

Arroyo Research Services 2023-24 Migrant Education Program Training Plan

Arroyo Research Services (ARS) has released the 2023-24 Training Plan for local education agencies (LEAs).

Topic	Presenter	Proposed Date	Audience	Notes
Migrant Education Program (MEP) Overview	State Education Agency & Arroyo Team)	2023 Federal Programs Institute	All LEAs MEP staff and administrators	A big picture view of how all the pieces of the Migrant Education Program fit together to serve migratory students.
Determining Eligibility of Migrant Students/ Occupational Survey/Protocol	Matt Flaherty, Odilia Coffta, & Elena Cruz	Sept. 5 9 a.m. C.T.	All LEAs	Additional training options: how to work with the ID&R (Identification & Recruitment) Team, etc.
MEP Services Overview	Rachel Jackson & Michele Cheney	Sept. 12 9 a.m. C.T.	Funded LEAs	Service Types, Different Models/ Approaches, and Reporting Services – all types
MEP & Arroyo Research Services Collaboration (around students in unfunded LEAs)	Rachel Jackson & Michele Cheney	Sept. 12 1:00 p.m. C.T.	Unfunded LEAS	Discuss ways to partner and share information that drives student services
PAC (Parent Advisory Council) for LEAs	Michele Cheney	Sept. 19 9 a.m. C.T.	All LEAs	
How to enter services in TN Migrant	Odilia Coffta & Elena Cruz	Sept. 26 9 a.m. C.T.	Funded LEAs	Address multi-factor authentication
Service Delivery Plan Rollout Session(s)	Kirk Vandersall	Fall	All LEAs	Pending timing of Service Delivery Plan update
Incorporating the Service Delivery Plan into Services	TBD	Fall	All LEAs	Pending timing of Service Delivery Plan update
MSIX (Migrant Student Information Exchange) to Serve Migrant Students	Odilia Coffta & Elena Cruz	Oct. 3 9 a.m. C.T.	All LEAs	See 2022 training
TN Migrant/Individual Needs Assessment	Elena Cruz & Michele Cheney	Oct. 10 9 a.m. C.T.	All LEAs	Address multi-factor authentication

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Data Reconciliation	Odilia Coffta/Elena Cruz (Arroyo Research Services) Trish Kelly (TDOE)	Oct. 17 9 a.m. C.T.	All LEAs	
Facilitating support services	Rachel Jackson	Oct. 24 9 a.m. C.T.	Funded LEAs	
Identification of Migrant Students - refresher	Matt Flaherty/ID&R (Identification & Recruitment) Team	Spring	All LEAs	Include TN demographics
MEP Overview and Services Overview Refresher	Rachel Jackson & Michele Cheney	Spring	All LEAs	Service Types, Different Models/ Approaches, and Reporting Services
MIS2000 (TN Migrant) (variety of topics)	Arroyo Research Services team	Ongoing - Training Videos available online on the TNMEP website		Topics covered: <ol style="list-style-type: none"> 1. Overview of TNMigrant 2. Finding COEs (Certificates of Eligibility) 3. How to run a student list report 4. How to add OS (Occupational Survey) to TNMigrant 5. Overview of monthly student list for liaisons 6. How to enter Individual Needs Assessment in TNMigrant 7. How to run a missing Individual Needs Assessment report 8. How to run a Priority For Service student list report