

LEA:

Alternative Education Transition Plan

Note: The following is an optional template for local educational agencies (LEAs) to utilize as a resource for alternative education transition planning.

TN SBE Rule 0520-01-02-.09(10)(m)

Each local educational agency (LEA) shall develop and implement formal transition plans for the integration of students from a traditional school to an alternative school or from an alternative school back to a traditional school. Transition plans shall be targeted to improve communication between a traditional school and an alternative school staff and should address any barriers that would prohibit students from successfully transitioning. The transition plan will include steps necessary to facilitate the transition, persons responsible, and tasks needed for success. The transition plan must be approved by the Transition Team prior to the student's return to the home school.

Name:	Grade:
District/School:	
Alternative Placement Date:	Alternative Exit Date:
Alternative School/Program Student Will Attend (If applicable):	
Traditional School Student will return to (If applicable):	

Please mark all that apply:

	Yes	No		Yes	No
504			Health Plan		
IEP			Safety Plan		
ELL			Other (describe):		

Testing Information (grades 9-12 only):

	Yes	No	Date	Score
ACT				
Civics				

Goals to be addressed upon placement into alternative school/program and/or return to the traditional school:

Goals for transitioning to alternative education	Goals for transitioning from alternative education to traditional school

List all academic needs, social/emotional needs, and physical needs (courses needed, academic support, behavioral supports, etc...):

Needs during alternative placement		Needs during the transition to traditional school	
Academic		Academic	
Social/Emotional		Social/Emotional	
Behavioral		Behavioral	

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Suggestions for success in the alternative school/program and upon return to the traditional school:

Alternative School/Program	Traditional School

Courses and grades:

Regular School Placement		Alternative School/Program Placement	
Course	Grade	Course	Grade

Credit Recovery Courses (if any):

Regular School Placement				Alternative School/Program Placement			
Course	Grade	Completion		Course	Grade	Completion	
		Yes	No			Yes	No

Course completion concerns (if any):

Concerns for moving to alternative education	Concerns during the transition to traditional school

Graduation Goals:

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Postsecondary Goals:

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Alternative School/Program Exit Summary (note any concerns regarding behavior, attendance, and support services):

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Assigned Student Contact:

Alternative School	Traditional School

LEA:

Follow-up for student returning to the traditional school (date, person responsible, follow-up details):

Date	Person Responsible	Follow-up details

**** Educational decisions related to a student with an educational disability and being served through an IEP must be discussed and decided through the IEP team process.***

Alternative Education Transition Team

_____ Signature/School Administrator	_____ Date
_____ Signature/Alternative School/Program Administrator	_____ Date
_____ Signature/Alternative School/Program Teacher	_____ Date
_____ Signature/Student	_____ Date
_____ Signature/Social Worker/Counselor (if applicable)	_____ Date
_____ Signature/504/Special Education/ELL Case Manager (if applicable)	_____ Date