

State School Improvement Grant 3.0 Application Rubric

Section	Does Not Meet Expectation	Below Expectation	Meets Expectation
Cover Page (District Only)	LEA name and number are not included OR grant contact, title, phone, and email are not included.	LEA name and number are included AND grant contact, title, phone, and email are not included.	LEA name and number are included AND grant contact, title, phone, and email are included.
Program Details	Does Not Meet Expectation	Below Expectation	Meets Expectation
District Program Questions (District Only)	The application does not provide the methodology used to directly distribute funds to priority schools OR if applicable, the application does not include the amount (or exceeds more than 20%) of funds for district strategies OR list the schools being served and NCES numbers along with the amount of funds each school will receive.	The application provides a vague description of the methodology used to directly distribute funds to priority schools AND if applicable, the application includes the amount (20% or less) of funds for district strategies OR list the schools being served and/or NCES numbers along with the amount of funds each school will receive.	The application provides a clear and detailed description of the methodology used to directly distribute funds to priority schools AND if applicable, the application includes the amount (20% or less) of funds for district strategies AND list the schools being served and NCES numbers along with the amount of funds each school will receive.

Section	Does Not Meet Expectation	Below Expectation	Meets Expectation
Comprehensive Needs Assessment	<p>The list prioritized need(s) identified in the District and School Turnaround Plan needs assessment that the grant will support have not been provided</p> <p>OR</p> <p>The list of goals from the District and School Turnaround Plan connected to each prioritized need has not been provided</p> <p>OR</p> <p>The goal(s) are not specific, measurable, achievable, rigorous, and time-bound (SMART).</p>	<p>A partial list of prioritized need(s) identified in the District and School Turnaround Plan needs assessment that the grant will support is provided</p> <p>OR</p> <p>a partial list of goals from the District and School Turnaround Plan connected to each prioritized need is provided</p> <p>OR</p> <p>some goal(s) aren't specific, measurable, achievable, rigorous, and time-bound (SMART).</p>	<p>A complete list of prioritized need(s) identified in the District and School Turnaround Plan needs assessment that the grant will support is provided.</p> <p>AND</p> <p>a complete list of goals from the District and School Turnaround Plan connected to each prioritized need is provided</p> <p>AND</p> <p>all goal(s) are specific, measurable, achievable, rigorous, and time-bound (SMART).</p>
Section	Does Not Meet Expectation	Below Expectation	Meets Expectation
Strategy Description	<p>The strategy section is incomplete and does not include the:</p> <p>strategy # from the turnaround plan</p> <p>OR</p> <p>the prioritized need the strategy will support</p> <p>OR</p> <p>if the strategy is new or existing</p> <p>OR</p> <p>the hyperlink of supporting research</p> <p>OR the Tier Category.</p>	<p>The selected strategy does not address an identified prioritized need</p> <p>AND</p> <p>the strategy # from the school turnaround plan that aligns to the selected strategy is not listed</p> <p>AND</p> <p>the strategy meets the ESSA Tiers of Evidence but the hyperlink for the supporting research or tier category is not included or does not work</p> <p>OR</p> <p>new or existing has not been selected for the strategy.</p>	<p>The selected strategy is listed and addresses an identified prioritized need</p> <p>AND</p> <p>the strategy # from the school turnaround plan that aligns to the selected strategy is listed</p> <p>AND</p> <p>the strategy meets the ESSA Tiers of Evidence and the hyperlink for the supporting research and tier category is included and works</p> <p>AND</p> <p>new or existing has selected for the strategy.</p>
Section	Does Not Meet Expectation	Below Expectation	Meets Expectation
Action Step Description	<p>Action step has not been identified</p> <p>OR</p> <p>the section does not include</p>	<p>Action steps are identified</p> <p>BUT</p> <p>the identified action steps do not align with the lever of change or selected strategy</p>	<p>Action steps identified are directly aligned to the prioritized need and align with the lever of change and selected strategy</p> <p>AND</p>

	<p>the action step # that aligns to the school turnaround plan OR a description of the action step that provides details on what will be implemented and monitored OR Identify how the action step will support the prioritized need identified.</p>	<p>OR the action step # from the turnaround plan is not included OR documentation to measure implementation does not align to the action step OR metrics to measure success are not quantifiable nor measure progress and effectiveness toward goal attainment OR an itemized list of expenses has not been included.</p>	<p>the action step # from the turnaround plan is included AND documentation to measure implementation has been identified and aligns to the action step and include the frequency of monitoring AND metrics to measure success are quantifiable and measure progress and effectiveness toward goal attainment and includes the frequency of monitoring AND an itemized list of expenses for each action step has been included.</p>
Section	Does Not Meet Expectation	Below Expectation	Meets Expectation
Budget	<p>Budget narratives do not follow the guidelines outlined in the Budget Narrative Guidance document OR items are budgeted in the incorrect function and/or line item according to the department's Standardized System of Accounting and Finance Guide.</p>	<p>Budget narratives follow some of the guidelines outlined in the Budget Narrative Guidance document OR items are budgeted in the incorrect function and/or line item according to the department's Standardized System of Accounting and Finance Guide.</p>	<p>Budget narratives follow all the guidelines outlined in the Budget Narrative Guidance document AND items are budgeted in the correct function and line item according to the department's Standardized System of Accounting and Finance Guide.</p>
Section	Does Not Meet Expectation	Below Expectation	Meets Expectation
Fiscal Accountability	<p>A detailed description has not been included that describes the district's fiscal accountability processes.</p>	<p>A vague description has been included that describes how the district: maintains proper documentation of all programs AND ensures grant funds will not be expended in any manner other than as outlined in the budgeted section of the approved grant application</p>	<p>A detailed description of the district's internal controls has been included that describes how the district: maintains proper documentation of all program activities and expenditures AND ensures grant funds will not be expended in any manner other than as outlined in the</p>

		AND ensures expenditures are in compliance with standard accounting procedures and guidelines established by the Tennessee Department of Education and F&A Accounts Policy 03.	budgeted section of the approved grant application AND ensure expenditures are in compliance with standard accounting procedures and guidelines established by the Tennessee Department of Education and F&A Accounts Policy 03.
Section	Does Not Meet Expectation	Below Expectation	Meets Expectation
Assurances	The district did not agree to grant assurances	The district did not agree to grant assurances	An authorized school district representative has indicated approval of the contents of the application and agreed to the implementation of all Assurances for the State School Improvement Grant.