

School Improvement Plan Development

Requirements for Targeted Support and Improvement (TSI) Designated Schools

All school plans must meet the minimum requirements outlined in the School Plan Review Tool. Schools designated as TSI must meet the additional requirements outlined below.

ePlan Section	Additional Requirement(s)
Prepare and Reflect to Plan: Identify Team	Schools with a TSI designation must partner with the LEA to develop the school improvement plan. An LEA representative must assist in the development of the plan and be included in the Identify Team section.
Priority Areas for Improvement	The underperformance of the TSI student group(s) must be included as a priority area for improvement.
Annual Targets	Include annual targets for the TSI student group(s) under the appropriate goal(s).
Strategies	Develop strategies aligned to one or more goals to address the needs of the TSI-designated student group(s). Each TSI-specific strategy should be entered in a separate row within the table. Under each strategy, bullet actions describing how the strategy will be implemented. <i>(see example below)</i>
Benchmark Indicators	Benchmark indicators used to monitor progress for the TSI student group(s) throughout the year should be categorized into “implementation” and “effectiveness” measures. Each category should include 2–3 indicators and indicate the frequency of monitoring. <i>(see example below)</i>
Additional School Planning Areas: TSI, ATSI Supports	Respond to the TSI support question.
Related Documents	The following documents must be uploaded to the related documents section: - School leaders of TSI-designated schools are required to notify the parents of all enrolled students of the school’s designation status. To meet this requirement, upload a copy of the parent notification documentation for the 2026-27 SY. Sample template included below. - Upload the root cause analysis tool used to identify the root causes within the school’s control leading to the underperformance of the TSI-designated student group(s). Examples: 5 Whys Document, Fishbone Document

Example strategy table:

Strategy Description	Benchmark Indicator	Est. TISA Amount	Other funding source and amount
Provide additional support for students in the TSI-designated ED group who are failing to make academic progress. • Create individualized intervention plans based on specific skills gaps of students in the ED student group. • Incorporate differentiation strategies, scaffolding, and targeted supports within Tier 1 instruction to support the learning needs of students in the ED student group.	Implementation: • Intervention plans will be monitored and adjusted monthly. • Tier 1 lesson plans will be reviewed weekly by the instructional leadership team. Effectiveness: • Quarterly data reviews will indicate that at least 90% of individualized intervention plans are implemented with fidelity. • Benchmark assessment scores of the ED group will increase by at least 10% after each quarterly administration.		
Implement job-embedded professional learning for teachers, focusing on developing targeted learning opportunities to support the needs of the TSI-designated ED group. • Instructional coach-led Professional Learning Communities (PLCs) to analyze student work and plan targeted instruction for students in the ED student group. • Focused professional development sessions to train teachers on high-impact strategies, formative assessment analysis, and small group instruction focused on the needs of the ED student group.	Implementation: • PLC notes and student work protocol analysis documents will be reviewed weekly by the instructional leadership team. • Professional development agendas and sign-in sheets will be reviewed monthly. Effectiveness: • Teacher walkthrough data will indicate that at least 90% of teachers are implementing the strategies introduced during PLC meetings and professional learning sessions each month. • Common formative assessments administered weekly will indicate that at least 85% of ED students are meeting learning targets.		

Bullet the actions that will be taken to implement the strategy.

Place each TSI-specific strategy in its own row.

Categorize benchmark indicators into implementation and effectiveness.

Parent Notification Template

Dear Parent or Guardian,

Each year, the Tennessee Department of Education examines schools' performance across several indicators to provide an overall view of how schools are serving the needs of all students. The Department of Education included the following indicators in its analysis of school accountability:

- Student achievement
- Student growth
- English learner proficiency exam (ELPA)
- Chronic absenteeism
- Ready graduate (high school only)
- Graduation rate (high school only)

Under the federal Every Student Succeeds Act (ESSA), the department is required to use the school accountability results to identify those schools with the lowest performance across student groups (e.g., individual racial/ethnic student groups, students with disabilities, economically disadvantaged, and English learners).

This notice is to inform you that *[School name]* is identified for *[Designation]* as required by ESSA and the U.S. Department of Education during the (20--/20--) school year. This federal designation will be retained until the school exits or a new designation list is released.

Our school is working hard with the district and the Tennessee Department of Education to increase student performance by *[List specific activities/programs the school and district are implementing to address student performance.]*. We encourage you to help by participating in the development and implementation of our school improvement plan and/or *[list other parent activities specific to the district and/or school.]*

Sincerely,

[Signature]

[Position]