# Turnaround Action Grant 4.0 Application Review Rubric

|  |  |  |  |
| --- | --- | --- | --- |
| **Section**  | **Does Not Meet Expectation** **(No requirements met)** | **Below Expectation** **(1-3 requirements met)** | **Meets Expectation** **(All requirements met)** |
| **Cover Page** | * LEA name and number are not included.
* Grant contact, title, phone number, and email are not included.
* List of schools being served and NCES numbers are not included.
* No description of the methodology used to allocate TAG 4.0 funds to support priority/CSI schools in the district is provided.
 | * LEA name and number are incomplete.
* Grant contact, title, phone number, and email are incomplete.
* List of schools being served, NCES numbers, and budgeted amounts are incomplete.
* Provides a minimal or vague description of the methodology used to allocate TAG 4.0 funds to support priority/CSI schools in the district.
 | * LEA name and number are included.
* Grant contact, title, phone number, and email are included.
* List of schools being served, NCES numbers, and budgeted amounts for schools are included.
* Provides a detailed description of the methodology used to allocate TAG 4.0 funds to support priority/CSI schools in the district.
 |
| **Section**  | **Does Not Meet Expectation** **(No requirements met)** | **Below Expectation** **(1-6 requirements met)** | **Meets Expectation** **(All requirements met)** |
| **District Program Questions** | * The application provides no description of how the district supports priority schools in the development and implementation of school turnaround plans.
* The application provides no description of the process the district will use to monitor schools for the implementation or effectiveness of improvement plans.
* The application does not include additional actions that will be taken to adjust the plans if progress is not being made.
* The application does not provide a description of the review process to recruit, screen, select, and evaluate any external partners.
* The application does not describe how the district will align Federal, State, and local resources to carry out the activities supported with school improvement funds.
* The application does not describe the district’s process to periodically review resource allocation to support school improvement in priority schools.
* The application does not describe how the district will modify practices and policies to provide operational flexibility that enables full and effective implementation of improvement plans.
 | * The application provides a minimal or vague description of how the district supports priority schools in the development and implementation of school turnaround plans.
* The application provides a minimal or vague description of the process the district will use to monitor schools for the implementation and/or effectiveness of improvement plan.
* The application provides minimal or vague additional actions that will be taken to adjust the plans if progress is not being made.
* The application provides a minimal or vague description of the review process to recruit, screen, select, and evaluate any external partners.
* The application provides a minimal or vague description of how the district will align Federal, State, and local resources to carry out the activities supported with school improvement funds.
* The application provides a minimal or vague description of the district’s process to periodically review resource allocation to support school improvement in priority schools.
* The application provides a minimal or vague description of how the district will modify practices and policies to provide operational flexibility that enables full and effective implementation of improvement plans.
 | * The application provides a detailed description of how the district supports priority schools in the development and implementation of school turnaround plans.
* The application provides a detailed description of the process the district will use to monitor schools for the implementation and effectiveness of improvement plans.
* The application provides additional actions that will be taken to adjust the plans if progress is not being made.
* The application provides a detailed description of the review process to recruit, screen, select, and evaluate any external partners.
* The application describes how the district will align Federal, State, and local resources to carry out the activities supported with school improvement funds.
* The application describes the district’s process to periodically review resource allocation to support school improvement in priority schools.
* The application describes how the district will modify practices and policies to provide operational flexibility that enables full and effective implementation of improvement plans.
 |
| **Section**  | **Does Not Meet Expectation****(No requirements met)** | **Below Expectation** **(1-2 requirements met)** | **Meets Expectation** **(All requirements met)** |
| **Lever and Strategy Selection**  | * The lever(s) of change has not been selected.
* The strategy has not been selected.
 | * The lever(s) of change has been selected.
* The selected lever of change does not align to the prioritized need.
* The strategy has been selected.
* The selected strategy does not align to the prioritized need.
 | * The lever(s) of change has been selected.
* The selected lever of change addresses the prioritized need.
* The strategy has been selected.
* The selected strategy directly addresses the prioritized need.
 |
|  **Section** | * **Does Not Meet Expectation**

**(No requirements met)** | * **Below Expectation**

**(1-8 requirements met)** | * **Meets Expectation**

**(All requirements met)** |
| **Identify Aligned Evidence Based Strategies***(Each listed strategy must meet expectations)* | * The prioritized need is not listed.
* The strategy is not listed.
* The strategy(s) are not evidence-based and do not meet tier 1, 2, or 3 of the ESSA Tiers of Evidence.
* A hyperlink is not included.
* The strategy is not identified as new or existing.
* The rationale for strategy selection is not included.
* If an existing strategy, no data is given to support effectiveness.
* No documentation that will be used to monitor strategy implementation is listed; the frequency is not listed; and the position responsible is not listed.
* No quantifiable (numerical value) benchmarks that will be used to measure the effectiveness of the strategy are listed; the frequency is not listed; and position responsible is not listed.
 | * The prioritized need is listed.
* The strategy is listed.
* The strategy(s) are evidence-based, but do not meet tier 1, 2, or 3 of the ESSA Tiers of Evidence.
* The hyperlink is included but does not connect to the correct website and/or connects to a summary, rather than a research-based article.
* The strategy is identified as new or existing.
* The rationale for strategy selection is minimal or vague, and/or unaligned to the prioritized needs.
* If an existing strategy, minimal or vague district or school level data is included indicating the strategy is effective.
* Documentation that will be used to monitor strategy implementation is listed, but the frequency and/or position responsible is not listed.
* Quantifiable (numerical value) benchmarks that will be used to measure the effectiveness of the strategy are listed, but the frequency and/or position responsible is not listed.
 | * The prioritized need is listed.
* The strategy is listed.
* The strategy(s) are evidence-based and meet tier 1, 2, or 3 of the ESSA Tiers of Evidence.
* The hyperlink is included and connects to the correct website.
* The strategy is identified as new or existing.
* The rationale for strategy selection is clear and aligned to the prioritized needs.
* If an existing strategy, district or school level data is included indicating the strategy is effective.
* Documentation that will be used to monitor strategy implementation is listed along with the frequency and position responsible.
* Quantifiable (numerical value) benchmarks that will be used to measure the effectiveness of the strategy are listed along with the frequency and position responsible.
 |
| **Section**  | * **Does Not Meet Expectation**

**(No requirements met)**  | * **Below Expectation**

**(1-4 requirements met)** | * **Meets Expectation**

**(All requirements met)** |
| **Action Step Description***(Each listed action step must meet expectations)* | * A narrative of the action step is not provided.
* The action step is not aligned to the prioritized need, the strategy, or the lever of change.
* A list of documentation that will be used to monitor the implementation of the action step is not included, nor is the frequency of monitoring.
* No quantifiable (numerical value) benchmarks that will be used to measure the effectiveness of the action step are listed, nor is the frequency of monitoring.
* An itemized list of expenses for the action step is not included.
 | * The narrative of the action step is minimal or vague.
* The action step is not aligned to the prioritized need, the strategy, and/or the lever of change.
* A list of documentation that will be used to monitor the implementation of the action step is listed, but the frequency of monitoring is not included.
* Quantifiable (numerical value) benchmarks that will be used to measure the effectiveness of the action step are listed, but the frequency of monitoring is not included.
* An itemized list of expenses for the action step is incomplete.
 | * A brief narrative of the action step is provided.
* The action step is aligned to the prioritized need, the strategy, and the lever of change.
* A list of documentation that will be used to monitor the implementation of the action step is listed, including the frequency of monitoring.
* Quantifiable (numerical value) benchmarks that will be used to measure the effectiveness of the action step are listed, and the frequency of monitoring is included.
* An itemized list of expenses for the action step is included.
 |
|  | **Does Not Meet Expectation****(No requirements met)** | **Below Expectation** **(1-2 requirements met)** | **Meets Expectation** **(All requirements met)** |
| **Budget** | * Budget narratives are not included.
* No budget tags aligning the lever and strategy to the line item are present.
* All items are budgeted in the incorrect function and incorrect line item according to the TDOE *Standardized System of Accounting and Finance Guide.*
 | * Budget narratives are incomplete according to the guidelines outlined in the *Budget Guidance Document.*
* One or more budget tags aligning the lever and strategy to the line item are not complete.
* One or more than one items are budgeted in the incorrect function and/or line item according to the TDOE *Standardized System of Accounting and Finance Guide.*
 | * Budget narratives follow the guidelines outlined in the *Budget Guidance Document.*
* Budget tags aligning the lever and strategy to each line item are complete.
* All items are budgeted in the correct function and line item according to the TDOE *Standardized System of Accounting and Finance Guide.*
 |
| **Section**  | **Does Not Meet Expectation** **(No requirements met)** | **Below Expectation** **(1-2 requirements met)** | **Meets Expectation** **(All requirements met)** |
| **Fiscal Accountability** | * No description of how the district maintains proper documentation of all program activities is included.
* No description of how the district maintains proper documentation of all program expenditures is included.
* The district does not ensure that grant funds will not be expended in any manner other than as outlined in the budgeted section of the approved grant application.
* The district does not ensure expenditures are in compliance with *Standard Accounting Procedures and Guidelines* established by the Tennessee Department of Education, Federal legislation, and F&A Accounts Policy 03.
 | * A minimal or vague description of how the district maintains proper documentation of all program activities is included.
* A minimal or vague description of how the district maintains proper documentation of all program expenditures is included.
* The district does not ensure that grant funds will not be expended in any manner other than as outlined in the budgeted section of the approved grant application.
* The district does not ensure expenditures are in compliance with *Standard Accounting Procedures and Guidelines* established by the Tennessee Department of Education, Federal legislation, and F&A Accounts Policy 03.
 | * A detailed description of how the district maintains proper documentation of all program activities is included.
* A detailed description of how the district maintains proper documentation of all program expenditures is included.
* The district ensures grant funds will not be expended in any manner other than as outlined in the budgeted section of the approved grant application.
* The district ensures expenditures are in compliance with *Standard Accounting Procedures and Guidelines* established by the Tennessee Department of Education, Federal legislation, and F&A Accounts Policy 03.
 |
| **Section**  | **Does Not Meet Expectation** **(No requirements met)** | **Below Expectation** **(1-2 requirements met)** | **Meets Expectation** **(All requirements met)** |
| **Assurances**  | * An authorized school district representative did not agree with the grant assurances.
 | * An authorized school district representative did not agree with the grant assurances.
 | * An authorized school district representative has indicated approval of the contents of the application and agreed to the implementation of all Assurances for the Turnaround Action Grant 4.0 – Title IA Funds.
 |