

FY26 McKinney-Vento Subgrant Closeout Report ePlan Instructions

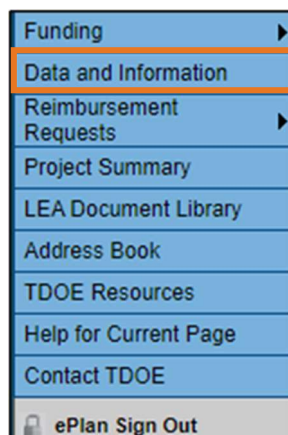
Purpose

Monitoring the implementation and use of federal program funds is required by Title IX, Part A of the Every Student Succeeds Act (ESSA), also known as the McKinney-Vento Homeless Assistance Act, which authorizes the Education for Homeless Children and Youths Program (EHCY).

The state coordinator for the education of homeless children and youths is required by the U.S. Department of Education (ED) to submit a data report to the Secretary of Education on local educational agencies (LEAs) that have received funds under the McKinney-Vento Assistance Act. This report contains information regarding McKinney-Vento Act compliance, barriers to school access, the progress of homeless students integrating into the school environment, and progress in helping students meet state academic standards.¹ Data and information gathered during this process help to provide evidence of quality program implementation, opportunities for program development, and considerations for future funding.

McKinney-Vento Closeout Report Instructions

1. Liaisons must complete this document using data from **July 1, 2025, to June 1, 2026** (the reporting period). Please only report on the activities provided during this period.
2. Please do not use student names in this report.
3. The FY26 McKinney-Vento Closeout Report is due **Tuesday, June 30, 2026**.
Note: Subgrantees who miss the submission deadline may be subject to a reduction of future funding or increased program monitoring.
4. To navigate to the FY26 *McKinney-Vento Closeout Report* from the ePlan homepage, click on *Data and Information* on the [ePlan](#) main menu.



¹ 42 U.S.C. § 11432 (f)(1)

- Select the *Fiscal Year* from the drop-down box and select **McKinney-Vento Annual Performance Reports** from the list of Data and Information tools.

2026 ▾ Active ▾

McKinney-Vento Annual Performance Reports

- The status will already be in the **Revision Started** status.

Status: Revision Started

- McKinney-Vento Subgrant Closeout Report

Status: Revision Started

Change Status To: [LEA McKinney-Vento Annual Performance Reports Director Revision Completed](#)

[View Change Log](#)

[Delete this Data and Information Revision](#)

Description ([View Sections Only](#) [View All Pages](#))

All	
<input type="checkbox"/>	History Log
	History Log
	Create Comment
<input type="checkbox"/>	McKinney-Vento Subgrant Mid-Year Performance Review
	Cover Page
	Program Goals, Outcomes, and Objectives (1-3)
	Program Goals, Outcomes, and Objectives (4-6)
	McKinney-Vento Annual Performance Reports Checklist
<input type="checkbox"/>	McKinney-Vento Subgrant Closeout Report
	Overview
	Cover Page
	Students Experiencing Homelessness Data
	Programmatic Information
	Program Goals, Outcomes, and Objectives (1-3)
	Program Goals, Outcomes, and Objectives (4-6)

- On the cover page, if the contact information has not changed since the Mid-Year Report, select the disable box at the top left of the page.

Please check this box to disable if no updates are needed to the contacts.

Local Educational Agency Details

* LEA Number

* LEA Name

LEA Homeless Liaison

* LEA Homeless Liaison Name

* LEA Homeless Liaison Email Address

* LEA Homeless Liaison Phone Number

- The total amount of FY26 McKinney-Vento Subgrant Grant funds and the Title I, Part A Homeless Set-aside awarded will auto-populate. Discuss funding needs for FY27, basing the request on the evaluation of the FY26 grant application.

Total amount of FY26 McKinney-Vento Subgrant Grant funds awarded:	
FY27 Title I, Part A Homeless Set-Aside	
FY26 Title I, Part A Homeless Set-Aside Per-Pupil Ratio ²	
FY26 McKinney-Vento Subgrant Amount	Funding is adequate—maintain subgrant allocation in the new funding year. Funding is in excess—decrease subgrant allocation in the new funding year. Funding is insufficient—increase subgrant allocation in the new funding year.
Please specify the requested allocation amount and provide a rationale for your request to maintain, decrease, or increase funding in the new funding year.	<div style="border: 1px solid blue; height: 100px; width: 100%;"></div> <div style="margin-top: 5px;"> <input type="button" value="Check Spelling"/> </div> <div style="margin-top: 5px;"> <input type="text" value="0"/> of 8000 characters </div>

- Complete the *Students Experiencing Homelessness Data* page using 2025-26 data from EIS. If you need assistance compiling this data, please refer to the [FPO Data Manual](#) or contact Vanessa.Waters@tn.gov.

Instructions: To complete the sections below, please use 2025-26 data from EIS. If you need assistance compiling this data, please refer to the [FPO data manual](#) or contact Teri.Manning@tn.gov.

Housing Indicator	Number of Students in Preschool (ages 3-5)	Number of Students in K-12
Shelter/Transitional Housing (01)	* <input type="text"/>	* <input type="text"/>
Doubled Up (02)	* <input type="text"/>	* <input type="text"/>
Unsheltered (03)	* <input type="text"/>	* <input type="text"/>
Hotel/Motel (04)	* <input type="text"/>	* <input type="text"/>
Total # Homeless Students	<input type="text" value="0"/>	<input type="text" value="0"/>

Unaccompanied Homeless Youth by Grade	Total Students
K-8	* <input type="text"/>
9-12	* <input type="text"/>
Total # Homeless Students	<input type="text" value="0"/>

11. On the *Programmatic Information* page, check all the services that were provided to students and operations in the LEA supporting the education of homeless children and youths. Check all boxes that apply and answer the prompt.

The following questions outline services provided to students and operations in the LEA supporting the education of homeless children and youths. For applicable items, check the box and provide an explanation.

- 1. Transportation Plans.** Check the box if the subgrantee used any funds to create a specialized transportation plan?
 If yes, how many plans were created?
- 2. Tutoring.** Check the box if subgrant funds used to operate a tutoring program?
- 3. After/Before School Programs.** Check the box if subgrant funds were used to operate an after- or before-school program?
- 4. Disputes.³** Check the box if the subgrantee had any disputes on the local level?
- 5. FAFSA Completion.** Check the box if there were any students who applied for FAFSA with the Unaccompanied Homeless Youth (UHY) code?

³ Disputes: <https://eplan.tn.gov/DocumentLibrary/ViewDocument.aspx?DocumentKey=1590418&inline=true>

12. Please share a success story from your McKinney-Vento program during the grant period of **July 1, 2025, to June 1, 2026**. Remove the student’s and family’s personally identifiable information (PII). The success should be related to the services provided through your McKinney-Vento grant.

McKinney-Vento Success Story

* Please share a success story from your McKinney-Vento program during the grant period. Remove the student and their family’s personally identifiable information (PII). The success should be related to the services provided through your McKinney-Vento grant.

13. Complete the *Program Goals, Outcomes, and Objectives (1-3)* page by entering the program goal as written in the approved grant application and checking the response that best describes progress made up to this point on each Program Goal.

Program Goal 1

* Enter Program Goal 1 as written in approved grant application

Check the response that best describes progress made up to this point on Program Goal 1:

Exceeding Goal

Meeting Goal

Making Progress Towards Goal

Not Making Progress Towards Goal

14. Return to the **Sections** page by clicking **Save and Go To**, then **Sections**.

Save And Go To ▸

- Current Page
- Next Page
- Previous Page
- Sections**
- History Log ▸
- LEA Interscholastic Athletics Certification ▸

Instructions

Please check the appro

Pursuant to [Chapter 274](#) of the Public Acts of 2021 (PC 274), now codifie

15. Change the status to **LEA McKinney-Vento Subgrant Closeout Report Director Draft Completed**.

Status:	Draft Started
Change Status To:	<u>LEA McKinney-Vento Subgrant Closeout Report Director Draft Completed</u>

16. Check the box and click **Confirm** to submit the *McKinney-Vento Subgrant Closeout Report*.

<input checked="" type="checkbox"/> By submitting this Review, the LEA certifies that the information included is accurate to the best of its knowledge and will work with TDOE to resolve any issues identified in the review process.
You are about to change the status of this Data and Information to LEA McKinney-Vento Subgrant Closeout Report Director Draft Completed. Check the box and Click Confirm to change the status.
<input type="button" value="Confirm"/> <input type="button" value="Cancel"/>