

Tennessee Department of Education  
2025-2026 Local Finance Calendar

~ indicates a tentative date

1/5/2026

| Month | Day   | Category                 | Item   | Division      | Contact(s)  |
|-------|-------|--------------------------|--|---------------|---|
| July  | 1     | Fiscal                   | Final Expenditure Reports (FERs) Open  | Local Finance | <a href="#">Regional Finance Consultants</a>  |
| July  | 8-9   | Professional Development | TDOE Local Finance Team Workshop   | Local Finance | <a href="mailto:Holly.Kellar@tn.gov">Holly.Kellar@tn.gov</a>  |
| July  | 15    | Parental Leave           | Quarter 4 Paid Parental Leave Tool Opens   | Local Finance | <a href="#">Regional Finance Consultants</a>  |
| July  | ~20   | Fiscal                   | TISA On-behalf Payments Memo Released to LEAs  | Local Finance | <a href="mailto:Holly.Kellar@tn.gov">Holly.Kellar@tn.gov</a>  |
| July  | 25    | Fiscal                   | 2025-26 Differentiated Pay Plan Due  | Compensation  | <a href="mailto:Compensation.Questions@tn.gov">Compensation.Questions@tn.gov</a>  |
| July  | 31    | Fiscal                   | Deadline to Enter Local Revenues in the FY26 State Funds Application to Verify Local Contribution and MOE Requirements Are Met | Local Finance | <a href="mailto:Holly.Kellar@tn.gov">Holly.Kellar@tn.gov</a>  |
| July  | 31    | Fiscal                   | TNCompass Year-end Experience Report Due   | Local Finance | <a href="mailto:Karen.Justice@tn.gov">Karen.Justice@tn.gov</a>  |
| Aug   | 1     | Fiscal                   | Existing Educator Salary Increases Survey Emailed to LEAs  | Local Finance | <a href="#">Regional Finance Consultants</a>  |
| Aug   | 5     | Parental Leave           | Quarter 4 Paid Parental Leave Tool Closes  | Local Finance | <a href="#">Regional Finance Consultants</a>  |
| Aug   | 15    | Fiscal                   | Existing Educator Salary Increases Survey Due from LEAs  | Local Finance | <a href="#">Regional Finance Consultants</a>  |
| Aug   | 15    | Fiscal                   | Consolidated Funding Application (CFA) Final Expenditures Report (FER) Submission Deadline                                     | Local Finance | <a href="mailto:Holly.Kellar@tn.gov">Holly.Kellar@tn.gov</a>  |
| Aug   | 15    | Payment                  | TISA Payment #1  | Local Finance | <a href="mailto:Holly.Kellar@tn.gov">Holly.Kellar@tn.gov</a>  |
| Aug   | ~31   | Payment                  | Quarter 4 Paid Parental Leave Payment  | Local Finance | <a href="mailto:Holly.Kellar@tn.gov">Holly.Kellar@tn.gov</a>  |
| Aug   | 31    | Fiscal                   | Prior Year State Funds Final Amended Budgets Due in ePlan  | Local Finance | <a href="mailto:Holly.Kellar@tn.gov">Holly.Kellar@tn.gov</a>  |
| Aug   | 31    | Fiscal                   | Deadline for LEAs to Close Prior Year Accounting Records   | Local Finance | <a href="#">Regional Finance Consultants</a>  |
| Sept  | ~5    | Monitoring               | Results-Based Monitoring: Risk Analysis Results Sent to LEAs   | FPO           | <a href="mailto:FPO.Monitoring@tn.gov">FPO.Monitoring@tn.gov</a>  |
| Sept  | 15    | Monitoring               | Results-Based Monitoring: Level 3 - Instrument Opens for Identified LEAs to Begin Prewrite                                     | FPO           | <a href="mailto:FPO.Monitoring@tn.gov">FPO.Monitoring@tn.gov</a>  |
| Sept  | 15    | Payment                  | TISA Payment #2  | Local Finance | <a href="mailto:Holly.Kellar@tn.gov">Holly.Kellar@tn.gov</a>  |
| Sept  | 23-25 | Technical Assistance     | Regional Onsite Technical Assistance Meetings  | Local Finance | <a href="#">Regional Finance Consultants</a>  |
| Sept  | 30    | Fiscal                   | Deadline to Obligate Expiring Funds  | FPO           | <a href="mailto:ESSA:Kate.Smitheal@tn.gov">ESSA: Kate.Smitheal@tn.gov</a> ; <a href="mailto:IDEA:Brett.Printz@tn.gov">IDEA: Brett.Printz@tn.gov</a> |
| Oct   | 1     | Fiscal                   | Final Expenditure Reports (FERs) Deadline  | Local Finance | <a href="#">Regional Finance Consultants</a>  |
| Oct   | 1     | IDEA                     | State Special Education Expenditures Report (SSEER) Due  | FPO           | <a href="#">IDEA Divisional Coordinators</a>  |
| Oct   | 1     | Monitoring               | Supplement Not Supplant Monitoring Instrument Opens for Identified LEAs  | Local Finance | <a href="mailto:Holly.Kellar@tn.gov">Holly.Kellar@tn.gov</a>  |
| Oct   | ~1    | Monitoring               | Results-Based Monitoring: Level 3 Visit Window Opens   | FPO           | <a href="mailto:FPO.Monitoring@tn.gov">FPO.Monitoring@tn.gov</a>  |
| Oct   | 2     | Fiscal                   | TISA Funds May be Withheld for LEAs that Have Not Submitted Prior Year FERs and/or Current Year State Funds Budgets            | Local Finance | <a href="mailto:Holly.Kellar@tn.gov">Holly.Kellar@tn.gov</a>  |
| Oct   | 6     | Parental Leave           | Request 1 Paid Parental Leave Tool Opens   | Local Finance | <a href="#">Regional Finance Consultants</a>  |
| Oct   | 15    | Payment                  | TISA Payment #3  | Local Finance | <a href="mailto:Holly.Kellar@tn.gov">Holly.Kellar@tn.gov</a>  |
| Oct   | 15    | Payment                  | TISA Fast Growth Infrastructure Stipend Payment  | Local Finance | <a href="mailto:Holly.Kellar@tn.gov">Holly.Kellar@tn.gov</a>  |
| Oct   | 24    | Parental Leave           | Request 1 Paid Parental Leave Tool Closes  | Local Finance | <a href="#">Regional Finance Consultants</a>  |
| Oct   | 31    | Monitoring               | Supplement Not Supplant Monitoring Instruments Due from Identified LEAs  | Local Finance | <a href="#">Regional Finance Consultants</a>  |
| Oct   | ~31   | Monitoring               | Results-Based Monitoring: Level 2 Instrument Opens   | FPO           | <a href="mailto:FPO.Monitoring@tn.gov">FPO.Monitoring@tn.gov</a>  |
| Nov   | 1     | Fiscal                   | TNCompass December 1 Report Opens  | Local Finance | <a href="mailto:Karen.Justice@tn.gov">Karen.Justice@tn.gov</a>  |
| Nov   | 14    | Payment                  | TISA Payment #4  | Local Finance | <a href="mailto:Holly.Kellar@tn.gov">Holly.Kellar@tn.gov</a>  |
| Nov   | 14    | Payment                  | TISA Fast Growth Stipend Payment #1  | Local Finance | <a href="mailto:Holly.Kellar@tn.gov">Holly.Kellar@tn.gov</a>  |
| Nov   | 14    | Payment                  | Career Ladder Payment #1   | Local Finance | <a href="mailto:Holly.Kellar@tn.gov">Holly.Kellar@tn.gov</a>  |
| Nov   | 18-21 | Professional Development | TN Association of School Business Officials (TASBO) Annual Conference  | Local Finance | <a href="https://www.tasbo.net/">https://www.tasbo.net/</a>   |
| Nov   | ~21   | Fiscal                   | Per Pupil Expenditure Report Template Emailed to LEAs  | Local Finance | <a href="mailto:Karen.Justice@tn.gov">Karen.Justice@tn.gov</a>  |
| Nov   | ~24   | Payment                  | Request 1 Paid Parental Leave Payment  | Local Finance | <a href="mailto:Holly.Kellar@tn.gov">Holly.Kellar@tn.gov</a>  |

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| Dec   | 12     | Monitoring               | Supplement Not Supplant Monitoring Exits with LEAs Completed                                 | Local Finance | <a href="#">Regional Finance Consultants</a>                         |
| Dec   | 15     | Payment                  | TISA Outcomes Payment  | Local Finance | <a href="mailto:Holly.Kellar@tn.gov">Holly.Kellar@tn.gov</a>         |
| Dec   | 15     | Payment                  | TISA Payment #5  | Local Finance | <a href="mailto:Holly.Kellar@tn.gov">Holly.Kellar@tn.gov</a>         |
| Dec   | 15     | Fiscal                   | Due Date for LEAs to Request Expired Funds that Were Obligated by September 30               | Local Finance | <a href="#">Regional Finance Consultants</a>                         |
| Dec   | 15     | Fiscal                   | LEA Per Pupil Expenditure Report Template Submissions Due                                    | Local Finance | <a href="#">Regional Finance Consultants</a>                         |
| Jan   | ~5     | Monitoring               | Results-Based Monitoring: Level 2 Virtual Visit Window Opens                                 | FPO           | <a href="mailto:FPO.Monitoring@tn.gov">FPO.Monitoring@tn.gov</a>     |
| Jan   | 15     | Payment                  | TISA Payment #6  | Local Finance | <a href="mailto:Holly.Kellar@tn.gov">Holly.Kellar@tn.gov</a>         |
| Jan   | 15     | Payment                  | TISA Fast Growth Stipend Payment #2  | Local Finance | <a href="mailto:Holly.Kellar@tn.gov">Holly.Kellar@tn.gov</a>         |
| Jan   | 31     | Fiscal                   | Daily Rates for Residential Mental Health, Day Treatment, and JDC Facilities Posted in ePlan | Local Finance | <a href="mailto:Holly.Kellar@tn.gov">Holly.Kellar@tn.gov</a>         |
| Jan   | ~31    | Monitoring               | Results-Based Monitoring: Level 3 Visit Window Closes  | FPO           | <a href="mailto:FPO.Monitoring@tn.gov">FPO.Monitoring@tn.gov</a>     |
| Feb   | 1      | Fiscal                   | TNCompass December 1 Report Deadline   | Local Finance | <a href="mailto:Karen.Justice@tn.gov">Karen.Justice@tn.gov</a>       |
| Feb   | 1      | Fiscal                   | Annual Statistical Reports Released  | Local Finance | <a href="mailto:Karen.Justice@tn.gov">Karen.Justice@tn.gov</a>       |
| Feb   | ~1     | Monitoring               | Results-Based Monitoring: Level 1 Instruments Open   | FPO           | <a href="mailto:FPO.Monitoring@tn.gov">FPO.Monitoring@tn.gov</a>     |
| Feb   | 2      | Parental Leave           | Request 2 Paid Parental Leave Tool Opens   | Local Finance | <a href="#">Regional Finance Consultants</a>                         |
| Feb   | 13     | Payment                  | TISA Payment #7  | Local Finance | <a href="mailto:Holly.Kellar@tn.gov">Holly.Kellar@tn.gov</a>         |
| Feb   | ~15    | Monitoring               | Results-Based Monitoring: Level 1 Instruments Due  | FPO           | <a href="mailto:FPO.Monitoring@tn.gov">FPO.Monitoring@tn.gov</a>     |
| Feb   | ~15    | Fiscal                   | TDOE Pulls Drivers Education Student Enrollment Data from EIS                                | Local Finance | <a href="mailto:Holly.Kellar@tn.gov">Holly.Kellar@tn.gov</a>         |
| Feb   | 23     | Parental Leave           | Request 2 Paid Parental Leave Tool Closes  | Local Finance | <a href="#">Regional Finance Consultants</a>                         |
| Feb   | ~27    | Monitoring               | Results-Based Monitoring: Level 2 Virtual Visit Window Closes                                | FPO           | <a href="mailto:FPO.Monitoring@tn.gov">FPO.Monitoring@tn.gov</a>     |
| Feb   | 27     | Fiscal                   | WFTEADA Notification Emailed to LEAs and County Trustees                                     | Local Finance | <a href="mailto:Karen.Justice@tn.gov">Karen.Justice@tn.gov</a>       |
| Feb   | 27     | Fiscal                   | February TISA Estimates Released   | Local Finance | <a href="mailto:Holly.Kellar@tn.gov">Holly.Kellar@tn.gov</a>         |
| March | 1      | Fiscal                   | Drivers Education Student Enrollment Numbers Emailed to LEAs to Verify                       | Local Finance | <a href="mailto:Holly.Kellar@tn.gov">Holly.Kellar@tn.gov</a>         |
| March | ~1     | CFA                      | FY27 Consolidated Funding Application Opens  | FPO           | <a href="mailto:Deborah.Thompson@tn.gov">Deborah.Thompson@tn.gov</a> |
| March | 2      | Fiscal                   | Indirect Cost Rate Certification Tool Opens  | Local Finance | <a href="#">Regional Finance Consultants</a>                         |
| March | ~23    | Payment                  | Request 2 Paid Parental Leave Payment  | Local Finance | <a href="mailto:Holly.Kellar@tn.gov">Holly.Kellar@tn.gov</a>         |
| March | 13     | Payment                  | TISA Payment #8  | Local Finance | <a href="mailto:Holly.Kellar@tn.gov">Holly.Kellar@tn.gov</a>         |
| March | 13     | Payment                  | TISA Fast Growth Stipend Payment #3  | Local Finance | <a href="mailto:Holly.Kellar@tn.gov">Holly.Kellar@tn.gov</a>         |
| March | 16     | Fiscal                   | Drivers Education Student Enrollment Verifications Due                                       | Local Finance | <a href="mailto:Holly.Kellar@tn.gov">Holly.Kellar@tn.gov</a>         |
| March | 16     | Fiscal                   | Indirect Cost Rate Certification Submission Due  | Local Finance | <a href="#">Regional Finance Consultants</a>                         |
| March | 31     | Fiscal                   | March TISA Estimates Released  | Local Finance | <a href="mailto:Holly.Kellar@tn.gov">Holly.Kellar@tn.gov</a>         |
| April | 1      | Fiscal                   | Indirect Cost Rates Loaded to Funding Applications   | Local Finance | <a href="mailto:Holly.Kellar@tn.gov">Holly.Kellar@tn.gov</a>         |
| April | 1      | Fiscal                   | LEA Supplement Not Supplant (SNS) Methodology Submission Tool Opens                          | Local Finance | <a href="#">Regional Finance Consultants</a>                         |
| April | 15     | Payment                  | TISA Payment #9  | Local Finance | <a href="mailto:Holly.Kellar@tn.gov">Holly.Kellar@tn.gov</a>         |
| April | 15     | Fiscal                   | Special Education Excess Cost Calculation Tool Opens   | Local Finance | <a href="#">Regional Finance Consultants</a>                         |
| April | 15     | Payment                  | Drivers Education Payment  | Local Finance | <a href="mailto:Holly.Kellar@tn.gov">Holly.Kellar@tn.gov</a>         |
| April | 15     | Payment                  | Career Ladder Payment #2   | Local Finance | <a href="mailto:Holly.Kellar@tn.gov">Holly.Kellar@tn.gov</a>         |
| April | ~28-29 | Professional Development | West TN Annual Fiscal Workshop   | Local Finance | <a href="mailto:Holly.Kellar@tn.gov">Holly.Kellar@tn.gov</a>         |
| April | 30     | Fiscal                   | Special Education Excess Cost Certification Submission Deadline                              | Local Finance | <a href="#">Regional Finance Consultants</a>                         |

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| April | 30     | Fiscal                   | April TISA Estimates Released  | Local Finance  | <a href="mailto:Holly.Kellar@tn.gov">Holly.Kellar@tn.gov</a>         |
| May   | 1      | Fiscal                   | State Funds Application Opens for Next Fiscal Year                                   | Local Finance  | <a href="mailto:Holly.Kellar@tn.gov">Holly.Kellar@tn.gov</a>         |
| May   | 1      | CFA                      | Consolidated Funding Applications Due  | FPO            | <a href="mailto:Deborah.Thompson@tn.gov">Deborah.Thompson@tn.gov</a> |
| May   | 1      | Fiscal                   | Supplement Not Supplant Methodology Submissions Due                                  | Local Finance  | <a href="#">Regional Finance Consultants</a>                         |
| May   | ~5-6   | Professional Development | East TN Annual Fiscal Workshop   | Local Finance  | <a href="mailto:Holly.Kellar@tn.gov">Holly.Kellar@tn.gov</a>         |
| May   | ~13-14 | Professional Development | Middle TN Annual Fiscal Workshop   | Local Finance  | <a href="mailto:Holly.Kellar@tn.gov">Holly.Kellar@tn.gov</a>         |
| May   | 15     | Payment                  | TISA Fast Growth Stipend Payment #4  | Local Finance  | <a href="mailto:Holly.Kellar@tn.gov">Holly.Kellar@tn.gov</a>         |
| May   | 29     | Fiscal                   | May TISA Estimates Released  | Local Finance  | <a href="mailto:Holly.Kellar@tn.gov">Holly.Kellar@tn.gov</a>         |
| June  | 1      | Fiscal                   | TNCompass Year-end Experience Report Opens   | Local Finance  | <a href="mailto:Karen.Justice@tn.gov">Karen.Justice@tn.gov</a>       |
| June  | 1      | Parental Leave           | Request 3 Paid Parental Leave Tool Opens   | Local Finance  | <a href="#">Regional Finance Consultants</a>                         |
| June  | 5      | Fiscal                   | Submit Reimbursement Requests that Require Documentation to Receive by June 30       | Local Finance  | <a href="#">Regional Finance Consultants</a>                         |
| June  | 12     | Fiscal                   | Submit Reimbursement Requests that Don't Require Documentation to Receive by June 30 | Local Finance  | <a href="#">Regional Finance Consultants</a>                         |
| June  | 15     | Payment                  | TISA Payment #10 (75%)   | Local Finance  | <a href="mailto:Holly.Kellar@tn.gov">Holly.Kellar@tn.gov</a>         |
| June  | 22     | Parental Leave           | Request 3 Paid Parental Leave Tool Closes  | Local Finance  | <a href="#">Regional Finance Consultants</a>                         |
| June  | 30     | Payment                  | TISA Payment #10 (25%) - Final   | Local Finance  | <a href="mailto:Holly.Kellar@tn.gov">Holly.Kellar@tn.gov</a>         |
| June  | 30     | Payment                  | TISA Fast Growth Stipend Payment #5 - Final  | Local Finance  | <a href="mailto:Holly.Kellar@tn.gov">Holly.Kellar@tn.gov</a>         |
| June  | 30     | Fiscal                   | Final TISA Allocations Released  | Local Finance  | <a href="mailto:Holly.Kellar@tn.gov">Holly.Kellar@tn.gov</a>         |
| June  | 30     | Fiscal                   | Supplement Not Supplant Methodology Approval Deadline                                | Local Finance  | <a href="#">Regional Finance Consultants</a>                         |
| June  | 30     | Fiscal                   | Updated Standardized Accounting and Reporting Manual Posted                          | Local Finance  | <a href="#">Regional Finance Consultants</a>                         |
| June  | 30     | Fiscal                   | Updated County Uniform Chart of Accounts Posted                                      | TN Comptroller | <a href="#">Local Government Audit</a>                               |
| June  | 30     | Fiscal                   | Updated Internal School Funds Manual Posted  | TN Comptroller | <a href="#">Local Government Audit</a>                               |