

# 2024 | ON TRACK

*with Federal Programs*

Federal Programs Institute

SEPTEMBER 10-12 • Chattanooga Convention Center



## Event Agenda

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## Wi-Fi Instructions

- Select the hotel's wireless network from the available network list: **ChattConventionCtr** There should not be a password required. Please see a department staff member at the registration table with questions.

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## Professional Learning Credits

The 2024 Federal Programs Institute received approval to offer TASL credit. Attendees not in TASL-mandated positions may obtain PDPs according to one's LEA or agency guidelines, CEO Credit for Directors of Schools, or CCFO (CPE) credit for finance-related certification. To earn professional learning credit, evidence of attendance must be demonstrated by completing the daily check-in survey at the registration table.

Below is a breakdown of the credit hour opportunities for the 2024 Federal Programs Institute:

- **Tuesday-Wednesday:** 6 hours.
- **Thursday:** 3 hours.

Certificates will be emailed to each participant by **Sept. 30**. Participants are responsible for using the certificate as evidence to request credit hours via their certification's requirements.

# 2024 Federal Programs Institute Schedule

Tuesday, Sept. 10

TIME	DETAILS	SPEAKER	ROOM
7:00 – 8:30 a.m. ET	Registration		Registration
8:30 – 8:45 a.m. ET	Welcome		Banquet E/F/G
8:45 – 10:30 a.m. ET	An Introduction to EDGAR	Bruman: Steven Spillan, Esq., CGMS	Banquet E/F/G
10:45 – 11:55 a.m. ET	Session Block 1	See next section	See next section
11:55 a.m. – 1:25 p.m. ET	Lunch (on your own)		
1:25 – 2:35 p.m. ET	Session Block 2	See next section	See next section
2:50 – 4:00 p.m. ET	Session Block 3	See next section	See next section
4:00 p.m. ET	Adjourn		


Wednesday, Sept. 11

TIME	DETAILS	SPEAKER	ROOM
7:00 – 8:00 a.m. ET	Registration		Registration
8:00 – 8:35 a.m. ET	Welcome and Moment of Silence (9/11/01)		Banquet E/F/G
8:45 – 9:55 a.m. ET	Session Block 4	See next section	See next section
10:10 – 11:20 a.m. ET	Session Block 5	See next section	See next section
11:20 – 11:55 a.m. ET	Office Hours		Banquet E/F/G
11:55 a.m. – 1:25 p.m. ET	Lunch (on your own)		
1:30 p.m. – 2:40 p.m. ET	EDGAR Required Policies and Procedures	Bruman: Steven Spillan, Esq., CGMS	Banquet E/F/G
2:40 – 2:55 p.m. ET	Technology Break		
2:55 – 4:00 p.m. ET	EDGAR Required Policies and Procedures (continued)	Bruman: Steven Spillan, Esq., CGMS	Banquet E/F/G
4:00 p.m. ET	Adjourn		

Thursday, Sept. 12

TIME	DETAILS	SPEAKER	ROOM
7:00 – 8:30 a.m. ET	Registration		Registration
8:30 – 8:45 a.m. ET	Welcome		Banquet E/F/G
8:45-11:30 a.m. ET	On the Lookout: EDGAR Changes Ahead	Bruman: Steven Spillan, Esq., CGMS	Banquet E/F/G
11:30 a.m. ET	Adjourn		

## Session Block Schedule

	Tuesday, Sept. 10			Wednesday, Sept. 11	
	Block 1	Block 2	Block 3	Block 4	Block 5
<b>Room</b>	<b>10:45 – 11:55 a.m.</b>	<b>1:25 – 2:35 p.m.</b>	<b>2:50 – 4:00 p.m.</b>	<b>8:45 – 9:55 a.m.</b>	<b>10:10 – 11:20 a.m.</b>
<b>Mtg Rm 3</b>	<b>Educational Stability for Youth in Foster Care *</b>	How to Conduct a Compliant Title I, Part A Program	How to Conduct a Compliant Title I, Part A Program	Engineered for Success: Developing and Tracking ESL Program Effectiveness	Engineered for Success: Developing and Tracking ESL Program Effectiveness
<b>Mtg Rm 4</b>	All Aboard! Title I, Part A, Parent and Family Engagement Strategies	<b>Staying on Track with McKinney-Vento Annual Training *</b>	All Aboard! Title I, Part A, Parent and Family Engagement Strategies	Academic Return on Investment	Academic Return on Investment
<b>Mtg Rm 5</b>	Title II, Part A Supporting Effective Instruction	Title II, Part A Supporting Effective Instruction	<b>ARP Homeless Office Hours *</b>	ARP ESSER Liquidation Extension Requests	ARP ESSER Liquidation Extension Requests
<b>Mtg Rm 6</b>	Overview of Grant Cycle	Title IV, Part A Student Support and Academic Enrichment Grant	Title IV, Part A Student Support and Academic Enrichment Grant	Equitable Services for ESSA	Equitable Services for ESSA
<b>Mtg Rm 7/8</b>	Conductor's Guide: ESL Rule and Policy Updates	Conductor's Guide: ESL Rule and Policy Updates	<b>Keeping Neglected and Delinquent Programs on Track *</b>	Civil Rights and Section 504: Requirements and Responsibilities	Civil Rights and Section 504: Requirements and Responsibilities
<b>Mtg Rm 9/10</b>	 INTENTIONALLY BLANK	ESSER 3.0 Updates	ESSER 3.0 Updates	Educator Licensure	Educator Licensure
<b>Banquet E/F/G</b>	TISA Funding: Year 2	TISA Funding: Year 2	FY25 Results-Based Monitoring Risk Analysis: Tracking Your Risk	FY25 Results-Based Monitoring Risk Analysis: Tracking Your Risk	Overview of Grant Cycle

Note: \* **Bolded** sessions are only offered during the specified block and will not be repeated in the schedule.

# 2024 Federal Programs Institute Session Descriptions

## General Sessions

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### An Introduction to EDGAR

Does your 5th Edition of the *Administrator's Handbook on EDGAR* have a layer of dust on it? Has it been a minute since you reviewed the U.S. Department of Education's General Administrative Regulations? Whether it is day 1 in your role as a program coordinator or year 31 as a federal programs director, participants will find this review on the basics of EDGAR beneficial. This general session will:

- review on the primary elements of EDGAR,
- cover the basic responsibilities for program directors, and
- identify key definitions to better understand future EDGAR-related general sessions.



*During this session, participants may also submit questions via this QR code that the presenter will address during the additional EDGAR sessions below.*

**Steven Spillan, Esq., CGMS** | The Bruman Group, PLLC

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### EDGAR Required Policies and Procedures

EDGAR outlines what all grant subrecipients must do to accept and use federal funds. During this session, participants will learn about the federally required policies and procedures that must be written, implemented, and documented to be compliant with these important regulations.

**Steven Spillan, Esq., CGMS** | The Bruman Group, PLLC

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### On the Lookout: EDGAR Changes Ahead

Over the past two days, participants learned what policies, procedures, and practices must be implemented for the current school year to be compliant with EDGAR. Prior to this session, participants may feel like there is a "mountain" of changes, but this session will help attendees be on the "lookout" for the changes ahead given that an updated version of EDGAR has been published online. While we await a 6<sup>th</sup> Ed. of the *Administrator's Handbook on EDGAR*, attendees will receive an in-depth look at the adjustments required and additional flexibilities allowed in this recently adopted version of general administrative regulations.

**Steven Spillan, Esq., CGMS** | The Bruman Group, PLLC

# Breakout Session Descriptions

## Breakout Presentation Survey

**Note:** Please use this QR code to provide feedback for each breakout session. The survey will allow you to indicate the title of the session and can be submitted multiple times throughout the day to accommodate each session you attend.



This survey can also be found by clicking:

[https://stateofennessee.formstack.com/forms/2024\\_federal\\_programs\\_institute\\_presentation\\_survey](https://stateofennessee.formstack.com/forms/2024_federal_programs_institute_presentation_survey)

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## Academic Return on Investment

Keep your train on track by ensuring that educational investments from federal funding streams are identified and weighed in cost and effectiveness for stronger alignment of strategic goals.

**Lynn Dotson and Henry LaFollette** | West and East TN ESEA Oversight Coordinators

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## All Aboard! Title I, Part A, Parent and Family Engagement Strategies

Under ESSA, districts must conduct outreach to all parents and family members and implement programs, activities, and procedures for the involvement of parents and families. In this session, participants will receive an overview of the parent and family engagement requirements of Title I, Part A as well as numerous resources to support districts' and schools' work in this area.

**Lynn Dotson and Henry LaFollette** | West and East TN ESEA Oversight Coordinators

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## ARP ESSER Liquidation Extension Requests

If your LEA's ARP ESSER (ESSER 3.0) train is delayed in arriving at "Liquidation Station" in December 2024, and you must take a different route to close out ESSER 3.0 funds, attend this session with the Relief Team. They will cover the specifics of ARP ESSER Liquidation Extension Requests including dates, narratives, and the request tool in ePlan. This session will keep you traveling on the ESSER 3.0 train until March 2026!

**Jerri Beth Nave and Julia Hudson** | Relief Funding Team

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## ARP Homeless Office Hours

Have questions about how to spend your remaining ARP Homeless funds or about the ARP Homeless late liquidation process? The McKinney-Vento and Immigrant Grant Manager will be available to brainstorm and answer your questions in this office hour session.

**Vanessa Waters** | McKinney-Vento and Immigrant Grant Manager

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## Civil Rights and Section 504: Requirements and Responsibilities

This session will review Section 504 legal mandates including school district obligations related to child find, evaluation, and eligibility. Participants will also review bullying and harassment, discipline, and other responsibilities under 504.

**Shaundraya Hersey and April Ebbinger** | Assistant General Counsel for Civil Rights and Director of Psychological and Behavioral Services, Office of Academics

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## Conductor's Guide: ESL Rule and Policy Updates

TN SBE 0520-01-19 has been updated as of Sept. 10, 2024, and participants in this session will receive the ticket to success with their English Learner programs by following the rule and policy.

**Hannah Gribble** | Title III and Migrant Education Program Grant Manager

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## Educational Stability for Youth in Foster Care

Tennessee has more than 10,000 identified students in foster care. Who are these students? Why are they considered some of our most vulnerable students? Why is educational stability critical to their academic success? In this presentation we will review relevant research regarding children in foster care, statutory requirements for local education agencies and the child welfare system, the best practices for maintaining educational stability and the essential collaboration needed with the Department of Children's Services.

**Jackie Jacobson** | Non-Traditional Educational Programs Manager

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## Educator Licensure

This session will address current licensure issues, positions in which waivers can and cannot be accepted, current projects and collaborations with universities and strategies to appropriately fill positions in LEAs statewide.

**Jessie Gold** | Director of Licensure

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## Engineered for Success: Developing and Tracking ESL Program Effectiveness

This session will explore how to engineer ESL program models and best practice for evaluating the effectiveness of different delivery and service models. From planning to implementation and outcomes, we will examine best practices for evaluating programs and their impact on student achievement. By the end of the session, participants will be equipped with practical insights and resources to enhance their ESL programs and drive continuous improvement to keep their English Learners moving full steam ahead.

**Raven Cleveland** | Sr Coordinator of English Learners, Office of Academics

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## ESSER 3.0 Updates

All aboard for ARP ESSER (ESSER 3.0) Updates! The Relief Team will keep you on track to meet relief funding grant requirements. This session will include **NEW** information about federal interest recording and reporting as well as grant closeout reminders; annual data reporting; and monitoring highlights. Don't derail! Get all your ESSER 3.0 information here!

**Jerri Beth Nave and Julia Hudson** | Relief Funding Team

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## Equitable Services for ESSA

Climb aboard the Equitable Services Express! This session will provide an overview of ESSA Equitable Services, the requirements under each program and guidance on establishing partnerships with non-public schools. **NEW** guidance documents will be highlighted during the session. Attendees will learn how to navigate through the consultation process to develop an academically focused service program for non-public school students, teachers, and staff.

**Michelle Harless and Heather Farley** | Federal Program Ombudsman and Director of ESEA Oversight

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## FY25 Results-Based Monitoring Risk Analysis: Tracking Your Risk

Now that the risk analysis has been released to LEAs for review, this session will include each risk analysis element along the track with highlights and updates, a discussion on how to mitigate risk with time to answer questions, and strategies on how to discuss improvements LEAs can make without derailing the team dynamics.

**Geneva Taylor and Michael Gateley** | Senior Director of Compliance and Operations and Perkins Compliance Manager.

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## How to Conduct a Compliant Title I, Part A Program

This session will feature an overview of the requirements for an LEA and school-level with regards to Title I, part A. Areas included (not an exhaustive list) are comparability, rank and serve, allocation of funds, family engagement, and other requirements.

**Heather Farley and Alisha Gilmore** | Director of ESEA Oversight and Middle TN ESEA Oversight Coordinator

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## Keeping Neglected and Delinquent Programs on Track

Don't risk your N&D program being derailed! This session will review the requirements for neglected and delinquent (N&D) programming to keep your programs on track for success. Discussion will include the continuous improvement cycle featuring sections on Planning, Funding, Monitoring, Reporting and Evaluating. The team will also provide resources developed for the programming and relevant dates and timelines for this school year. Also, the team will share tips and strategies from a former facility administrator to assist in making this the best year yet!

**Erin Christian and Leslie Watson** | Non-Traditional Educational Programs Team

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## Overview of Grant Cycle

Join us for an introduction and overview of the life cycle of a federal grant. Whether you are a brand-new administrator or have been conducting your program for years, this review will help participants better understand periods of obligation, periods of performance, when the Tydings Period impacts grants, and more.

**Debby Thompson** | Assistant Commissioner of Federal Programs and Oversight



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## **Staying on Track with McKinney-Vento Annual Training**

This session will provide an overview of the McKinney-Vento Act and the educational rights of children and youth experiencing homelessness. Attendees will learn about the federal requirements and responsibilities of homeless liaisons, the importance of identifying homeless students, and ways of supporting homeless students in achieving academic and educational success.

**Vanessa Waters** | McKinney-Vento and Immigrant Grant Manager

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## **TISA Funding: Year 2**

This session will review the basics of TISA funding and highlight areas of focus in year 2 and discussion of areas where TISA and federal funds intersect. Time will be set aside for questions from attendees.

**Maryanne Durski** | Chief Financial Officer

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## **Title II, Part A Supporting Effective Instruction**

Prepare for arrival at the Title II Train Station! This session will provide an overview of Title II, Part A program requirements and guidance on allowable use of funds. Attendees will learn how to stay on track toward improved academic achievement for students through high-quality professional development, recruitment and retention, and other eligible needs identified through the needs assessments.

**Michelle Harless** | Federal Programs Ombudsman

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## **Title IV, Part A Student Support and Academic Enrichment Grant**

This session will focus on Title IV, Part A Student Support and Academic Enrichment program. Attendees will receive an overview of the program including information on the grant's three focus areas, the allowable use of funds, equitable services, program requirements and more.

**Brinn Obermiller** | Director of ESEA Oversight

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# Maps and Parking Information



## Convention Center Parking Rates:

- 0-1 Hour - \$3.00
- 1-3 Hours - \$6.00
- 3-5 Hours - \$8.00
- 5-8 Hours - \$15.00
- OVERNIGHT - \$20.00

*The Chattanooga Convention Center Parking Garage can be accessed off of Carter Street or Chestnut Street. The clearance is 7'3". No trailers are allowed in the parking garage.*

