

## Local Education Agency (LEA) Grant Award Notifications (GANs) Overview

The Tennessee Department of Education (awarding agency) sends each entity that receives federal funds a Grant Award Notifications (GANs) detailing the amount of the allocation, period of performance, and terms and conditions of the federal grants. GANs are required under the Code of Federal Regulations 2 CFR § 200.332.

For fiscal years (FY) 2015-22, GANs were uploaded into the ePlan LEA Document Library. To locate each LEA's GANs, go to ePlan > LEA Document Library > Fiscal Year. Click Search, select the Fiscal Year then scroll to Grant Award Letter Folder > Name of Grant Award Letter.

Starting in FY23 with the Consolidated Funding Application (CFA), LEAs will for the first time, be able to access Grant Award Notification as part of the grant's ePlan funding application. For all programs where LEAs have been awarded an allocation, the department provides a grant award letter as page in the application, which LEAs must review thoroughly and acknowledge by checking a box on the Grant Award Letter page.

### Grant Award Notification Data Elements (2 CFR \$200.211)

General Information that is standard to include on a GAN:

- 1) **Recipient Name:** Name of LEA
- 2) **Recipient's Unique Entity Identifier (UEI):** Unique identifier for each entity that receives federal funds, previously called DUNS number
- 3) **Federal Award Identification Number (FAIN):** The unique ID within the Federal agency for each financial assistance award.
- 4) **Federal Award Date:** The date when the Federal award is signed by the authorized official of the Federal awarding agency.
- 5) **Period of Performance:** The specific interval of time that LEAs must incur and expend the grant funds.
- 6) **Budget Period:** The specific interval of time that LEAs have to budget allocated funds.
- 7) **Amount of Federal Funds Obligated:** The amount of funds that the LEA receives in the allocation.
- 8) **Total Amount of Federal Funds Obligated:** The total amount of funds that an LEA receives
- 9) **Total Amount of Federal Award:** The total amount of the federal award given to TDOE
- 10) **Award Project Description:** The description the Department of Education uses to identify the federal grants.
- 11) **Name of Awarding Agency/Contract Information:** The contact person for both the federal Government and Tennessee Department of Education
- 12) **Assistance Listing Number and Name:** Use to be the CFDA#
- 13) **Whether the Award is R&D:** Defines if the federal funds can be used for research and development.
- 14) **Indirect Cost Rate for the Award:** An indirect cost rate is simply a device for determining fairly and conveniently within the boundaries of sound administrative principles, what proportion of indirect cost each program should bear. An indirect cost rate is the ratio between the total indirect expenses and some direct cost base.

### Other elements that may be included on the GAN:

- General Terms and Conditions
- Administrative Requirements
- National Policy Requirements
- Applicable General Terms and Conditions
- Specific Terms and Conditions
- Federal Award Performance Goals
- Other Required Information
- Approved Budget
- Any Total Approved Cost Sharing or Matching

### Other Data Definitions of Grant Award Notifications

- **Grant Period of Availability:** Awarding agency sets the dates that an LEA must incur and expend the grant funds
- **Obligations:** When used in connection with a non-Federal entity's utilization of funds under a Federal award, obligations means orders placed for property and services, contracts and subawards made, and similar transactions during a given period that require payment by the non-Federal entity during the same or a future period.
- **Terms, Conditions, and Funding:** Requirements imposed by Federal, state, or awarding agency laws and regulations, program requirements for reporting.
- **Tydings Amendment:** The amendment provides education agencies additional time to spend the Federal funds they receive. Based on the Tydings Amendment, the Education Department General Administrative Regulations (EDGAR) allows grantees to carryover for one additional year any Federal education funds that were not obligated in the period for which they were appropriated if the Federal funds have a Tydings amendment attached to the funds.