

School Improvement Plan Development

Requirements for Additional Targeted Support and Improvement (ATSI) Designated Schools

All school plans must meet the minimum requirements outlined in the School Plan Review Tool. Schools designated as ATSI must meet the additional requirements outlined below.

ePlan Section	Additional Requirement(s)
Prepare and Reflect to Plan: Identify Team	Schools with an ATSI designation must partner with the LEA to develop the school improvement plan. An LEA representative must assist in the development of the plan and be included in the Identify Team section.
Priority Areas for Improvement	The underperformance of the ATSI student group(s) must be included as a priority area for improvement.
Annual Targets	Include annual targets for the ATSI student group(s) under the appropriate goal(s).
Strategies	Develop strategies aligned to one or more goals to address the needs of the ATSI-designated student group(s). Each ATSI-specific strategy should be entered in a separate row within the table. Under each strategy, bullet actions describing how the strategy will be implemented. <i>(see example below)</i>
Benchmark Indicators	Benchmark indicators used to monitor progress for the ATSI student group(s) throughout the year should be categorized into “implementation” and “effectiveness” measures. Each category should include 2–3 indicators and indicate the frequency of monitoring. <i>(see example below)</i>
Other Funding Sources	For strategies funded through School Improvement Grant funds, provide the grant name (ATSI 25), the item(s) being funded, and the amount funded in the Other Funding Source column. <i>(see example below)</i>
Additional School Planning Areas: TSI, ATSI Supports	Respond to the ATSI support question.
Related Documents	The following documents must be uploaded to the related documents section: - School leaders of ATSI-designated schools are required to notify the parents of all enrolled students of the school’s designation status. To meet this requirement, upload a copy of the parent notification documentation for the 2026-27 SY. Sample template included below. - Upload the root cause analysis tool used to identify the root causes within the school’s control leading to the underperformance of the ATSI-designated student group(s). Examples: 5 Whys Document, Fishbone Document

Example strategy table:

Strategy Description	Benchmark Indicator	Est. TISA Amount	Other funding source and amount
Provide extended learning opportunities beyond the school day for SWD. • Provide after-school tutoring for SWD student group, twice weekly for two hours.	Implementation: • Weekly student tutoring attendance records • Weekly tutoring lesson plans Effectiveness: • SWD students who attend tutoring will increase bi-monthly common formative assessment scores by at least 5% for each administration. • Quarterly benchmark assessment scores of tutored SWD students will show an increase in the number of students scoring meets or exceeds expectations by at least 10% after each administration.		ATSI 25 After-school tutoring teachers \$11,500.00
Implement job-embedded professional learning for teachers, focusing on developing targeted learning opportunities to support the needs of the ATSI-designated SWD group. • Provide planning time for grade-level teachers and SWD teachers to effectively implement the inclusion model.	Implementation: • Planning meeting agendas and minutes • Weekly lesson plans Effectiveness: • Weekly walkthrough observations will show that at least 80% of classrooms serving both SWD and general education students are effectively implementing the inclusion model. • Common formative assessments administered weekly will indicate that at least 85% of SWD are meeting learning targets.		ATSI 25 Provide ½ day subs for general ed and special education teachers to plan for inclusion \$2500.00

Bullet the actions that will be taken to implement the strategy.

Categorize benchmark indicators into implementation and effectiveness.

For grant funded strategies, include the grant name, the item being funded, and the amount.

Put each ATSI-specific strategy in its own row.

Parent Notification Template

Dear Parent or Guardian,

Each year, the Tennessee Department of Education examines schools' performance across several indicators to provide an overall view of how schools are serving the needs of all students. The Department of Education included the following indicators in its analysis of school accountability:

- Student achievement
- Student growth
- English learner proficiency exam (ELPA)
- Chronic absenteeism
- Ready graduate (high school only)
- Graduation rate (high school only)

Under the federal Every Student Succeeds Act (ESSA), the department is required to use the school accountability results to identify those schools with the lowest performance across student groups (e.g., individual racial/ethnic student groups, students with disabilities, economically disadvantaged, and English learners).

We are writing to inform you that *[School name]* is identified for *[Designation]* as required by ESSA and the U.S. Department of Education during the (20--/--) school year. This federal designation will be retained until the school exits or a new designation list is released.

Our school is working hard with the district and the Tennessee Department of Education to increase student performance by *[List specific activities/programs the school and district are implementing to address student performance.]*. We encourage you to help by participating in the development and implementation of our school improvement plan and/or *[list other parent activities specific to the district and/or school.]*

Sincerely,

[Signature]

[Position]