

# Elementary and Secondary School Emergency Relief Fund (ESSERF) FY24 Data Collection Overview

**Jerri Beth Nave & Julia Hudson**

*Relief Team | Federal Programs and Oversight*



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# Agenda

- ESSERF Data Collection Review
- ESSERF Data Collection Instrument Walkthrough
- Common Mistakes
- Checks for Understanding
- Resources & Closing





# ESSERF Data Collection Review

FY2024

# Why relief funding reporting?

- Local educational agencies (LEAs) that received the Coronavirus Aid, Relief, and Economic Security Act (CARES Act; ESSER 1.0), Coronavirus Response and Relief Supplemental Appropriations Act of 2021 (CRRSAA; ESSER 2.0), and American Rescue Plan (ARP ESSER; ESSER 3.0) funds must complete the annual federal and state data reporting requirements.
- The annual reporting instrument must be completed based on activities in the applicable reporting periods for ESSER 1.0, ESSER 2.0, and ESSER 3.0, respectively.





# Timelines for FY24 ESSERF Data Collection

ESSER Fund	Applicable Reporting Period Fiscal Year (FY)	LEA Submission to SEA
ESSER 1.0 <i>Year 5*</i>	FY24 July 1, 2023– June 30, 2024	Open: Feb. 19, 2025 Close: Apr.18, 2025
ESSER 2.0 <i>Year 4</i>	FY24 July 1, 2023 – June 30, 2024	Open: Feb. 19, 2025 Close: Apr.18, 2025
ESSER 3.0 <i>Year 4</i>	FY24 July 1, 2023 – June 30, 2024	Open: Feb. 19, 2025 Close: Apr.18, 2025

\*Annual performance reports are required until all funds have been liquidated.

# Reporting Period Reminders

- The reporting period for this collection is the ***state fiscal year 2024 (FY24)***: July 1, 2023 – June 30, 2024.
- Unless a question specifies differently, you will ***only*** report activities that occurred during the above dates.





# ESSERF Data Collection Instrument Walkthrough

FY2024



# Accessing the Instrument

- Navigate to ePlan > Data and Information > 2025 > Education Stabilization Fund-ESSERF Data Collection
- See the [Technical User Guide](#) in ePlan > TDOE Resources > 6. Relief Funding > Education Stabilization Fund-ESSERF Data Collection > 2025
- **Due: April 18, 2025**



# Sections and Pages

- **Overview**
  - Cover Page
  - Definitions
  - Reporting Periods
- **Section 3, Subsection A- Mandatory Subgrants to LEAs**
  - ESSER Mandatory Subgrants to LEAs
- **Section 3, Subsection B- ESSER Mandatory Subgrants to LEAs- Use of Funds Detail**
  - ESSER Mandatory Subgrants to LEAs: Use of Funds Details
  - Use of Funds by Activity
  - Planned Uses of Remaining ESSER 3.0 Funds
  - Maintaining Safe In-Person Instruction
  - ESSER Funds to Provide Internet Access
  - Re-engaging Students
  - Hiring and Retention of Specific Positions with ESSER 1.0, ESSER 2.0, and ESSER 3.0

# Sections and Pages

- **Section 3, Subsection C- Allocation of ESSER Resources within LEA**
  - Allocation of ESSER Resources within LEA
- **Section 3, Subsection D- ARP ESSER Mandatory Subgrants to LEAs, Reserve to Address Impact of Learning Loss**
  - Impact of Learning Loss
- **Section 4, Subsection B- Activities by Subpopulations**
- **Section 4, Subsection C- Access to select staff, School Year (SY) 2023-24**
  - Access to Select Staff, SY 2023-24
- **Section 5, Subsection A- Full-Time Equivalent (FTE) Positions**
  - FTE Positions
- **Assurances**
  - Assurances
  - Paperwork Reduction Act of 1995

## Slide 11

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**JN0** is that 'new' note left from last year? do we need to remove? [@Julia Hudson]  
Jerri Beth Nave, 2025-01-31T15:20:29.692

# Overview & Subsection A

<input type="checkbox"/> Overview
<u>Cover Page</u>
<u>Definitions</u>
<u>Reporting Periods</u>

Complete all fields on the Cover Page as needed.

- ESSER Mandatory Subgrants to LEAs
  - This information is pre-populated.

ESSER I (CARES) Total mandatory subgrant amount awarded to LEA	ESSER II (CRRSAA) Total mandatory subgrant amount awarded to LEA	ARP ESSER Total mandatory subgrant amount awarded to LEA
\$784,372.33	\$3,709,696.25	\$8,331,450.81



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## Section 3, Subsection B- ESSER Mandatory Subgrants to LEAs- Use of Funds Detail (3.b1)

- Provide the amount of LEA expenditures by ESSER subgrant fund and expenditure category for the current reporting period.
  - Expenditures should be reported only once. An expenditure is incurred by the LEA when the state education agency (SEA) makes reimbursement for that expenditure with specific funds.
    - See Question 3.b2 for examples of expenditures that should be counted within the four main expenditure categories.
  - **The reimbursement date determines the appropriate reporting period.**
  - If the LEA did not expend funds in any specific category, they should enter 0.





## *In TDOE Resources*

# Clarification of Definition of “Expenditure”

- The U.S. Department of Education (ED) has published clarification of the definition of ***expenditure***.
- An expenditure is incurred by the LEA when the SEA makes a reimbursement for that expenditure with specific funds; **the reimbursement date determines the appropriate reporting period.**
- To assist LEAs in gathering and reporting the information ED is seeking, the following examples walk through how and where expenditures should be reported in ESSER reporting periods.



*In TDOE Resources*

## Clarification of Definition of “Expenditure”

**Example 1:** An LEA pays for an ESSER-eligible good or service on May 31, 2023, and submits the expenditure to the SEA for reimbursement on June 21, 2023. The LEA receives the reimbursement from the SEA on July 9, 2023.

- **This expenditure must be included in the state FY24 Annual Performance Report (APR). The SEA reimbursed the expenditure with ESSER funds between July 1, 2023, and June 30, 2024, or state FY24.**

**Example 2:** An LEA pays for an ESSER-eligible good or service on April 20, 2023, and submits the expenditure to the SEA for reimbursement on May 1, 2023. The LEA receives the reimbursement from the SEA on June 15, 2023.

- **This expenditure should not be included in the state FY24 APR, as the reimbursement was received in FY23 (i.e., July 1, 2022 - June 30, 2023).**



# Section 3, Subsection B- ESSER Mandatory Subgrants to LEAs- Use of Funds Detail (3.b1)

- The final column will be used to report the total amount expended toward the required 20% set-aside to address learning loss in FY24.
  - This amount will be exclusive of the amount reported in the preceding column. **Each expenditure should only be reported once.**

**Important!** Subtract the amount expended toward the required 20 percent (set-aside) of the LEA ARP ESSER grants funds to address the academic impact of lost instructional time.

ARP ESSER	
Total Amount Expended by Activity - that was NOT part of the 20% minimum required set-aside to address learning loss.	Set-Aside Expenditures
\$ <input type="text"/> Activity Expenditures	\$ <input type="text"/> Set-Aside Expenditures

**Only report expenditures related to the 20 percent (set aside) of the LEA ARP ESSER grant funds to address the academic impact of lost instructional time. Must be exclusive!**

Both columns must sum to the **total ARP ESSER mandatory subgrant expenditures**

## Section 3, Subsection B- ESSER Mandatory Subgrants to LEAs- Use of Funds *by Activity* (3.b2)

- LEAS should use their discretion and select the most appropriate category for each expenditure.

	ESSER I (CARES Act)	ESSER II (CRRSAA)	ARP ESSER
Activities	Total Amount Expended by Activity <sup>(1)</sup>	Total Amount Expended by Activity	Total Amount Expended by Activity
<b>Addressing Physical Health and Safety</b>			
a. Building and facilities upgrades and maintenance, including ventilation systems and new construction			
b. Assistance with meals for students			
c. Cleaning and/or sanitization supplies			
d. Temporary classroom space to support social distancing			
e. Temporary or additional transportation services to support social distancing to and from school			
f. Capacity-building to improve disaster preparedness and response efforts, including coordination with State, local, Tribal, and territorial public health departments, and other relevant agencies to improve coordinated			

## **Section 3, Subsection B- ESSER Mandatory Subgrants to LEAs- Use of Funds *by Activity* (3.b2)**

- LEAs will not separate ESSER 3.0 Learning Loss expenditures from other ESSER 3.0 expenditures in this section.
  - Expenditures should only be reported once and should total the amount expended by the LEA for each respective grant during the reporting period.
- The expenditures listed here should align with what the LEA has reported in the Use of Funds Details section.
  - Ex. An LEA reported \$250,000 across the Operational Continuity subcategories in 3.b1; therefore, they should also report \$250,000 within the Operational Continuity category in 3.b2.
  - The final two columns in the Use of Funds Details (i.e., ARP ESSER) will be combined in this section.

# Use of Funds Detail (3.b1 & 3.b2)

- LEA Mandatory Subgrant Expenditure information is reported by *expenditure category* in question 3.b1 and by *activity* in question 3.b2.
  - For this reason, the subcategories within each main expenditure categories may not match.
  - However, as these questions both capture information about the same expenditures, the sum of expenditures by ESSER fund and by the four main expenditures categories (Addressing Physical Health and Safety, Meeting Students' ...Needs, Mental Health Supports, and Operational Continuity) *should be equal* in questions 3.b1 and 3.b2.
  - **For ARP ESSER, the categories in 3.b2 must equal to the sum of both columns of ARP ESSER in 3.b1.**





# Knowledge Check

- An LEA reports \$150,000 across 3 subcategories within Addressing Physical Health & Safety in 3.b1. In 3.b2, they reported \$80,000 within the subcategories of Addressing Physical Health & Safety. Instead, they reported the additional \$70,000 in Operational Continuity in 3.b2 since Addressing Physical Health & Safety did not have a “salaries” subcategory. Is this ok?



## Section 3, Subsection B- ESSER Mandatory Subgrants to LEAs- Use of Funds Detail

- **Planned uses of remaining ESSER 3.0 Funds:**

- Provide the percentage of remaining funds. The pre-loaded information is based on the expenditure report as of June 30, 2024.
- If the LEA expended all their funds before June 30, 2024, they may show zero (0) remaining. In this case, the LEA should enter zero (0) in the remaining boxes since there were no funds left to expend at the end of the reporting period.
- **Important:** This refers to **planned** uses of remaining funds based on what was left after June 30, 2024. LEAs should look at what they have spent since the end of the reporting period and what they plan to spend in the future (i.e., FY25) to determine these percentages. It is acceptable to enter zeros if the LEA does not have a plan to use funds in a specific area.

## Section 3, Subsection B- ESSER Mandatory Subgrants to LEAs- Use of Funds Detail

- **Maintaining Safe In-Person Instruction**

- Select Yes or No to indicate whether the LEA expended ESSER funds on any of the listed items to ensure safe in-person instruction.

- **ESSER Funds to Provide Internet Access**

- Select Yes or No to indicate whether the LEA used ESSER funds to provide internet access (and the types of services).

- **Reengaging Students**

- Select Yes or No to indicate whether the LEA sought to reengage students with poor attendance or participation and what methods (if any) were used.



# Section 3, Subsection B- ESSER Mandatory Subgrants to LEAs- Use of Funds Detail

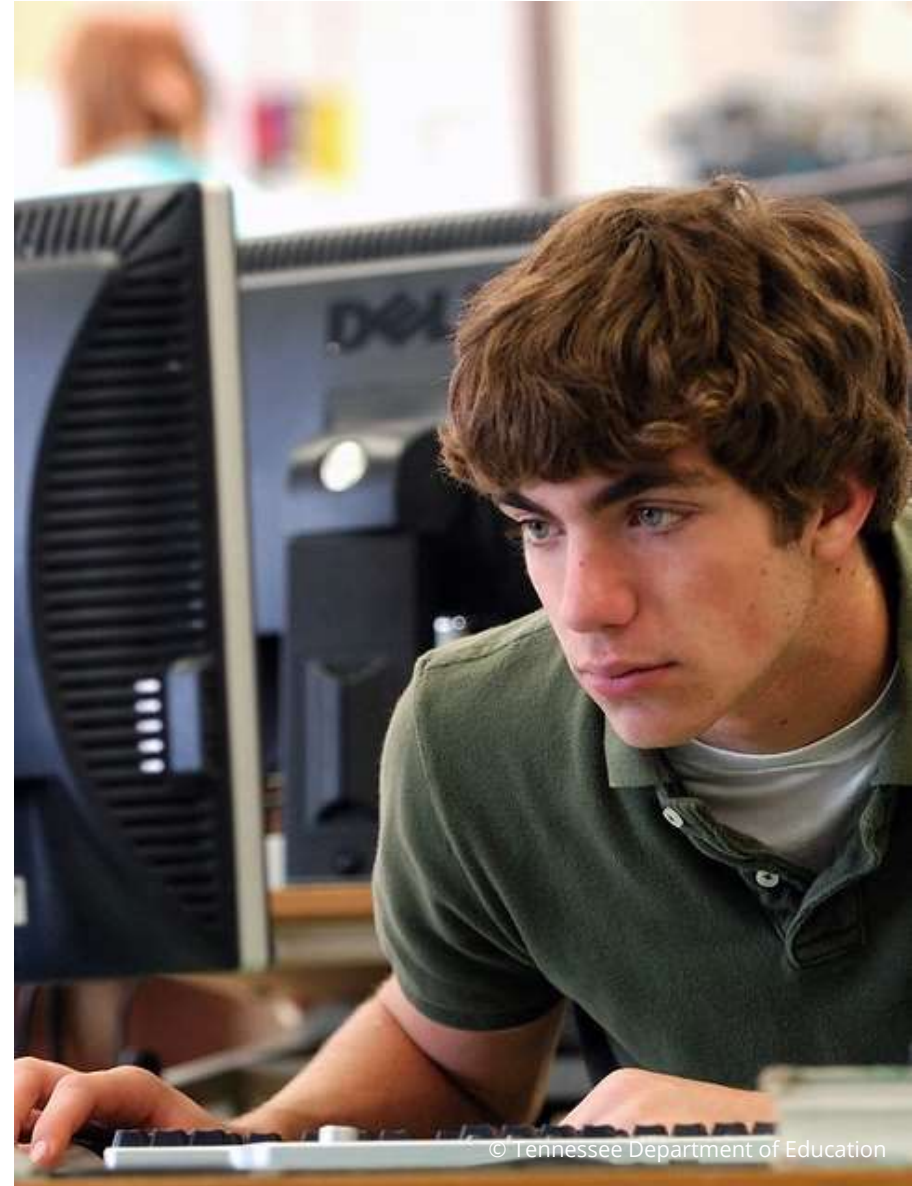
## ▪ Hiring and Retention of Specific Positions

- Provide the total amount expended for the listed staff.
  - This amount is cumulative across all ESSER funds and should only include positions funded through ESSER.
  - **Stipends and bonuses should not be included.**
- Provide the total *number* of the listed positions supported with ESSER funds.
  - Ex: Paraprofessionals- 6; Nurses- 4.
  - If no additional staff members were hired or retained, the LEA may enter zero (0).
- Staff hiring would refer to new positions hired with ESSER funds in these categories.
- Staff retention would be current staff members that have been retained but are now being supported with ESSER funds.
  - Ex. An LEA previously paid teachers out of General Purpose (GP) but now pays with ESSER funds. These positions would be included in retained.



## Section 3, Subsection C- Allocation of ESSER Resources within LEA

- Allocation of ESSER Resources within the LEA
  - Select Yes or No to indicate whether the LEA allocated funds directly to schools.
    - LEAs would only select Yes if they opted to allocate funds to schools, like what is done with Title I. Most LEAs did not do this but rather held funds at the LEA level and made spending determinations based on their needs assessment.
    - If the LEA did not allocate funds to schools, they would select No.
  - If the LEA did allocate funds to schools, they should select Yes or No to indicate whether the listed criteria were used in the allocation of funds.



## Section 3, Subsection D- ARP ESSER Mandatory Subgrants to LEAs, Reserve to Address Impact of Learning Loss

### ▪ Impact of Learning Loss

- **New:** Starting in the FY24 report, the *20% minimum* that must be reserved for addressing learning loss will be pre-loaded for each LEA.
- Provide the total expenditures of ARP ESSER LEA Reserve in the current reporting period.
  - LEAs should cross-check this amount with the amount reported in the final column of 3.b1.
- LEAs are required to provide the amount expended in FY24 for each specific activity listed under learning loss.
  - The total amount of the listed expenditures should align with the amount provided in the 2nd box as well as the amount provided in the final column of 3.b1.
- Provide a narrative response to the open-response question.



# Section 4, Subsection B- Activities by Subpopulations

- How did the LEA use ESSER funds to support learning recovery or acceleration for student groups who were disproportionately impacted by the COVID-19 pandemic?
  - For each method/intervention listed, LEAs will provide answers to the following questions:
    - Is this program available to all students?
      - If no, indicate the number of students this program serves at full capacity.
    - Total unique headcount of students who participated in the activity.
    - Indicate the number of eligible students within each listed student group and the number of eligible students from each student group that participated in the activity.
      - Being eligible for the activity/intervention does not necessarily indicate participation.
    - Districts will use their live data reports found in their SIS systems. Please pull ADM reports by subgroups. We suggest using a consistent date such as October 1.



# Section 4, Subsection B: Total LEA Student Enrollment by Demographic Subgroup

- LEAs will indicate the total number of enrolled students by each student group as of Oct. 1, 2023.
  - Students should be counted in all student groups to which they belong.

**4.b2** Total LEA Student Enrollment by Demographic Subgroup Indicate the total number of enrolled students within the LEA by each student group below. Students should be counted in all student groups to which they belong.

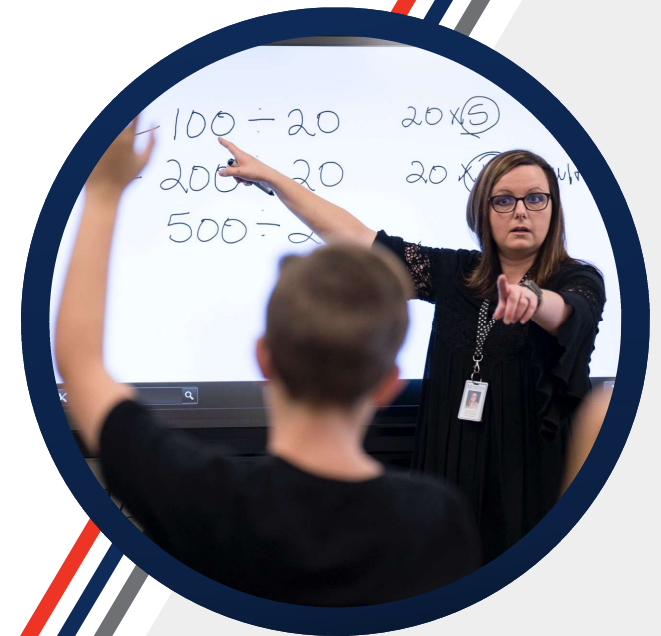
Student Group	Count of Enrolled Students at LEA
a. Students with one or more disabilities	
b. Low-income students	
c. English learners	
d. Students in foster care	
e. Migratory students	
f. Students experiencing homelessness	
g. American Indian or Alaska Native	
h. Asian	
i. Black or African American	
j. Hispanic/Latino	
k. Native Hawaiian or Other Pacific Islander	
l. White	
m. Two or more race	
n. Other student subpopulation (Please specify) _____	
<b>Total Unique Headcount of Enrolled Students</b> <i>(Note, the total unique headcount does not need to equal the sum of rows a-n, as a student may be counted in multiple rows.)</i>	

# Section 4, Subsection C- Access to Select Staff, School Year (SY) 2023-24

## ■ Access to Select Staff

- Provide the count of Full Time Equivalent (FTE) staff assigned to serve each school in the LEA, **regardless of funding source**, as of September 30 of the school year most closely aligned to the reporting period.
  - For example, if one full-time nurse is shared equally by five schools within an LEA, allocate 0.2 FTE to each school served.

Special educators and related service personnel, including paraprofessionals	Bilingual educators or ESL teachers	School counselors, social workers, or school psychologists	Nurses
* <input type="text" value="19.00"/>	* <input type="text" value="38.00"/>	* <input type="text" value="16.25"/>	* <input type="text" value="6.00"/>





## Section 5, Subsection A- Full-Time Equivalent (FTE) Positions

- FTE Positions

- Provide the number of FTE positions for the LEA as of September 30, 2024. The number of FTE positions includes all staff **regardless of whether the position is funded by federal, state, local, or other funds**- and equals the sum of the number of full-time positions plus the full-time equivalent of the number of part-time positions.

- We recommend working with your human resources department, payroll, and/or finance personnel to pull a total count of employees paid on the date listed.
- LEAs' previous responses for 2018-2023 will be pre-populated.



# Common Mistakes

# ESSER Mandatory Subgrants to LEAs

## Use of Funds Details-3.b1

- Expenditures have been reported across multiple years.
  - This is likely due to an expenditure being reported in the wrong reporting period.
    - Example: An LEA reported \$25,000 in Supporting Physical Health and Safety: Personnel Services- Salaries for the reporting period of July 1, 2022 - June 30, 2023 (FY23). They received reimbursement from the state on July 15, 2023, and reported this expenditure again in FY24.
      - Because the LEA did not receive reimbursement for this expenditure until FY24, this expenditure should have only been reported in FY24.
      - LEAs should review their previous report to ensure that expenditures are not being reported more than once.
      - If an LEA finds that an expenditure was reported incorrectly, they should reach out to their [relief funding coordinator](#).





# ESSER Mandatory Subgrants to LEAs

## Use of Funds Details-3.b1 and 3.b2

- Expenditures are not aligned across the 4 main categories between 3.b1 and 3.b2
  - Likely due to expenditures being reported in different major categories across the two sections
    - Ex. If an LEA reports \$50,000 within the major category of Operational Continuity in 3.b1, it should report the same amount within the Operational Continuity category in 3.b2
- LEA Expenditure information is reported by *expenditure category* in question 3.b1 and by *activity* in question 3.b2.
  - *Subcategories* within each main expenditure category may not match across the two sections
  - However, as these questions both capture information about the same expenditures, the sum of expenditures by ESSER fund and by the four main expenditures categories (Addressing Physical Health and Safety, Meeting Students' ...Needs, Mental Health Supports, and Operational Continuity) *should be equal* in questions 3.b1 and 3.b2.
  - **For ARP ESSER, the categories in 3.b2 must equal to the sum of both columns of ARP ESSER in 3.b1.**



# ESSER Mandatory Subgrants to LEAs

## Use of Funds Details-3.b1 and 3.b2

### 3.b1 Use of Funds Details by Accounting Object

Operational Continuity and Other Allowed Uses: bb. Personnel Services-Salaries	* \$ <input type="text"/>
Operational Continuity and Other Allowed Uses: cc. Personnel Services-Benefits	* \$ <input type="text"/>
Operational Continuity and Other Allowed Uses: dd. Purchased Professional and Technical Services	* \$ <input type="text"/>
Operational Continuity and Other Allowed Uses: ee. Purchased Property Services	* \$ <input type="text"/>
Operational Continuity and Other Allowed Uses: ff. Other Purchased Services	* \$ <input type="text"/>
Operational Continuity and Other Allowed Uses: gg. Supplies	* \$ <input type="text"/>
Operational Continuity and Other Allowed Uses: hh. Property	* \$ <input type="text"/>
Operational Continuity and Other Allowed Uses: ii. Debt Service and Miscellaneous	* \$ <input type="text"/>
Operational Continuity and Other Allowed Uses: jj. Other Items	* \$ <input type="text"/>

### 3.b2 Use of Funds Details by Activity

Operational Continuity and Other Allowed Uses: t. Any activity not described above that is authorized by the McKinney-Vento Homeless Assistance Act	* \$ <input type="text"/>
Operational Continuity and Other Allowed Uses: u. Any activity not described above that is authorized by the Elementary and Secondary Education Act of 1965	* \$ <input type="text"/>
Operational Continuity and Other Allowed Uses: v. Any activity not described above that is authorized by the Individuals with Disabilities Education Act	* \$ <input type="text"/>
Operational Continuity and Other Allowed Uses: w. Any activity not described above that is authorized by the Adult Education and Family Literacy Act	* \$ <input type="text"/>
Operational Continuity and Other Allowed Uses: x. Any activity not described above that is authorized by the Carl D. Perkins Career and Technical Education Act of 2006	* \$ <input type="text"/>
Operational Continuity and Other Allowed Uses: y. Other activities not described above that are necessary to maintain the operation of and continuity of services in local educational agencies and continuing to employ existing staff of the local educational agency	* \$ <input type="text"/>

- Totals for the major category of Operational Continuity should be the same in both sections.
- LEAs should add the expenditure totals for each major category in 3.b1 and 3.b2 to ensure alignment.

# Hiring and Retention of Specific Positions with ESSER 1.0, ESSER 2.0, and ESSER 3.0

- **Reporting expenditure amounts for the listed positions rather than the number of positions.**
  - Provide the total amount expended for the listed staff in the ***first box only***.
    - This amount is cumulative across all ESSER funds and should only include positions funded through ESSER.
    - **Stipends and bonuses should not be included.**
  - Provide the total number of the listed positions supported with ESSER funds.
    - Ex: Paraprofessionals- 6; Nurses- 4.
    - If no additional staff members were hired or retained, the LEA may enter zero (0).

Indicate the total number of these specific positions (ex. Paraprofessionals-6, Nurses-2) supported with any of the ESSER funds for the following positions for the reporting period. Support indicates salaries and/or benefits were partially or fully paid with ESSER funds. Stipends and bonuses should not be included. (Note, ESSER refers to ESSER I, ESSER II, and ARP ESSER funds and includes both mandatory subawards and SEA Reserve awards).

Total Amount Expended for These Staff (cumulative across all ESSER funds)	Special educators and related service personnel	Paraprofessionals	Bilingual or English as a second language educators	School counselors, school psychologist, and Social Workers	Nurses	Short term contractors	Classroom educators, not covered by previous categories	Support personnel, not covered by previous categories	Administrative staff, not covered by previous categories
\$ 352,784.33					1		1	16	2



# ESSER Mandatory Subgrants to LEAs Use of Funds Details & Reserve to Address Impact of Learning Loss

- Totals from the final column of the Use of Funds Details (i.e., ARP ESSER Learning Loss Expenditures) do not match the Total Expenditures of ARP ESSER LEA Reserve from the applicable reporting period.
  - If reported accurately, totals should align.

## Use of Funds Details

\$ 16,524.75

\*This is the bottom box of the final column on the Use of Funds Details page.

## Reserve to Address Impact of Learning Loss

\$ 16,524.75 Total expenditures of ARP ESSER LEA Reserve in this reporting period:

\*This is the second box from the top of the Impact of Learning Loss page.



## Section 4, Subsection B- Activities by Subpopulations

- LEAs select NO to the question “Did the LEA engage in this activity?” but provide eligibility and participation numbers.
  - If the LEA did not use ESSER 1.0, 2.0, and/or 3.0 funds in any part for the program listed, they should select No and enter 0s.
- LEAs select No to the question “Is this program available to all students?” but do not indicate the number of students that could be served at full capacity.
  - If the LEA did not open the program to all students (ex. only students in grades 3-5 were eligible, they should provide the total number of students that *could* be served if all eligible students participated.
    - Ex. An LEA offers evidence-based high-dosage tutoring to all 500 students in grades 3-5. Therefore, the program *could* serve 500 students at full capacity.





# Section 4, Subsection B- Activities by Subpopulations

- LEAs list the same numbers for # of enrolled eligible students and # of eligible students participating/receiving support.
  - Being eligible for the activity does not necessarily indicate participation.
  - The 1st column refers to students who *could have* participated, while the 2nd column refers to students who *did* participate.
  - These numbers likely will not be the same unless all eligible students in each subgroup participated in the activity.

Student Group	# Enrolled eligible Students at LEA in subgroup	# Eligible students in subgroup receiving or supported by the educational technology
<i>(Note, the total unique headcount does not need to equal the sum of rows a – n, as a student may be counted in multiple rows.)</i>		
a. Students with one or more disabilities		
b. Low-income students		
c. English learners		
d. Students in foster care		
e. Migratory students		
f. Students experiencing homelessness		
g. American Indian or Alaska Native		
h. Asian		
i. Black or African American		
j. Hispanic/Latino		
k. Native Hawaiian or Other Pacific Islander		
l. White		
m. Two or more races		
n. Other student subpopulation (Please specify): _____		

MacBook Air



# Full-Time Equivalent (FTE) Positions

- Only school-level personnel have been reported.
- Only ESSER-funded personnel have been reported.
  - These totals should include *all LEA personnel, regardless of funding source.*
    - E.g., school-level, central office, maintenance
    - If you believe amounts have been incorrectly reported in previous years, please reach out to your regional coordinator.

Provide the number of full-time equivalent (FTE) positions for the LEA, or non-LEA Entity as of the listed reporting dates. (The number of FTE positions includes all staff regardless of whether the position is funded by Federal, State, local, or other funds-and equals the sum of the number of full-time positions plus the full-time equivalent of the number of part-time positions.)

NCES District ID#	Full-time equivalent (FTE) positions as of September 30, 2018	Full-time equivalent (FTE) positions as of September 30, 2019	Full-time equivalent (FTE) positions as of March 13, 2020	Full-time equivalent (FTE) positions as of September 30, 2020	Full-time equivalent (FTE) positions as of September 30, 2021*	Full-time equivalent (FTE) positions as of September 30, 2022*
47001:	420	452	461	465	475	* 493.00

# Full-Time Equivalent (FTE) Positions

- Only school-level personnel have been reported.
  - These totals should include *all LEA personnel, regardless of funding source.*
    - E.g., school-level, central office, maintenance
    - If you believe amounts have been incorrectly reported in previous years, please reach out to your regional coordinator.

Provide the number of full-time equivalent (FTE) positions for the LEA, or non-LEA Entity as of the listed reporting dates. (The number of FTE positions includes all staff regardless of whether the position is funded by Federal, State, local, or other funds-and equals the sum of the number of full-time positions plus the full-time equivalent of the number of part-time positions.)

NCES District ID#	Full-time equivalent (FTE) positions as of September 30, 2018	Full-time equivalent (FTE) positions as of September 30, 2019	Full-time equivalent (FTE) positions as of March 13, 2020	Full-time equivalent (FTE) positions as of September 30, 2020	Full-time equivalent (FTE) positions as of September 30, 2021*	Full-time equivalent (FTE) positions as of September 30, 2022*
47001	420	452	461	465	475	* 493.00



# Check for Understanding

# **The ESSERF Data Collection instrument is due no later than:**

- A. March 15, 2025
- B. April 18, 20245
- C. April 30, 2025
- D. May 1, 2025



**If all students took part summer school, you must still list the number of eligible students that took part in the activity based on subgroup data information.**

- True
- False



# The FY24 ESSERF data reporting period is:

- A. March 12, 2020 - June 30, 2024
- B. October 1, 2023 - June 30, 2024
- C. July 1, 2023 - June 30, 2024
- D. January 1, 2024 - June 30, 2024





**Expenditures should only be reported toward the 20% set-aside if they were tagged and approved as Addressing Learning Loss.**

- True
- False



**An LEA offered evidence-based afterschool programs to students in grades K-5 using a combination of ESSER funds and local funds. In the Activities by Subpopulations section, they should:**

- A. Select No to the question “Did the LEA engage in this activity?” since they used multiple funding sources
- B. Select Yes to the question “Did the LEA engage in this activity” since ESSER funds were used in part
- C. Select Yes to the question “Did the LEA engage in this activity?” *and* that it was available to all students
- D. Select Yes to the question “Did the LEA engage in this activity?” *and* that it was not available to all students



**An LEA pays for an ESSER-eligible good on June 20, 2023, and submits the expenditure to the SEA for reimbursement on June 30, 2023. The LEA receives the reimbursement from the SEA on July 15, 2023. This should be included in the upcoming ESSERF report.**

- True
- False





# Resources & Closing

## Resources

ePlan > [TDOE Resources](#) > Relief Funding > Education Stabilization Fund-ESSERF Data Collection > 2025

- [Clarification of Definition of “Expenditure”](#)
- [Data Collection FAQ](#)
- [Data Reporting Timelines](#)
- [ESSER Funded Activity Participation Reporting](#)
- [Technical User Guide](#)
- [ESSERF Data Collection Webinar slides](#)



**Slide 48**

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**JH0**

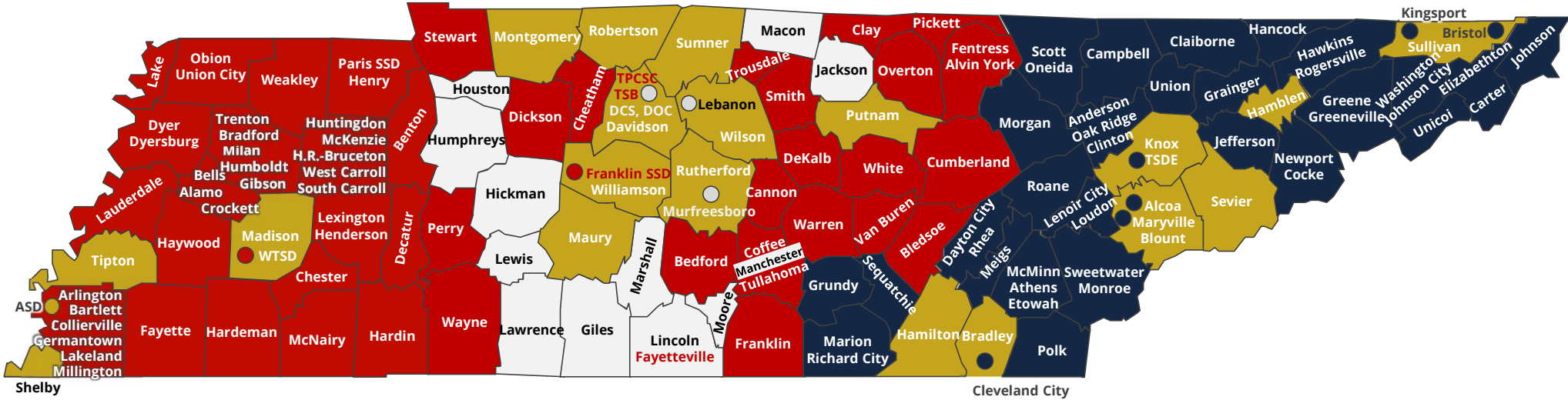
Links will be updated when comms are finalized

Julia Hudson, 2025-01-30T16:54:05.482



# FPO Divisional Coordinator Map for ESSER Funds

(effective July 1, 2024)



## West

Julia Hudson  
[Julia.Hudson@tn.gov](mailto:Julia.Hudson@tn.gov)

## Middle

Julia Hudson  
[Julia.Hudson@tn.gov](mailto:Julia.Hudson@tn.gov)

## East

Jerri Beth Nave  
[Jerri.nave@tn.gov](mailto:Jerri.nave@tn.gov)

## 20 Districts with Largest Enrollment

Jerri Beth Nave  
[Jerri.Nave@tn.gov](mailto:Jerri.Nave@tn.gov)



# Thank You!

Jerri Beth Nave, Ed.D.  
Director of Relief Funding  
[Jerri.Nave@tn.gov](mailto:Jerri.Nave@tn.gov)  
(423) 353-5200

Julia Hudson  
Relief Funding Coordinator  
[Julia.Hudson@tn.gov](mailto:Julia.Hudson@tn.gov)  
(615) 969-5308

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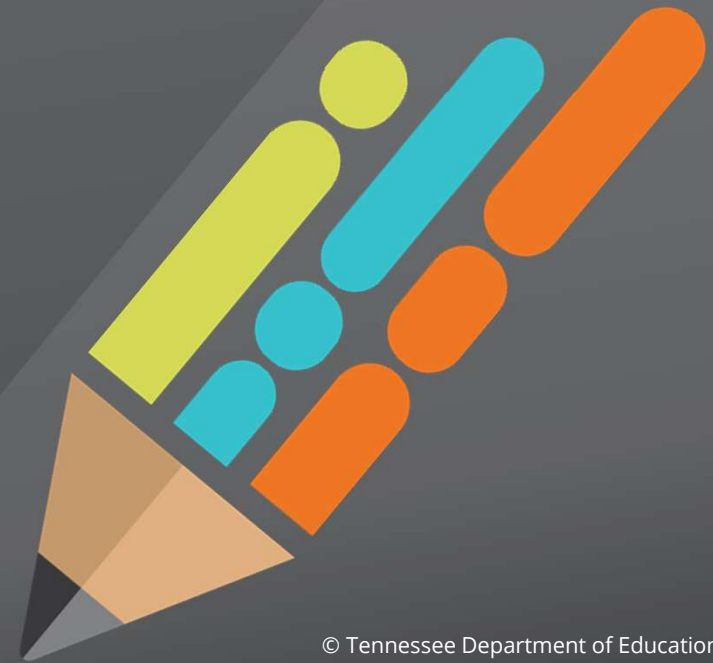


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**1-800-232-5454**

Notifications can also be submitted electronically at:

**<http://www.comptroller.tn.gov/hotline>**