Title II, Part A Use of Funds Survey

Overview

Under § 2104(b), the Elementary and Secondary Education Act (ESEA) requires local education agencies (LEAs) to report to the State education agency (SEAs) on how Title II funds are spent each year. Historically, the LEA survey conducted by the U.S. Department of Education (ED) has been used to help the Tennessee Department of Education (department) meet this requirement. In the absence of the ED survey this year, the department will be responsible for collecting this information for **school year (SY) 2025-26,** as outlined in ESEA § 2104(b) and making the results publicly available (ESEA § 2104(c)).

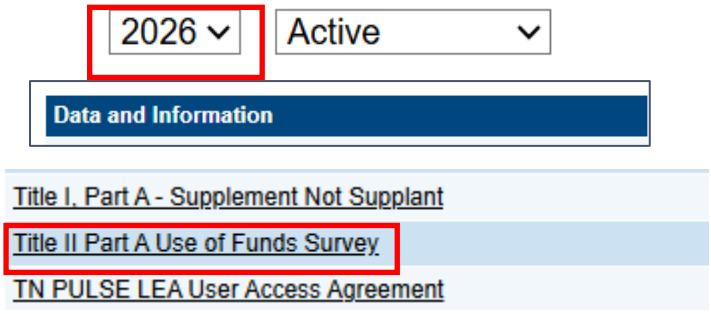
Title II, Part A Use of Funds Survey in ePlan

The Title II, Part A Use of Funds survey is submitted through ePlan. The survey will open in ePlan on **Monday, Aug. 17, 2025,** and must be completed and submitted by **Friday, Sept. 11, 2026**. Directors of Schools, Federal Programs Directors, and LEA Title II Directors all have access to submit the report.

The report can be found in *ePlan > Data and Information > FY26 Title II, Part A Use of Funds Survey.*

Instructions

Step 1: Data and Information > FY25 > Active > Title II, Part A Use of Funds Survey



Step 2: At the top of the page, click *Draft Started.*



Step 3: Complete the **Cover Page.** Please read the contact prompts closely and complete the requested information.

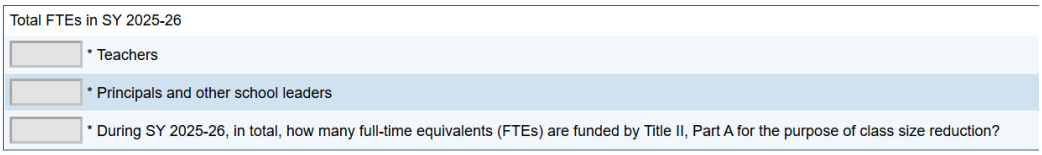
Step 4: Complete the **Title II, Part A Use of Funds Survey**. Please note that the survey is collecting data only for **SY2025-26**.

Directions for Completing the Title II, Part A Use of Funds Survey:

Section 1:

1. Enter the total number of full-time equivalents (FTEs) for teachers (regardless of funding source).
2. Enter the total number of FTEs for principals or other school leaders (regardless of funding source).
    - **Important Note:** "Other school leaders" refers to roles, such as assistant principals or other l staff positions, responsible for instructional leadership and management in an elementary or secondary school building.
3. Enter the FTEs for class size reduction teachers who are funded with Title II, Part A funds.

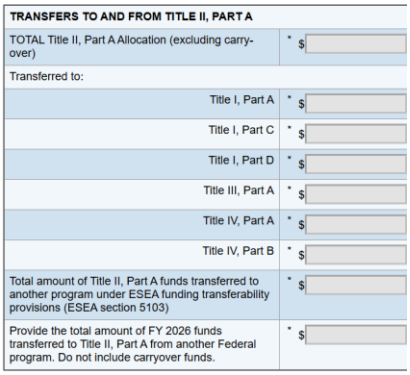
**Definition of FTE:* An FTE of 1.00 indicates a full-time position or equivalent, whereas an FTE of 0.50 indicates a half-time position. For instance, if two teachers work half-time, they would each be considered 0.50 FTE, totaling 1.0 FTE.



Total FTEs in SY 2025-26
* Teachers
* Principals and other school leaders
* During SY 2025-26, in total, how many full-time equivalents (FTEs) are funded by Title II, Part A for the purpose of class size reduction?

Section 2:

1. Enter Title II, Part A FY26 allocation (excluding the carryover).
2. Enter the amount of funds transferred to other grants from Title II, Part A FY26 allocation. If no funds were transferred to a grant, please mark with “0”.
3. Enter the amount of funds transferred to Title II, Part A for FY26 from other grants. If no funds were transferred to Title II, please mark “0”.



TRANSFERS TO AND FROM TITLE II, PART A	
TOTAL Title II, Part A Allocation (excluding carry-over)	* $
Transferred to:	
Title I, Part A	* $
Title I, Part C	* $
Title I, Part D	* $
Title III, Part A	* $
Title IV, Part A	* $
Title IV, Part B	* $
Total amount of Title II, Part A funds transferred to another program under ESEA funding transferability provisions (ESEA section 5103)	* $
Provide the total amount of FY 2026 funds transferred to Title II, Part A from another Federal program. Do not include carryover funds.	* $

Section 3: Please specify how your LEA has allocated Title II, Part A funds across the activities listed for SY 2025-26, after transfers. If exact figures are unavailable, provide your best estimate. Ensure you include funds allocated for services in private schools within the respective categories. Exclude any carryover funds.

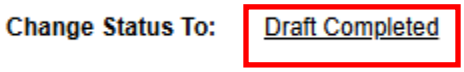
Section 4: Please provide percentage estimates of how your LEA has budgeted Title II, Part A funds in the 2025-26 school year, specifically regarding support provided to teachers and principals/other school leaders. The percentages do not need to equal 100 percent as some activities may cross between the two groups.

Sections 5 – 7a: Please complete areas that the LEA participated in for SY2025-26. For any section the LEA did not participate in, please mark "N/A" and move to the next section.

Section 8: Please answer the question pertaining to teacher quality or effectiveness and complete the chart with data used to inform teacher quality or effectiveness.

Section 9: Please answer questions pertaining to teacher equity and complete the chart with strategies used toward teacher equity within the LEA.

Step 5: Change status to **Draft Completed.**



Contact

For questions related to the Title II, Part A Use of Funds Survey, please contact Michelle.Harless@tn.gov.