



FY25 McKinney-Vento Subgrant

Vanessa Waters

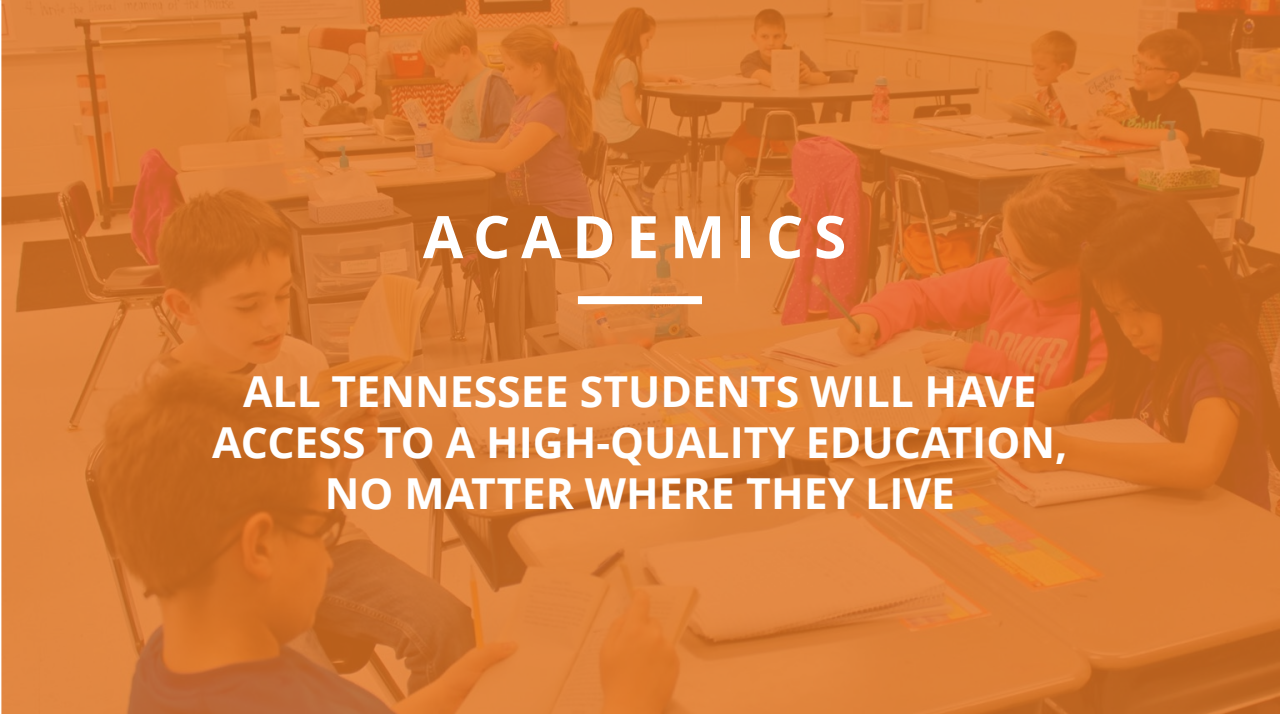
McKinney-Vento Grant Manager | Federal Programs and Oversight





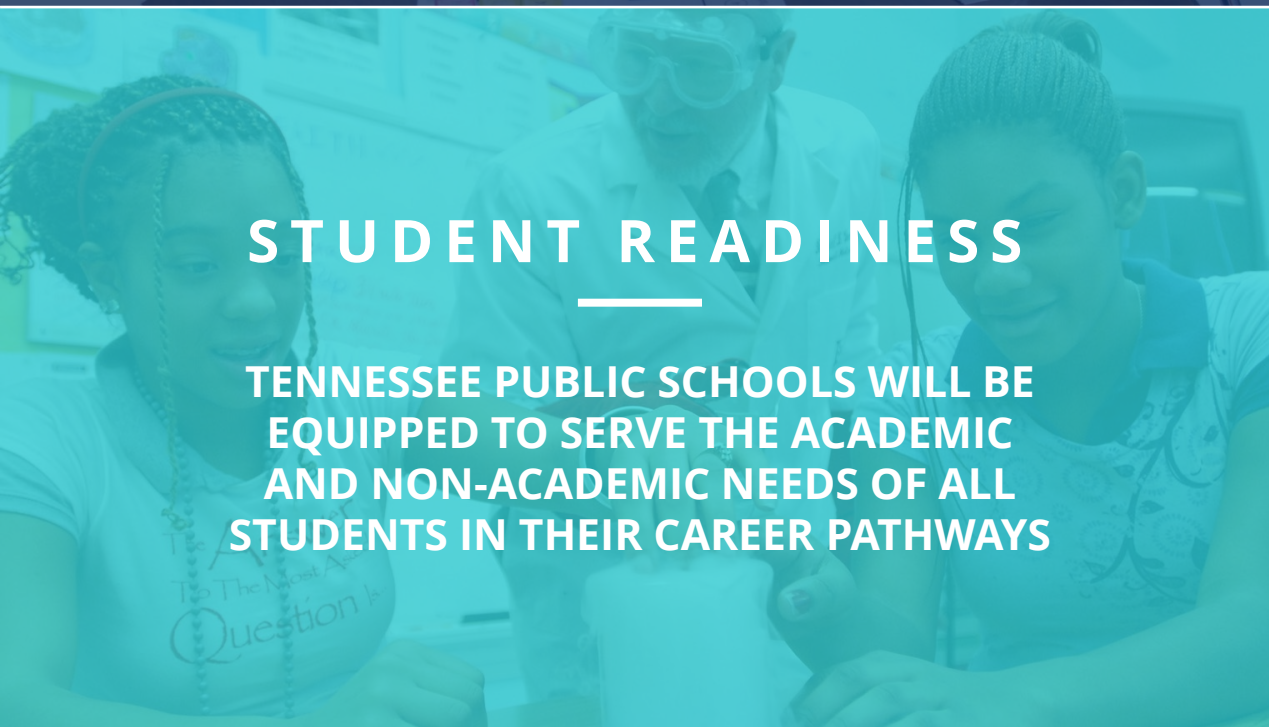
BEST FOR
ALL

We will set all students on a path to success.



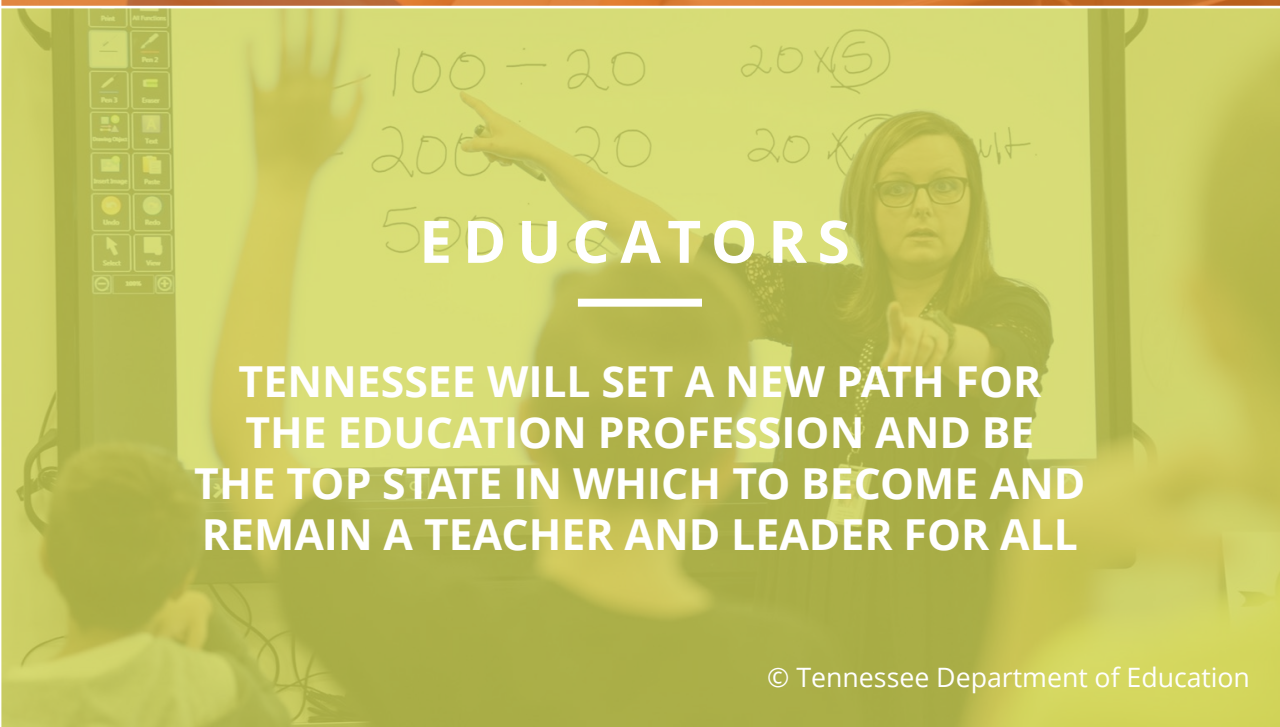
ACADEMICS

ALL TENNESSEE STUDENTS WILL HAVE ACCESS TO A HIGH-QUALITY EDUCATION, NO MATTER WHERE THEY LIVE



STUDENT READINESS

TENNESSEE PUBLIC SCHOOLS WILL BE EQUIPPED TO SERVE THE ACADEMIC AND NON-ACADEMIC NEEDS OF ALL STUDENTS IN THEIR CAREER PATHWAYS



EDUCATORS

TENNESSEE WILL SET A NEW PATH FOR THE EDUCATION PROFESSION AND BE THE TOP STATE IN WHICH TO BECOME AND REMAIN A TEACHER AND LEADER FOR ALL



Agenda

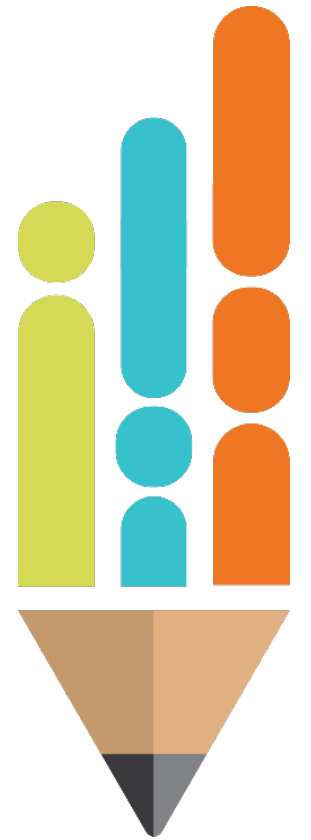
- McKinney-Vento Subgrant Purpose
- FY24 Fiscal Guidelines
- FY25 McKinney-Vento Subgrant Application
- Budget Narrative Examples and Allowable Use of Funds
- Mid-Year Performance Review
- Subgrant Timeline
- Resources & Support



McKinney-Vento Subgrant Purpose

McKinney-Vento Subgrant

- The purpose of the McKinney-Vento subgrant is to facilitate the enrollment, attendance, and success in school of homeless children and youth.
- Subgrant Guidelines:
 - Services provided can not replace regular academic programming.
 - Services must be designed to expand upon or improve the school's regular academic programs.



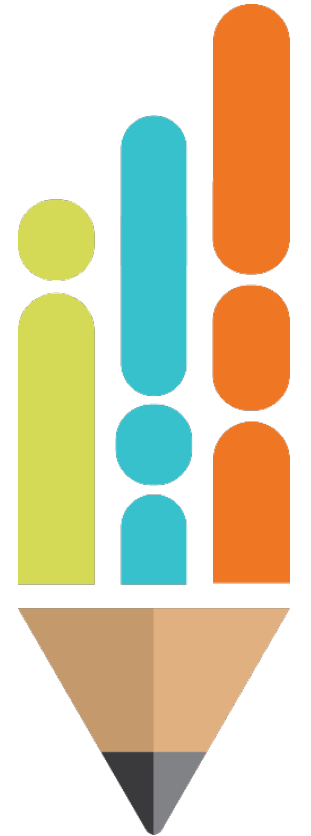
McKinney-Vento Subgrant Cycle



FY24 Fiscal Guidelines

Final Expenditure Report (FER)

- The Final Expenditure Report (FER)
 - Covers expenditures incurred between the day funds were awarded and June 30, 2024.
 - Due **Oct. 1, 2024**, in ePlan
- Liaisons should work with their local education agency's (LEA's) fiscal team to ensure the FER is complete.
- More detailed instructions for completing the FER can be found [here](#).
- Please note that until the FY24 FER is Fiscal Approved, all funds will be drawn from FY25 funding.



FY25 McKinney-Vento Subgrant Application

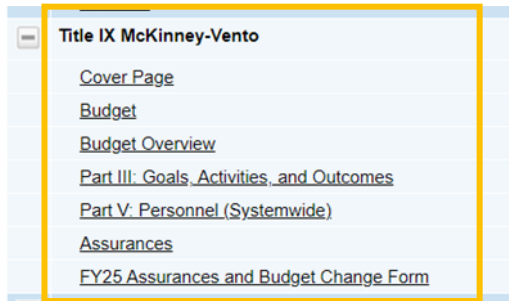
FY25 Funding Application

- There are minor changes to the FY25 McKinney-Vento Subgrant application in ePlan.
- Liaisons should submit an initial budget for FY25 no later than **Aug. 30, 2024.**
- If major changes or shifts need to be made in the programming as it was written in the approved initial subgrant application, LEAs may complete the *Plan Adjustment Justification embedded in the FY25 MV subgrant application.*

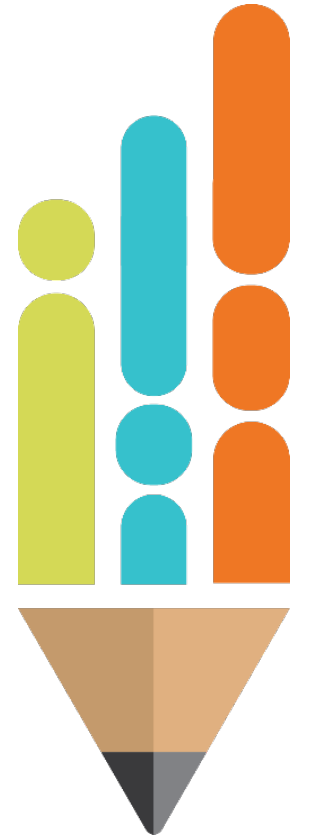
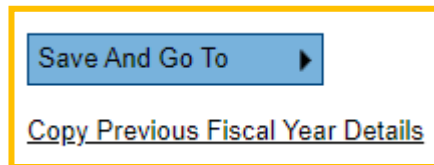


FY25 Funding Application Changes

- Sections for Part I, II, IV, V, VII, & VIII have been turned off.



- Once you have clicked on Part III Goals, Activities, and Outcomes & Part V Personnel, you will see Copy Previous Fiscal Year Details. Select this option if no changes need to be made from the previous year.



FY25 Funding Application Changes Continued

- **New**—An assurance that the FY25 budget aligns with the approved FY22 application.

* FY25 Assurances

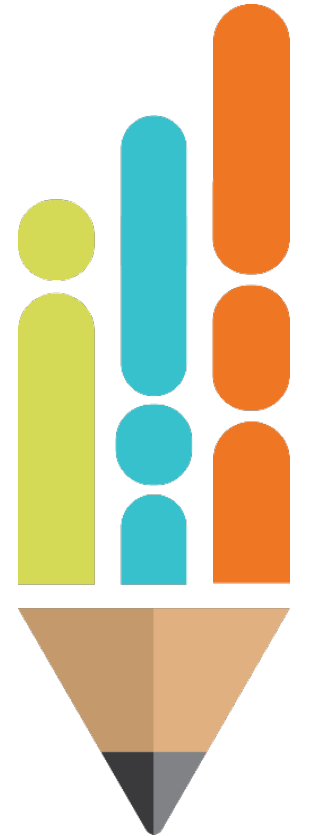
I have completed and aligned the FY25 budget to the initially approved FY22 subgrant application.

- Alternatively, If the LEA has completed the FY25 budget and needs to make significant revisions to the initially approved FY22 application select the revisions needed box.

* FY25 Assurances

I have completed and aligned the FY25 budget to the initially approved FY22 subgrant application.

I have completed the FY25 budget and would like to make a revision to the initial approved application. - Complete the Plan Adjustment Justification Form below.



FY25 Funding Application Changes Continued

- Revisions Needed: If major changes or shifts need to be made in the programming as it was written in the approved initial subgrant application, select the revisions needed box and complete the follow up questions.

* FY25 Assurances

I have completed and aligned the FY25 budget to the initially approved FY22 subgrant application.

I have completed the FY25 budget and would like to make a revision to the initial approved application. - Complete the Plan Adjustment Justification Form below.

Plan Adjustment Justification Form

* Briefly describe adjustments/changes being made to your budget and a rationale for each.

Check Spelling of 36000 characters

* How will these changes impact the Goals, Outcomes, and Objectives that were set in the original application? If changes need to be made to the goals, please explain and create a new goal below.

Check Spelling of 36000 characters



Budget Narrative Guidelines and Allowable Use of Funds

General Budget Narrative Requirements

- All proposed expenditures must be:
 - **Reasonable:** The proposed goods and services are not excessive in cost and are based on prudent and sound purchasing practices.
 - **Necessary:** The goods and services are essential for carrying out the grant program.
 - The need for the goods and services should also be supported in the McKinney-Vento Subgrant Application.
 - **Allocable:** The goods and services are specifically for the benefit of the grant and meet the program's intent and objectives.



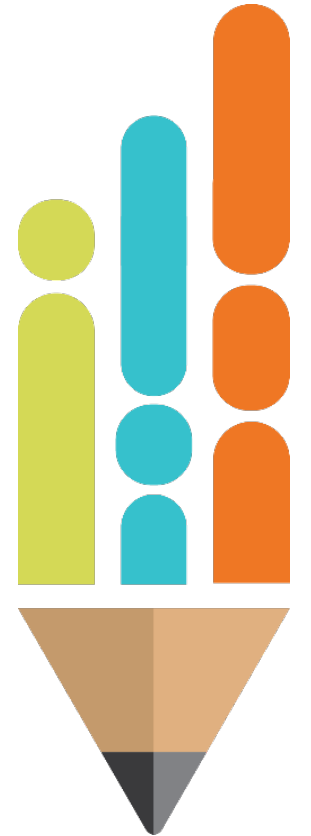
Budget Narratives

- A good budget narrative should be specific enough to determine the allowability and reasonableness of expenditures:
 - How is it supplemental?
 - What types of items are being purchased?
 - How many items are being purchased?
 - What activities are being funded?
 - Who will participate in activities?
 - What students are being targeted for the service?
 - When will activities take place?
 - Are services being contracted? Through whom?
 - What specific professional development? How many will attend?



Budget Narrative Guidelines

- When budgeting funds for supplies and materials, include details about what will be purchased.
 - Include examples of all equipment, materials, and supplies, and what they will be used for.
- When budgeting funds for professional development, please include details about what will be purchased.
 - Include a description of the professional development (PD) that will be provided and what exactly will be purchased (e.g., conference, registration, PD materials, stipends, travel)



Mid-Year Performance Review

Mid-Year Performance Review

- The Mid-Year Performance Review is an extension of the subgrant application.
- This review will allow LEAs to reflect on what has been working within the homeless program and areas that might need refinement.
- Calls will be scheduled with each liaison to discuss the Mid-Year Performance Review.
- These calls will be an opportunity to collaborate and discuss any concerns or questions you have about your program.



Mid-Year Performance Review Timeline

- **Dec. 2024:** Mid-Year Performance Review will open in ePlan
- **Jan. 31, 2025:** Mid-Year Performance Review due in ePlan
- **Feb 2025:** Mid-Year Performance Review calls



Subgrant Timeline

Subgrant Timeline

Month	Milestone
June 2024	<ul style="list-style-type: none">• June 30: FY24 Closeout Report due• June 30–Mid-July: TDOE review of the Closeout Report by department staff
July 2024	<ul style="list-style-type: none">• July 26: FY25 allocations shared with liaisons• July 26: FY25 allocations loaded in ePlan• July 26: :LEAs should begin to budget FY25 funds in ePlan
August 2024	<ul style="list-style-type: none">• Aug. 30: All budgets must be submitted in ePlan
September 2024	<ul style="list-style-type: none">• Sept. 30: ESEA/ESSA Wavier Form due in ePlan

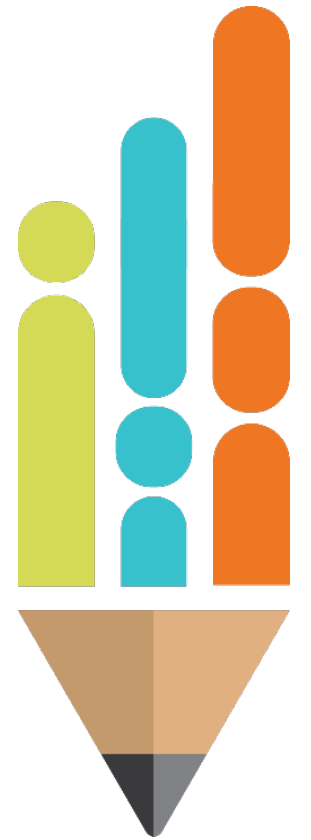
Timeline Cont.

Month	Milestone
October 2024	<ul style="list-style-type: none">• Oct. 1 All FY24 McKinney-Vento Subgrant FERs are due in ePlan• LEAs will submit a budget revision for any FY24 carry-over funds
November 2024	<ul style="list-style-type: none">• Grant manager will share more information about Mid-Year Performance Review• Nov 29: Mid-Year Performance Review opens in ePlan
January 2025	<ul style="list-style-type: none">• Jan. 31: Mid-Year Performance Review due in ePlan
February 2025	<ul style="list-style-type: none">• Grant Manager begins Mid-Year Performance support calls with subgrantees
June 2025	<ul style="list-style-type: none">• June 30: Closeout Report due in ePlan

Resources & Support

Subgrant Resources

- [ePlan](#) > TDOE Resources > ESSA Information, Guidance, PPTs, & Webinars > Title IX, Part A Education for Homeless Children & Youth > McKinney-Vento Toolkit & Templates
- [Education for Homeless Children and Youth \(EHCY\) Program Non-Regulatory Guidance](#)
- [National Center for Homeless Education \(NCHE\)](#)
- [SchoolHouse Connection](#)





Thank You!

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Fraud, Waste or Abuse

Citizens and agencies are encouraged to report fraud, waste, or abuse in State and Local government.

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1-800-232-5454

Notifications can also be submitted electronically at:

<http://www.comptroller.tn.gov/hotline>