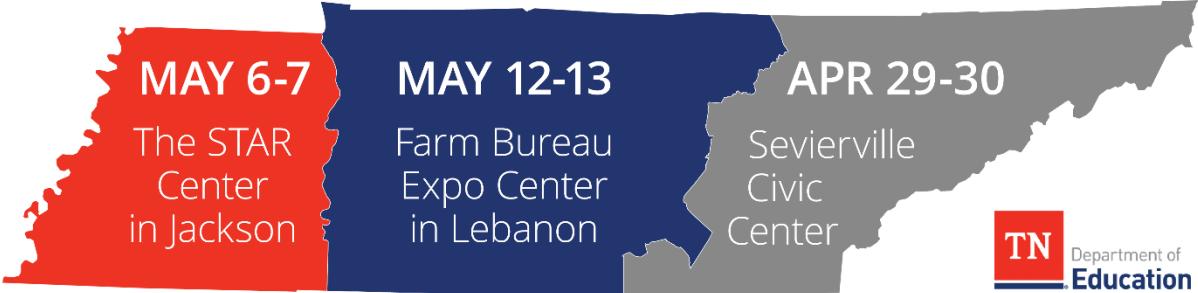


# 2025 ANNUAL FISCAL WORKSHOP *by Grand Division*



# 2025 Annual Fiscal Workshop Intent

This workshop is intended for the finance directors and selected staff from each local education agency (LEA). The topics covered will help inform finance directors of updated regulations and processes that directly impact their work in school finance.

## Table of Contents

<b>2025 Grand Division Annual Fiscal Workshop Agenda</b> .....	<b>3</b>
<b>East TN Annual Fiscal Workshop Agenda</b> .....	<b>3</b>
Location: Sevierville Civic Center.....	3
Day 1 Schedule: Tuesday, April 29, 2025 .....	3
Day 2 Schedule: Wednesday, April 30, 2025.....	3
Venue Specific Details.....	3
<b>West TN Annual Fiscal Workshop Agenda</b> .....	<b>4</b>
Location: The STAR Center, Jackson.....	4
Day 1 Schedule: Tuesday, May 6, 2025 .....	4
Day 2 Schedule: Wednesday, May 7, 2025.....	4
Venue Specific Details.....	4
<b>Middle TN Annual Fiscal Workshop Agenda</b> .....	<b>5</b>
Location: Farm Bureau Exposition Center, Lebanon .....	5
Day 1 Schedule: Monday, May 12, 2025.....	5
Day 2 Schedule: Tuesday, May 13, 2025 .....	5
Venue Specific Details.....	5
<b>Additional Conference Information</b> .....	<b>6</b>
Professional Learning Credits .....	6
Accessing Session Presentations .....	6
Special Thanks .....	6

# 2025 Grand Division Annual Fiscal Workshop Agenda

## East TN Annual Fiscal Workshop Agenda

**Location:** [Sevierville Civic Center](#)

### Day 1 Schedule: Tuesday, April 29, 2025

TIME (E.T.)	DETAILS	SPEAKER
8:00 – 8:30 a.m.	Workshop Check-in	
8:30 – 8:40 a.m.	Welcome	Holly Kellar
8:40 – 9:10 a.m.	Equipment Management	Holly Kellar
9:10 – 10:00 a.m.	Paid Parental Leave	Shelby Ownbey
10:00 – 10:15 a.m.	Break	
10:15 – 10:45 a.m.	Reimbursement Requests	Jill Lewis
10:45 – 11:30 a.m.	Fiscal Miscellaneous	Shelby Ownbey
11:30 – 1:00 p.m.	Lunch Break	
1:00 – 1:30 p.m.	Legislative Updates	Robin Yeh
1:30 – 2:00 p.m.	LEA Policies and Procedures for Administration of Federal Grants	Holly Kellar
2:00 – 2:15 p.m.	Break	
2:15 – 2:45 p.m.	Supplement Not Supplant	Taffe Bishop
2:45 – 3:30 p.m.	Fiscal Year-end Close	Jill Lewis
3:30 – 4:00 p.m.	Section 4 of the Education Freedom Act of 2025 - Teacher Bonus	Holly Kellar
4:00 pm	Adjourn	Holly Kellar

### Day 2 Schedule: Wednesday, April 30, 2025

TIME (E.T.)	DETAILS	SPEAKER
8:00 – 8:30 a.m.	Workshop Check-in	
8:30 – 8:35 a.m.	Welcome	Holly Kellar
8:35 – 9:00 a.m.	Local Finance Update	Holly Kellar
9:00 – 9:15 a.m.	State Funds Budget	Jill Lewis
9:15 – 10:00 a.m.	State Funds Final Expenditure Report	Taffe Bishop
10:00 – 10:15 a.m.	Break	
10:15 – 10:45 a.m.	Benefits Administration Insurance Updates	TBD
10:45 – 11:15 a.m.	LEA Plan and TISA Accountability Report	Ginger Leach
11:15 – 11:45 a.m.	LEA Funding Floor	Holly Kellar
11:45 a.m.	Adjourn	Holly Kellar

### Venue Specific Details:

- WiFi password - TBD
- Wear layers to easily adjust to the room temperature.
- Free parking.
- Lunch on your own.

**Thank you for attending the 2025 East TN Annual Fiscal Workshop, and safe travels home.**

# 2025 Grand Division Annual Fiscal Workshop Agenda

## West TN Annual Fiscal Workshop Agenda

**Location:** [The STAR Center, Jackson](#)

### Day 1 Schedule: Tuesday, May 6, 2025

TIME (C.T.)	DETAILS	SPEAKER
8:00 – 8:30 a.m.	Workshop Check-in	
8:30 – 8:40 a.m.	Welcome	Holly Kellar
8:40 – 9:10 a.m.	Equipment Management	Holly Kellar
9:10 – 10:00 a.m.	Paid Parental Leave	Joshua Dehnz
10:00 – 10:15 a.m.	Break	
10:15 – 10:45 a.m.	Reimbursement Requests	Cindy Smith
10:45 – 11:30 a.m.	Fiscal Miscellaneous	Meribeth Carpenter
11:30 – 1:00 p.m.	Lunch Break	
1:00 – 1:30 p.m.	Legislative Updates	Anna Hall / Emily Cornute
1:30 – 2:00 p.m.	LEA Policies and Procedures for Administration of Federal Grants	Holly Kellar
2:00 – 2:15 p.m.	Break	
2:15 – 2:45 p.m.	Supplement Not Supplant	Cindy Smith
2:45 – 3:30 p.m.	State Funds Final Expenditure Report	Joshua Dehnz
3:30 – 4:00 p.m.	Section 4 of the Education Freedom Act of 2025 - Teacher Bonus	Holly Kellar
4:00 pm	Adjourn	Holly Kellar

### Day 2 Schedule: Wednesday, May 7, 2025

TIME (C.T.)	DETAILS	SPEAKER
8:00 – 8:30 a.m.	Workshop Check-in	
8:30 – 8:35 a.m.	Welcome	Holly Kellar
8:35 – 9:00 a.m.	Local Finance Update	Holly Kellar
9:00 – 9:15 a.m.	State Funds Budget	Cindy Smith
9:15 – 10:00 a.m.	Fiscal Year-end Close	Meribeth Carpenter
10:00 – 10:15 a.m.	Break	
10:15 – 10:45 a.m.	Benefits Administration Insurance Updates	TBD
10:45 – 11:15 a.m.	LEA Plan and TISA Accountability Report	Maryanne Durski / Ginger Leach
11:15 – 11:45 a.m.	LEA Funding Floor	Maryanne Durski
11:45 a.m.	Adjourn	Holly Kellar

### Venue Specific Details:

- WiFi password - TBD
- Wear layers to easily adjust to the room temperature.
- Free parking.
- Lunch on your own.

**Thank you for attending the 2025 West TN Annual Fiscal Workshop, and safe travels home.**

# 2025 Grand Division Annual Fiscal Workshop Agenda

## Middle TN Annual Fiscal Workshop Agenda

**Location:** [Farm Bureau Exposition Center, Lebanon](#)

### Day 1 Schedule: Monday, May 12, 2025

TIME (C.T.)	DETAILS	SPEAKER
12:00 – 12:30 p.m.	Workshop Check-in	
12:30 – 12:40 p.m.	Welcome	Holly Kellar
12:40 – 1:10 p.m.	Supplement Not Supplant	Taffe Bishop
1:10 – 2:00 p.m.	Paid Parental Leave	Joshua Dehnz
2:00 – 2:15 p.m.	Break	
2:15 – 2:45 p.m.	Reimbursement Requests	Taffe Bishop
2:45 – 3:30 p.m.	Fiscal Year-end Close	Rob Mynhier
3:30 – 4:00 p.m.	LEA Policies and Procedures for Administration of Federal Grants	Holly Kellar
4:00 p.m.	Adjourn	Holly Kellar

### Day 2 Schedule: Tuesday, May 13, 2025

TIME (C.T.)	DETAILS	SPEAKER
8:00 – 8:30 a.m.	Workshop Check-in	
8:30 – 8:40 a.m.	Welcome	Holly Kellar
8:40 – 9:10 a.m.	Section 4 of the Education Freedom Act of 2025 - Teacher Bonus	Holly Kellar
9:10 – 9:40 a.m.	Equipment Management	Rob Mynhier
9:40 – 10:00 a.m.	State Funds Budget	Chris Harrell
10:00 – 10:15 a.m.	Break	
10:15 – 10:45 a.m.	Benefits Administration Insurance Updates	TBD
10:45 – 11:30 a.m.	State Funds Final Expenditure Report	Joshua Dehnz
11:30 – 1:00 p.m.	Lunch Break	
1:00 – 1:30 p.m.	Legislative Updates	Anna Hall / Emily Cornute
1:30 – 2:15 p.m.	Fiscal Miscellaneous	Rob Mynhier
2:15 – 2:30 p.m.	Break	
2:30 – 3:00 p.m.	Local Finance Updates	Holly Kellar
3:00 – 3:30 p.m.	LEA Plan and TISA Accountability Report	Maryanne Durski / Ginger Leach
3:30 – 4:00 p.m.	LEA Funding Floor	Maryanne Durski
4:00 pm	Adjourn	

### Venue Specific Details:

- Outside food and beverages are not allowed.
- WiFi password - TBD
- Wear layers to easily adjust to the room temperature.
- Free parking.
- Lunch on your own.

**Thank you for attending the 2025 Middle TN Annual Fiscal Workshop, and safe travels home.**

# 2025 Grand Division Annual Fiscal Workshop Agenda

## Additional Conference Information

### Professional Learning Credits (pending agency approvals)

The 2025 Grand Division Annual Fiscal Workshop, pending agency approvals, will offer credits for Tennessee Academy for School Leaders (TASL), Certified County Finance Officer (CCFO), and Certified Municipal Finance Officer (CMFO) continuing professional education (CPE) credit hours. Attendees not requesting TASL, CCFO, or CMFO CPE credits may obtain professional development points (PDPs) according to one's LEA or agency guidelines. To earn a professional development certificate, evidence of attendance must be demonstrated by completing the following check-ins:

- Full-Day Morning CPE Check-In 3 (credits)
- Full-Day Afternoon CPE Check-In (3 credits)
- Half-Day CPE Check-In (3 credits)

Attendees may receive a maximum of 9 professional development credits for all sessions during the workshop. Certificates will be emailed to each participant in early June. Participants are responsible for using the certificate as evidence to request credit through the appropriate channel.

### Accessing Session Presentations

Session presentations can be accessed after the last conference by going to [ePlan.tn.gov](http://ePlan.tn.gov) and clicking on TDOE Resources along the left menu options. On the TDOE Resources page, click on Fiscal – District Technical Assistance> Conference and Meeting Material> Annual Fiscal Workshops> 2025 Annual Fiscal Workshop to find all presentations by session title.

**Note: A login is not required on ePlan to access TDOE Resources.**

### Special Thanks

The Division of Local Finance extends a special thanks to our partners in the Division of Federal Programs and Oversight (FPO) for helping to bring the Annual Fiscal Workshop to each Grand Division of the state.