

February 2025 Fiscal Conference Agenda



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Wi-Fi Instructions

- Select the hotel’s wireless network from the available network list: **Hilton Honors Meeting**
- Wi-Fi Password: **standard2025**
- Please see a department staff member at the registration table if you have any questions.

Charging Stations

Please ensure your electronics are fully charged before arriving at the conference. A few charging stations will be set up around the periphery of the ballroom but charging cords will not be available at individual tables.

Professional Learning Credits

The February 2025 Fiscal Conference received approval to offer TASL credit. Attendees not in TASL-mandated positions may obtain PDPs according to one’s LEA or agency guidelines or CPE credit for CCFO/CMFO certifications.

To earn professional learning credit, evidence of attendance must be demonstrated by completing daily check-ins at the registration table and by completing a CPE Check-in form. A unique QR code to access the proper CPE Check-in form will be available at the registration table prior to each section of the day.

Below is a breakdown of the credit hour opportunities for the February 2025 Fiscal Conference:

- **TASL or PDP:** Tuesday 6 hours / Wednesday 3 hours
- **CCFO or CMFO:** Tuesday 7.2 hours / Wednesday 3.6 hours.

Certificates will be emailed to each participant by March 14. Participants are responsible for using the certificate as evidence to request credit hours via their certification’s requirements.

February 2025 Fiscal Conference Schedule

Tuesday, February 11

TIME	DETAILS	ROOM
7:00 – 8:15 a.m. CT	Registration Check-in	Hallway Outside of Ballroom
7:00 – 8:15 a.m. CT	Pickup EDGAR Books	Hallway Outside of Ballroom
8:15 – 8:30 a.m. CT	Welcome	Ballroom
8:30 – 10:00 a.m. CT	EDGAR Updates and Changes!	Ballroom
10:00 – 10:15 a.m. CT	Break	
10:15 – 11:45 a.m. CT	EDGAR Updates and Changes!	Ballroom
11:45 a.m. – 1:15 p.m. CT	Lunch (on your own)	
1:15 – 2:45 p.m. CT	EDGAR Updates and Changes!	Ballroom
2:45 – 3:00 p.m. CT	Break	
3:00 – 4:30 p.m. CT	EDGAR Updates and Changes!	Ballroom
4:30 p.m. CT	Adjourn	

Wednesday, February 12

TIME	DETAILS	ROOM
7:00 – 8:15 a.m. CT	Registration Check-in	Hallway Outside of Ballroom
8:15 – 8:30 a.m. CT	Welcome	Ballroom
8:30 – 10:00 a.m. CT	Test Your Knowledge! It's Grant Test Time!	Ballroom
10:00 – 10:15 a.m. CT	Break	
10:15 – 11:45 a.m. CT	How to Test Your Internal Controls	Ballroom
11:45 a.m. CT	Adjourn	

Conference sessions presented by Tiffany W. Kessler, Esq., CGMS and Madelaine Cleghorn, Esq. of The Bruman Group, PLLC.

Conference Presenters

Tiffany Kessler, Esq., Partner



Ms. Kessler joined the The Bruman Group, PLLC in July 2006 and became a Partner in 2011. Ms. Kessler assists clients with federal education and grants compliance matters under the Office of Management and Budget's Uniform Grants Guidance (UGG) and other federal administrative regulations, such as the Education Department General Administrative Regulations (EDGAR). Ms. Kessler also assists clients with federal education program compliance. Her areas of expertise include the Elementary and Secondary Education Act (ESEA), the Individuals with Disabilities Education Act (IDEA), and various stimulus programs. Ms. Kessler regularly serves as a keynote speaker on federal grants and education compliance. Ms. Kessler also conducts mock monitoring and internal control reviews of States and non-federal entities for compliance with federal administrative requirements.

Ms. Kessler is the 2023 recipient of the National Grants Management Association's Private Sector Impact Award for exceptional contributions to the field of grants management. Ms. Kessler also teaches as an Adjunct Professor at the George Mason Antonin Scalia School of Law and previously served as President on the board of a local child-care center.

Maddie Cleghorn, Esq., Senior Associate



Ms. Cleghorn joined The Bruman Group, PLLC in June 2021. Ms. Cleghorn advises clients on compliance with federal grants management requirements under the Office of Management and Budget's Uniform Grants Guidance (UGG) and the Education Department General Administrative Regulations (EDGAR). Ms. Cleghorn works closely with clients to provide workshops and trainings, develop compliant policies and procedures, and conduct mock monitoring and risk assessments for compliance with federal grant administration requirements.

Ms. Cleghorn also assists clients on program compliance under the Individuals with Disabilities Education Act (IDEA), the Every Student Succeeds Act (ESSA), and the Higher Education Act (HEA). Ms. Cleghorn represents clients in the resolution of adverse audit findings and program review determinations, false claims act investigations, and other administrative legal actions, both through the administrative appeals process and in Federal court. Ms. Cleghorn

also has expertise in special education law, representing public charter schools in the District of Columbia in due process litigation under the IDEA.

Conference Session Descriptions

EDGAR Updates and Changes!

These sessions will walk you through the requirements in EDGAR and explain the new updates and changes. It will cover everything from financial management to allowability to audit requirements. Make sure to bring highlighters, pens, and Post-it notes as your new 6th Edition Administrators Guide to EDGAR will be well used by the end of this session!

Test Your Knowledge! It's Grant Test Time!

A fun way to kick off the day, this session will test your knowledge of federal grants.

How to Test Your Internal Controls

This session will walk you through a district-level internal controls risk assessment tool template that includes the EDGAR and UGG requirements. This tool will subsequently be made available to LEAs in ePlan>TDOE Resources>Fiscal-District Technical Assistance.

Conference Survey

Please use this QR code to provide feedback on the February 2025 Fiscal Conference. The survey can also be found by clicking [February 2025 Fiscal Conference Event Survey](#).



Hotel and Parking

Embassy Suites by Hilton, Nashville South – Cool Springs

[820 Crescent Centre Drive, Franklin, Tennessee, 37067](#)

Parking at the conference hotel is monitored. Parking fees are discounted during the conference to \$5 per day. To pay the discounted fee, scan the QR code on the parking lot signs and enter the discount code **FVNFB (updated 2/10/25)**.

For attendees who are staying overnight at the conference hotel, you may choose to pay for parking by having your license plate number with you as you check in at the front desk.