" category.

Monitoring, Auditing and Reporting

1. Outline how the LEA is continuing to actively monitor allocations; conducting interim audits to ensure an appropriate application of funds; collecting and managing data elements required to be reported; and reporting this information to the community.

2. Describe how the LEA will meet the requirements to spend 20 percent of ESSER 3.0 on direct services to students to address learning loss or indicate participation in TN ALL Corps.

ESSER 3.0 Public Plan for Remaining Funds

- Ensure the LEA used multiple modes of engagement offered to stakeholders. Examples may include surveys, in-person or virtual committee meetings, town hall meetings, other inclusive engagement opportunities.
- LEAs should engage all applicable groups noted in meaningful consultation during the crafting of the plan.
- The number of stakeholders engaged should represent the composition of students. For example, if students with disabilities make up 15 percent of students, then 10-20 percent of respondents should represent this subgroup.
- Ensure the stakeholder engagement happened prior to the development/ revision of the plan.

Family and Community Engagement

1. Describe how the LEA has continued to engage in meaningful consultation with stakeholders in the development of the revised plan.

2. Describe how the LEA engaged at minimum 10 percent of the total stakeholders engaged vs. responses received in the development of the revised plan.

3. Describe how the LEA engaged a representation of a diverse population of stakeholders.

4. Describe how the LEA used multiple modes of engagement (such as surveys, scheduled in-person or virtual meetings, and town halls) to gain input from stakeholders in the development of the revised plan.

Reminders

- On the Cover Page and Summary Page of the LEA's ESSER plan, the amounts should total for each relief fund: ESSER 2.0 and ESSER 3.0.
- The LEA must respond to all questions in the document.
- The stakeholder engagement responses should closely align with the stakeholder engagement in the Health and Safety Plan.
- Ensure the LEA used multiple modes of engagement offered to stakeholders.
- LEAs should engage all applicable groups noted in meaningful consultation during the crafting of the plan.
- The number of stakeholders engaged should represent the composition of students.
- Ensure the stakeholder engagement happened prior to the development/revision of the plan.
- Plans require local board approval for which documentation must be kept at the LEA level prior to publicly posting. There is no specific form to upload for approval of the planning document.
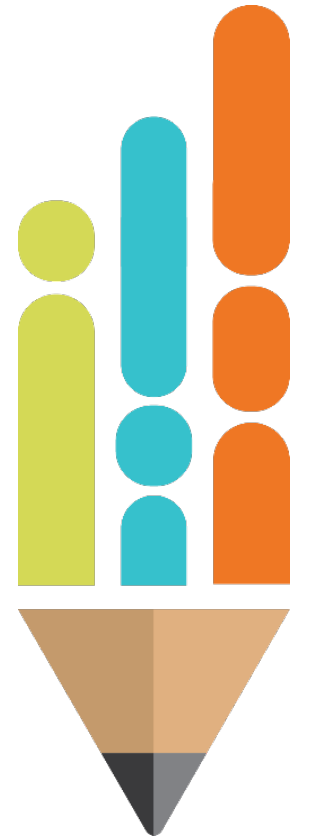
Tips for Stakeholder Engagement

TN Department of Education

ESSER 3.0 Planning Addenda

BEST PRACTICES

- District leadership discusses ESSER activities at meetings, events, and advisory boards.
  - Sign-in sheets
  - Records of feedback received
- Maintain website.
  - Keep the information updated
  - Post a contact email or form to receive feedback
- Track input received.
- Make use of every opportunity!
 - Open houses, sporting events, and social media

ESSER 3.0 Planning Addenda

BEST PRACTICES

- **Stakeholder Engagement**
  - Held a virtual parent involvement session from the ESL Department that included an overview of the district's ESSER plan and requested family feedback and input
  - Conducted virtual office hours to engage in meaningful consultation with stakeholders
  - Held Director's Panel with student leaders from across the district where they were given an opportunity to ask questions and state their concerns
  - Shared ESSER updates in monthly district and/or school newsletters
  - Sent updates, survey links, and meeting invites through the Remind app or Skyward
  - Led classroom discussions regarding the use of ESSER funds with students in grades 7-8 as part of their advisory period
  - Sent a survey to all county government employees through an email listserv
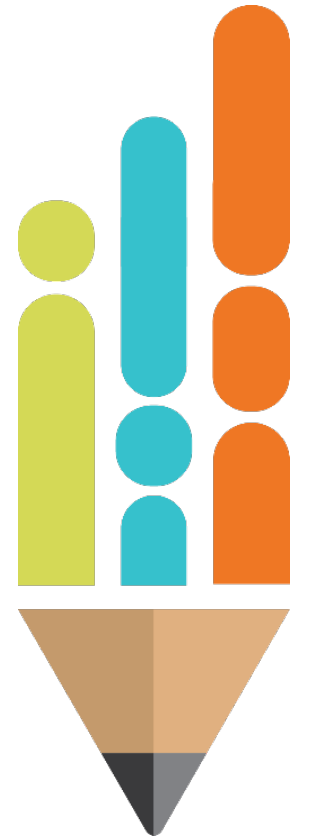
Check for Understanding

Please type your answers in the chat.

LEAs must have board approval before uploading their addenda to ePlan for review.

- True
- False

LEAs can simply write "no revisions" in their Health and Safety Plan.

- True
- False

The planning addenda are due:

A. February 1
B. March 1
C. September 15
D. Both A and C
E. Both B and C

The last update for planning addenda is March 1, 2023.

- True
- False

Planning addenda must be translated into the following language(s):

A. Spanish

B. French

C. Arabic

D. Any language that applies to your LEA

Resources

Resources

- ePlan > [TDOE Resources](#) > Relief Funding > ARPA Act/ESSER Fund 3.0 > ESSER 3.0 Planning Addenda.
- Department ESSER Webpage: https://www.tn.gov/education/top-links/esser.html
- Weekly office hours for planning addenda will take place on Wednesday mornings
  - 9-10 a.m. CT / 10-11 a.m. ET starting January 25
  - [ESSER Relief Team Office Hours](#)

FPO Divisional Coordinator Map for ESSER Funds

(effective September 19, 2022)
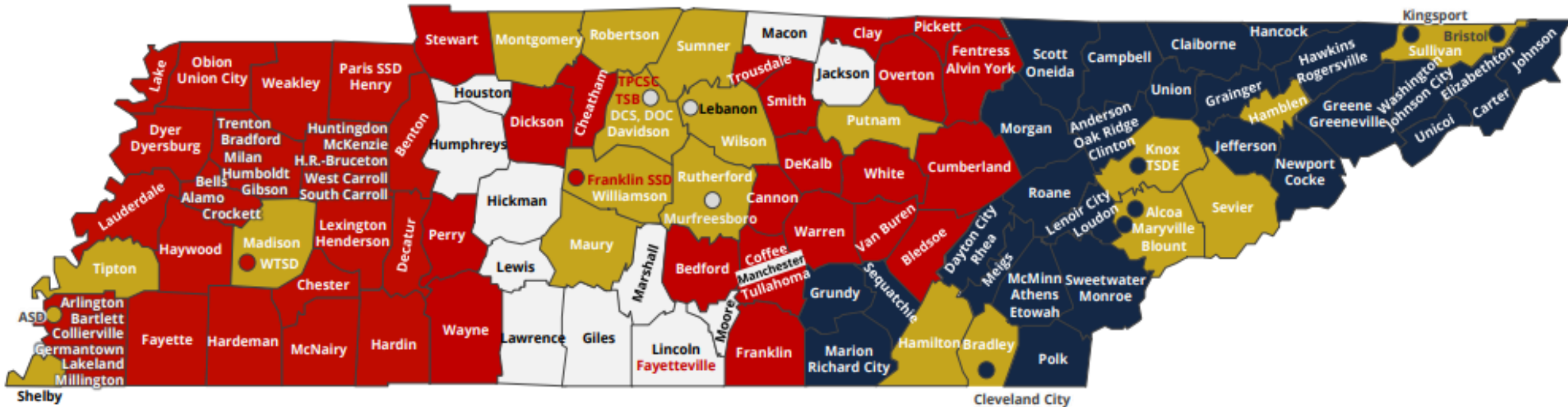
West	Middle	East	20 Districts with Largest Enrollment
Julia Hudson Julia.Hudson@tn.gov	Julia Hudson Julia.Hudson@tn.gov Jerri Beth Nave Jerri.Nave@tn.gov	Michelle Harless Michelle.Harless@tn.gov	Jerri Beth Nave Jerri.Nave@tn.gov

TN Department of Education

Questions?

Fraud, Waste or Abuse

Citizens and agencies are encouraged to report fraud, waste, or abuse in State and Local government.

NOTICE: This agency is a recipient of taxpayer funding. If you observe an agency director or employee engaging in any activity which you consider to be illegal, improper or wasteful, please call the state Comptroller's toll-free Hotline:

1-800-232-5454

Notifications can also be submitted electronically at:

http://www.comptroller.tn.gov/hotline

Thank you!

Department of
Education

Survey

https://stateoftennessee.formstack.com/forms/esser_professional_development_session